## POLICY - CERTIFICATED STAFF DUTIES

Certificated staff are required to follow the provisions of state school laws relating to pupils and teachers; the policies, rules and regulations of the Board; and the course of study and plans adopted for the work of their respective grades or department.

Classroom teachers shall work under the immediate supervision of the building principal. Requests for assistance with teaching materials, instruction, discipline problems and policy interpretation shall be directed to the building principal.

Teachers must consult with the building principal before initiating new procedures, plans or programs. Teacher input is encouraged concerning building school policies and building rules and regulations.

Teachers are required by state law to keep records and make such reports as required by state law and/or as may be requested by the Board, the Superintendent or the principal.

Adopted: March 17, 1986

October 20, 2009

Reviewed:

North Thurston School District Board of Directors