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EXECUTIVE LIMITATIONS MONITORING REPORT

EL – 13 Communication, Reporting and Support to the Board

FROM: Dr. Debra Clemens, Superintendent
DATE: April 18, 2023

The Communication, Reporting, and Support to the Board Policy focuses on achieving the Board priorities established in the district Ends Policies and in the Superintendent's aligned Ends Policy Interpretation and not place the district at risk by giving the Board as much information as necessary to appropriately inform Board policy decision making and monitoring of results.

Accordingly, the Superintendent will not implement communication, reporting, and support to the Board procedures which fail to follow policy criteria contained within EL-13:

Policy Criteria 8: Present information in unnecessarily complex of lengthy form or in a form that fails to differentiate among information of three types; decision, monitoring, and incidental information.

Superintendent/CEO Interpretation: Communication to the Board should be clear in terms of both content and purpose.

Superintendent/CEO Evidence Report:

- Board memos are provided from staff that outline agenda items as appropriate.
- All Board materials are provided in advance of each Board meeting.
- Every agenda item is labeled as I, D, or A to indicate if the item is for Board: I-Information, D-Discussion and/or Action.
- Every Strategic Plan Outcome is reported on at Board meetings on a rotational basis. Monitoring reports include a summary, Power Point and presentation that are typically no longer than 10 minutes. The Board approves the staff interpretation of evidence on all monitoring reports.
- Community Conversations are summarized for Board members to develop a Board Determination.

Policy Criteria 9: Allow there to be a lack of support or clarity regarding the mechanism for official Board, Board officer, or Board committee communications.

Superintendent/CEO Interpretation: Communication protocols within the Board and between Board Officers and regarding Board committee communications need to be clear and defined.

Superintendent/CEO Evidence Report:

- Board President and Vice President meet and provide feedback to the Superintendent prior to every Board meeting or Special Board meeting.
- Internal and external committees which the Board designates representation are assigned by a full vote of the Board annually.
- Board members report to the full Board during regularly scheduled meetings the assigned committee work that takes place between board meetings.

Policy Criteria 10: Allow the Board to be uninformed of emerging legal matters and anticipated significant media coverage.

Superintendent/CEO Interpretation: Superintendent will establish and follow clear lines of communication to the Board on legal and media related matters.

Superintendent/CEO Evidence Report:

- Crisis response protocol includes the responsibility of the Superintendent's office staff to update the Board of such events in real time.
- Routinely scheduled meetings with the Superintendent, two Board members and a Cabinet member.
- Board planning meetings with the Superintendent, Board President, Board Vice President, and Cabinet member.
- Any emerging media related event that could generate high levels of parent/community concerns or significant media coverage are shared with the Board President.

Conclusion:

The Superintendent evidence stated above demonstrate that we are in compliance with Executive Limitation Policy 13 - Communication, Reporting and Support to the Board criteria #8, #9, #10.