

PROCEDURE -RELEASED TIME FOR ASSOCIATION PRESIDENT 5020P

The president-elect of the North Thurston Education Association (NTEA) will normally develop with his/her principal a schedule of released time for the coming year if such release time is negotiated in the teachers' master contract. It is to be preferred that the released time schedule be such that during the following year the president will have continuing responsibility (not shared with a substitute) for specific teaching assignments.

Normally no later than May 1, the NTEA president-elect and his/her principal will meet with the Superintendent to review and concur on the proposed schedule of released time.

Normally no later than May 1, the NTEA president-elect and the Superintendent will meet and concur on the amount and time(s) of payment of the reimbursement due the District for the ensuing year.

When the schedule for released time and payment are agreed to, the details thereof shall be expressed in writing as a memorandum of agreement signed by the Superintendent and the president.

Copies of the executed memorandum of agreement shall be provided the NTEA president, the Superintendent, the personnel office, the principal and the District business office.

Implemented: March 17, 1986

Reviewed: October 20, 2009

North Thurston School District
Board of Directors