

**2023-2024  
Maple West Elementary  
School Improvement Plan  
through**



Shared Decision Making

**BUILDING AND SCHOOL IMPROVEMENT PLAN CHECKLIST**  
**Maple West Elementary 2023-2024**

***Your building SDM plan should contain:***

Shared Decision Making Team Mission Statement

Operational Principles

Changes in basic school plan, if any

List of meeting dates and times for the current school year

Communication plan (PTA newsletter, posting minutes, etc.)

Previous year successes, challenges, concerns and how data was gathered

Identification of building SDM's self-assessment tool used in the spring of each year

Team Roster indicating stakeholder group represented, dates and term of signature

# SCHOOL IMPROVEMENT PLAN

## Maple West Elementary 2023-2024

### I. Mission Statement

We, at Maple West Shared Decision Making Team, serving the Maple West community of students, families, staff and residents will explore, evaluate, facilitate and accept accountability for continuous improvement of student achievement and character development in accordance with the Maple West building and the Williamsville School District Mission Statements.

### II. Operational Principles

Operational Principles for the Maple West Shared Decision Making Team are:

1. We will make child-centered decisions.
2. We will be open minded and think innovatively.
3. We will work collaboratively and will seek the thinking of others.
4. We will honor our commitments.
5. We will be task committed.
6. We will be proactive.
7. We will come to meetings prepared.
8. We will come to meetings willing to participate.
9. We will be accountable for all decisions.
10. We will publicly support all decisions made by the Team.

### III. Changes in Basic School Plan

### IV. Meeting Dates

September 19, 2023	3:15-4:15 p.m.
October 17, 2023	3:15-4:15 p.m.
January 23, 2024	3:15-4:15 p.m.
February 13, 2024	3:15-4:15 p.m.
March 12, 2024	3:15-4:15 p.m.
April 23, 2024	3:15-4:15 p.m.
May 21, 2024	3:15-4:15 p.m.

### V. Communications Plan

The common method of communication from the MWSDMT to all stakeholder groups in the Maple West community is the posting of the minutes of each meeting on the Maple West School district website. Each team member typically receives minutes within 48 hours of the meeting. Each representative may bring issues of concern from his/her constituency. The Building Plan will be shared with all stakeholder groups.

### VI. Summary

#### **Successes**

***Maple West has had a successful opening this school year. Students and families are engaged and happy. We have reached our fundraising goal for adding adaptive equipment to our playground. We will install a We-Go-Round in May of 2023.***

**SCHOOL IMPROVEMENT PLAN  
Maple West Elementary 2023-2024**

***Challenges***

***We want to make sure that all Maple West families have a clear understanding of events/activities/resources are available at school. This will be the focus of our work for the 2022-2023 school year.***

***Concerns***

***Not Applicable***

***Data Gathering Process***

***Not Applicable***

## SHARED DECISION MAKING TEAM ASSESSMENT Maple West Elementary 2023-2024

*This assessment is intended as a tool to reflect on your team's functioning, progress, and/or successes. This tool is to be completed in June (of the preceding school year, for inclusion in the SDM plan completed in the fall). Rate each item as a strong (5) or a weak (1) area for your team. You may complete this assessment individually and then discuss your answers as a team.*

		5	4	3	2	1
1.	Our SDM Team has established a process insuring that our School Improvement Plan is focused on strengthening student achievement and character development/wellness.	X				
2.	Operational Principles guide our meetings.		X			
3.	Our team has agreed on procedures for holding efficient and effective meetings.		X			
4.	All SDM members have equal opportunities to share creative, innovative ideas.	X				
5.	Each member of our team takes responsibility for doing his/her fair share of work.		X			
6.	We communicate SDM plans and progress with all stakeholder groups.		X			
7.	We collaborate with the entire school community to meet our SDM goals/plans.		X			
8.	We celebrate and publicize our SDM success.			X		
9.	Our team is most proud of: Accomplishing our goal of raising funds to begin to add adaptive equipment to our playground. Our first piece of equipment, the WeGo Round, will be installed in May of 2023.					
10.	One way that we could improve:					

**WILLIAMSVILLE SHARED DECISION MAKING  
SCHOOL IMPROVEMENT AND PROFESSIONAL DEVELOPMENT PLAN  
Maple West Elementary 2023-2024**

**School Goals:**

Maple West Strategic Plan Goals for 2022-2023 are:

1. Communication

A. The District will improve communication and collaboration within and among the District and school buildings in order to effectively engage all stakeholders.

1A.1 The District will develop open and transparent communication methods that eliminate barriers and encourage the exchange of ideas, input, and information.

Action Step:

Maple West will review, explore, and improve upon our current communication platforms used to reach the various, diverse stakeholders of the Maple West Community.

Timeline:

2023-2024 School year

Person/group responsible: SDM/Communication Committee

Resources needed:

We are specifically interested in learning about ways to better communicate with our ELL families and making sure they can access school information. We will need to explore possibilities for translation.

B. The District will improve effective communication between the District and families by establishing best practices and guidelines for two-way communication.

1B.1 The District will conduct an analysis of the strengths and weaknesses in our communication process that allows for adjustments that strengthen information for parents.

Action Step: Maple West will evaluate platforms to better communicate with all stakeholders.

Timeline:

2023-2024 School year - Spring

Person/group responsible:

SDM/Communications

Measurable evidence of success:

Selection of a single platform - tentative spring 2024

**WILLIAMSVILLE SHARED DECISION MAKING  
SCHOOL IMPROVEMENT AND PROFESSIONAL DEVELOPMENT PLAN ROSTER  
Maple West Elementary 2023-2024**

<b>Stakeholder Group</b>	<b>Name</b>	<b>Dates of Term</b>	<b>Signature</b>
Administrator	Jason Smith	Permanent	
Administrator	Lindsey Kubera	Permanent	
Teacher	Sara Yerke	9/2021-6/2024	
Teacher	Melissa Streiff	9/2021-6/2024	
Teacher	Jackie Corsaro	9/2022-6/2025	
Staff	Patti Slominski	2022-2023 School Year	
Parent	Tina Meyers	2022-2023 School Year	
Parent	Michael Gugino	2022-2023 School Year	
PTA Rep	Elizabeth DiRienzo	2023-2024 School Year	