

## **ORDER OF ELECTION**

**THE STATE OF TEXAS**  
**COUNTY OF HARRIS**

**GALENA PARK INDEPENDENT  
SCHOOL DISTRICT**

**SECTION 1:** The Board of Trustees of the Galena Park Independent School District resolves and orders that an election be held in the Galena Park Independent School District on the 6<sup>th</sup> day of May, 2023, for the purpose of electing three (3) Trustees to the Board for regular terms.

Position No. 5  
Position No. 6  
Position No. 7

Candidates for this election may file for a position on the ballot at the Galena Park ISD Administration Office, 14705 Woodforest Boulevard, Houston, Texas, 77015 beginning on January 18, 2023, and no later than 5:00 p.m. on February 17, 2023.

**SECTION 2:** The District shall be divided into six (6) election precincts for this election and the polling places designated for each election precinct and the persons hereby appointed to serve as Presiding Judges and Alternate Judges for each polling place are shown in Exhibit "A" which is attached hereto and incorporated herein by reference as a part hereof for all purposes.

Each Presiding Judge shall appoint not less than two (2) or more than five (5) qualified clerks to serve and assist in holding said election; provided that if the Presiding Judge herein appointed actually serves, the Alternate Presiding Judge shall be one of the clerks.

On Election Day, May 6, 2023, the polls shall be open from 7:00 a.m. to 7:00 p.m.

### **See Exhibit "A" for Election Day Polling Places and appointed Presiding Judges and Alternate Judges**

The Galena Park ISD Administration Building, Room Q109, 14705 Woodforest Boulevard, Houston, Texas 77015 (mailing address P. O. Box 565, Galena Park, Texas 77547) is hereby designated the main early voting place. Applications for ballot by mail shall be mailed to Belinda Mendoza, Early Voting Clerk at the Galena Park ISD Administration Building, 14705 Woodforest Boulevard, Houston, Texas 77015 (mailing address P.O. Box 565, Galena Park, Texas 77547) or by electronic transmission of a scanned application containing an original signature to the following email address: [bmendoza@galenaparkisd.com](mailto:bmendoza@galenaparkisd.com) and received no later than 5:00 o'clock p.m. on April 25, 2023. The Early Voting Clerk may be reached at (832) 386-1167 for further information or assistance.

If an application for ballot by mail (ABBM) is emailed, then the applicant must submit the original application to the Early Voting Clerk by mail so that the Clerk receives the original not later than the fourth (4th) business day after receiving the emailed ABBM. If the Early Voting Clerk does not receive the original ABBM by this deadline, then the emailed ABBM is incomplete, and the Clerk cannot send the applicant a ballot.

Early voting shall be conducted from 8:00 a.m. until 5:00 p.m. on each regular business day of the District from April 24, 2023, through April 28, 2023, and the following week from 8:00 a.m. until 5:00 p.m. on May 1, 2023 and May 2, 2023.

Branch office for early voting by personal appearance is hereby established and shall be maintained during the period for early voting at Galena Park Middle School, 400 Keene, Galena Park, Texas, 77547. The hours designated for early voting by personal appearance at such branch office shall be from 8:00 a.m. to 5:00 p.m. on each regular business day of the District from April 24, 2023 through April 28, 2023, and the following week from 8:00 a.m. until 5:00 p.m. on May 1, 2023, and May 2, 2023.

### **See Exhibit "A" for Early Voting Locations and appointed Presiding Judges and Alternate Judges**

**SECTION 3:** A DRE Voting System shall be used in this election and for early voting by personal appearance and by mail, and each voter shall record his vote on the eSlate Electronic Voting System provided by Galena Park ISD.

### **See Exhibit "B" for Appointed Polling Place, Early Voting Ballot Board, and Central Counting Station Presiding Judges and Alternate Judges**

The Presiding Judge of the Central Counting Station may appoint clerks to serve at such Station as provided by Section 127.006 of the Election Code.

**SECTION 4:** All resident qualified electors of the District shall be permitted to vote at said election, and on the day of the election, such electors shall vote at the polling place designated for the school district election precinct in which they reside. A map of school district election precincts is available on the Galena Park ISD Elections website ([www.galenaparkisd.com/Domain/98](http://www.galenaparkisd.com/Domain/98)) and at the Galena Park ISD Administration Building, 14705 Woodforest Boulevard, Houston, Texas 77015. This election shall be held and conducted in accordance with the Texas Election Code, except as modified by the provisions of the Texas Education Code, and as may be required by law. All election materials and proceedings shall be available in English, Spanish, Mandarin, and Vietnamese.

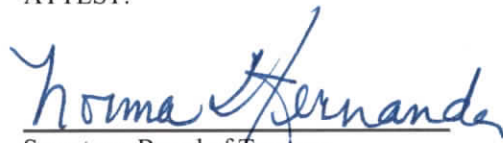
**SECTION 5:** A substantial copy of this resolution shall serve as proper notice of said election. Said notice, including a Spanish, Mandarin and Vietnamese translation thereof shall be (i) published at least one time not more than thirty (30) days or less than ten (10) days before the day of the election in a newspaper of general circulation in said District and (ii) posted not later than the 21st day before the election and remain posted continuously through election day on the bulletin board used for the notices of meetings of the Board of Trustees of the District. Copies of the Election Order and Notice of Election shall be posted on the Galena Park ISD Elections website ([www.galenaparkisd.com/Domain/98](http://www.galenaparkisd.com/Domain/98)).

**SECTION 6:** Immediately after the election, each presiding election judge for each precinct shall make, or cause to be made, returns of the results to the Board of Trustees. The Board of Trustees shall canvass the returns and declare the results not earlier than the later of the following: (1) the third (3rd) day after the election (May 9, 2023); (2) the date on which the early voting ballot board has verified and counted all provisional ballots, if a provisional ballot has been cast in the election; or (3) the date on which all timely received ballots cast from addresses outside the United States are counted, if a ballot to be voted by mail in the election was provided to a person outside of the United States. The Board of Trustees shall canvass the returns and declare the results not later than the eleventh (11th) day after the Election Day (May 17, 2023).

PASSED AND APPROVED, this the 13th day of February, 2023.

  
\_\_\_\_\_  
President, Board of Trustees  
Galena Park Independent School District

ATTEST:

  
\_\_\_\_\_  
Secretary, Board of Trustees  
Galena Park Independent School District

(District Seal)



## Exhibit A

## Galena Park Independent School District Polling Locations by Precinct

| EARLY VOTING<br>LOCATIONS, DATES, TIMES |                                                                       |                                                |                    |                    |                                                                                                               |
|-----------------------------------------|-----------------------------------------------------------------------|------------------------------------------------|--------------------|--------------------|---------------------------------------------------------------------------------------------------------------|
| GPISD<br>Election<br>Precinct<br>ID     | Location                                                              | Address                                        | Presiding<br>Judge | Alternate<br>Judge | Dates/Times                                                                                                   |
| All<br>Precincts                        | <b>Galena Park ISD<br/>Administration<br/>Building</b><br>Room – Q109 | 14705 Woodforest Blvd.<br>Houston, Texas 77015 | Randy<br>Orr       | Ruby<br>Tibbs      | April 24 – April 28, 2023<br>8:00 a.m. – 5:00 p.m.<br><br>and<br>May 1 – May 2, 2023<br>8:00 a.m. – 5:00 p.m. |
| All<br>Precincts                        | <b>Galena Park<br/>Middle School</b><br>Room – Front<br>Hallway       | 400 Keene St.<br>Galena Park, Texas 77547      | Tina<br>Brasher    | Clara<br>Medellin  |                                                                                                               |

| ELECTION DAY VOTING<br>LOCATIONS, DATE, TIMES |                                                                              |                                                                  |                                                      |                      |                    |                                                |
|-----------------------------------------------|------------------------------------------------------------------------------|------------------------------------------------------------------|------------------------------------------------------|----------------------|--------------------|------------------------------------------------|
| GPISD<br>Election<br>Precinct<br>ID           | Precincts<br>(Consisting of<br>all or part of<br>Harris County<br>precincts) | Location                                                         | Address                                              | Presiding<br>Judge   | Alternate<br>Judge | Date/Times                                     |
| Number 2                                      | 81, 164,<br>208                                                              | <b>Galena Park<br/>Middle School</b><br>Room – Front<br>Hallway  | 400 Keene St.<br>Galena Park, Texas<br>77547         | Maria<br>Valdez      | Josue<br>Valdez    | May 6, 2023<br><br>7:00 a.m.<br>–<br>7:00 p.m. |
| Number 7                                      | 162, 163                                                                     | <b>Jacinto City<br/>Town Center</b><br>Room –<br>Meeting Room    | 1025 Oates Rd.<br>Jacinto City, Texas<br>77029       | Clara<br>Medellin    | Alice<br>Reyna     |                                                |
| Number 6                                      | 375, 827,<br>831 & 872                                                       | <b>Cloverleaf<br/>Elementary</b><br>Room – 1402                  | 1035 Frankie St.<br>Houston, Texas<br>77015          | Patricia<br>Laughlin | Marissa<br>Stelly  |                                                |
| Number 4                                      | 353, 376,<br>1017 &<br>1023                                                  | <b>Kenneth J.<br/>Tice<br/>Elementary</b><br>Room –<br>Cafeteria | 14120 Wallisville Rd<br>Houston, Texas<br>77049      | Amy<br>Benedict      | Myrtis<br>Lester   |                                                |
| Number 5                                      | 368, 413,<br>460 & 725                                                       | <b>North Shore<br/>Elementary</b><br>Room – 1502                 | 14310 Duncannon<br>Houston, Texas<br>77015           | Ruby<br>Tibbs        | Mary<br>Flores     |                                                |
| Number 3                                      | 266, 354<br>& 824                                                            | <b>Green Valley<br/>Elementary</b><br>Room – Front<br>Hallway    | 13350 Woodforest<br>Blvd.<br>Houston, Texas<br>77015 | Randy<br>Orr         | Debra<br>Orr       |                                                |

## Exhibit B

## Galena Park Independent School District Appointed Presiding and Alternate Judges

| Early Voting                               |                                                |                 |                 |
|--------------------------------------------|------------------------------------------------|-----------------|-----------------|
| Location                                   | Address                                        | Presiding Judge | Alternate Judge |
| Galena Park ISD<br>Administration Building | 14705 Woodforest Blvd.<br>Houston, Texas 77015 | Randy Orr       | Ruby Tibbs      |
| Galena Park Middle School                  | 400 Keene St.<br>Galena Park, Texas 77547      | Tina Brasher    | Clara Medellin  |

| Election Day Voting        |                                                |                   |                 |
|----------------------------|------------------------------------------------|-------------------|-----------------|
| Location                   | Address                                        | Presiding Judge   | Alternate Judge |
| Galena Park Middle School  | 400 Keene St.<br>Galena Park, Texas 77547      | Maria Valdez      | Josue Valdez    |
| Jacinto City Town Center   | 1025 Oates Rd.<br>Jacinto City, Texas 77029    | Clara Medellin    | Alice Reyna     |
| Cloverleaf Elementary      | 1035 Frankie St.<br>Houston, Texas 77015       | Patricia Laughlin | Marissa Stelly  |
| Kenneth J. Tice Elementary | 14120 Wallisville Rd.<br>Houston, Texas 77049  | Amy Benedict      | Myrtis Lester   |
| North Shore Elementary     | 14310 Duncannon<br>Houston, Texas 77015        | Ruby Tibbs        | Mary Flores     |
| Green Valley Elementary    | 13350 Woodforest Blvd.<br>Houston, Texas 77015 | Randy Orr         | Debra Orr       |

| Early Voting Ballot Board                  |                                                |                              |                              |
|--------------------------------------------|------------------------------------------------|------------------------------|------------------------------|
| Location                                   | Address                                        | Appointed<br>Presiding Judge | Appointed<br>Alternate Judge |
| Galena Park ISD<br>Administration Building | 14705 Woodforest Blvd.<br>Houston, Texas 77015 | Lynn Nutt                    | Anay Ortiz                   |

| Central Counting Station                   |                                                |                              |                                    |
|--------------------------------------------|------------------------------------------------|------------------------------|------------------------------------|
| Location                                   | Address                                        | Appointed<br>Presiding Judge | Appointed<br>Tabulation Supervisor |
| Galena Park ISD<br>Administration Building | 14705 Woodforest Blvd.<br>Houston, Texas 77015 | Tina Brasher                 | Rhale Kelly                        |

The presiding Judge of the Central Counting Station may appoint clerks to serve at such Station as provided by Section 127.006 of the Election Code.