

**POLICY - PURCHASING: AUTHORIZATION AND CONTROL**

**6210**

The Board authorizes the Superintendent to direct expenditures and purchases, within the limits of the detailed annual budget, for the school year. Board approval for purchases of capital outlay items is required when the aggregate total of a requisition exceeds current state bid law minimum amounts except that the Superintendent will have the authority to make capital outlay purchases without advance approval when it is necessary to protect the interests of the District or the health and safety of the staff or students.

The Superintendent will establish requisition and purchase order procedures as a means of monitoring the expenditure of funds. Staff members who obligate the District without proper prior authorization may be held personally responsible for the payment of such obligations.

Legal References:	<u>2 CFR 200.439(b)(2)</u>	Equipment and Other Capital Expenditures
Adopted:	February 3, 1986	NTSD Board of Directors
Amended:	September 21, 2010	NTPS Board of Directors
	May 2, 2023	NTPS Board of Directors