



## **Special Education Advisory Committee (SEAC)**

### **Minutes**

**January 5, 2023**

**Members Present:** Megan Burnham, Amy Hunter, Marilyn McCombe, and Ryan Perry

**Member Absent:** Amanda Hazlehurst, Heidi Van Voorhis, and Mandi Wooten

**Consulting Members:** Randy Corpening and Robin Verity

**School Board Member:** Clay Campbell

**Call to Order @ 6:00PM**

**I. Welcome and Introductions**

**II. Review and Approval of Minutes**

Minutes of the November 2022 meeting were approved following a motion by Leah Burnham, which was seconded by Ryan Perry.

**III. Public Comment**

There was no public comment.

**IV. Presentation:**

**“Behavior in Special Education: How Functional Behavior Assessments and Behavior Intervention Plans are Developed and Used to Support Students with Disabilities”**

**Matthew R. Ralph, Behavior Analyst, FCPS**

**Board Certified and State Licensed Behavior Analyst**

FBA and BIP Process:

ABC – Antecedent, Behavior, Consequence

1. Staff member identifies a behavior and consults with county staff
2. Parent Permission for observation
3. Begin collecting data, ABC data preferred, at least 2 weeks
4. Determine function of behavior

5. Informal staffing to determine need for FBA or possibility of making small classroom changes.
6. Indirect assessments and self-report where possible
7. Interviews
8. QABF – one of the most reliable for interview data collection
9. What is the function of the behavior? Physical Comfort, Attention, Get out of something, Tangibles/rewards
10. Setting events – may have the night before, the morning of, the bus ride, etc.

ABA – Really just structured consistent teaching

Priority for the past few years has been ensuring that the FBA/BIP and data collection processes are consistent throughout the county.

\*\*Mr. Ralph will provide a copy of his presentation slides for distribution.

## **V. Reports/Announcements:**

### **A. Chairman's Time**

- Thanks to Mr. Ralph for presenting and for the work he does for our students.
- Megan Burnham's membership was approved by the School Board at the November 14, 2022, meeting.
- Mrs. Hunter would like to use the February meeting for a preliminary discussion of the SEAC policy recommendations for our Annual Report. This would take the place of a presentation.
- All SEAC members are urged to take the PEATC training for SEACs at some point during the year. SEAC members need to understand the legal obligations and restrictions of the state's Freedom of Information Act, which governs SEAC meetings and member communications. There is a self-paced option, which allows participants to complete the course within a calendar month. There are also live online 1/2 day trainings.
- Mrs. Hunter asked Mr. Corpening to keep the SEAC updated regarding the State Review, as well as the inclusive practices review and ongoing planning process, including any initiatives/groups at individual schools.

### **B. Special Education Director's Time**

- Mr. Corpening reported that the county has submitted all of the required data for the State Review. They are now awaiting a response from the state.
- On the Inclusive Practices Review, the county has completed the following items, and will submit its report to the state by February 3:
  - Staff Survey
  - Caseload Review
  - Graduation Rates and Outcomes

- Each school did its own internal review and have had conversations with Mr. Corpening.

### **C. PRC Report**

Mr. Corpening reported that planning continues for the Disability and Transitions Fair, which will be held March 16 at Fauquier High School from 4:00-6:00.

### **VI. Old Business**

#### **2022-23 Meeting Dates and Presentation Topics**

- **February 2** meeting will be used for committee members to discuss issues to be addressed in the Annual Report.
- **March 2:** "Special Education Budget" (Randy Corpening, Director of Special Education)
- **May 4:** Discussion and Approval of Annual Report

### **VII. New Business**

- Members agreed that the SEAC should have a presence at the March 16 Fair. This will be added to the February SEAC agenda. Ms. Burnham and Mr. Perry offered to attend on behalf of the SEAC.

**Adjourned @ 7:05 pm**

Prepared by: Marilyn McCombe, Acting Secretary