

**BOARD OF EDUCATION
SPRINGFIELD LOCAL SCHOOL DISTRICT
MINUTES OF THE ORGANIZATIONAL MEETING
AND REGULAR MEETING OF JANUARY 13, 2009**

The Board of Education of the Springfield Local School District met in the Board Room of the Administration Building, January 13, 2009 for the Organizational Meeting and Regular Meeting. The meeting was called to order at 6:00 P.M. Board members present were Mrs. Dodson, Mrs. Mash, Mr. Wieland, Mr. Yost, and Mrs. Young. The Superintendent, Treasurer, and Business Manager were also present.

Following roll call, the pledge of allegiance was recited.

09-001 Nominations were accepted for President of the Board for 2009:
Nominations Mrs. Dodson nominated Mr. Wieland to serve as President of
for President the Board for 2009. Ayes: Mrs. Dodson, Mrs. Mash, Mrs. Young,
Mr. Yost, Mr. Wieland.

Mr. Wieland was declared Board President for 2009.

09-002 Nominations were accepted for Vice President of the Board for 2009:
Nominations Mrs. Young nominated Mrs. Dodson to serve as Vice-President of the
Vice President Board for 2009. Ayes: Mrs. Mash, Mr. Wieland, Mrs. Young,
Mrs. Dodson, Mr. Yost.

Mrs. Dodson was declared Board Vice-President for 2009.

The newly elected President assumed duties at this time.

09-003 The President appointed the 2009 committees as follows:
Committee
Appointment

Athletic/Student Activities:	Mary Lou Dodson, Chairperson Julie Mash
Building & Grounds/Finance:	Julie Mash, Chairperson Dan Yost
Curriculum/Policy Review:	Ann Young, Chairperson Mary Lou Dodson
Personnel/Public Relations:	Glenn Wieland, Chairperson Ann Young

Transportation:	Glenn Wieland, Chairperson Dan Yost
Portage Lakes JVS Board of Education	Mary Lou Dodson Julie Mash Glenn Wieland
Legislative Liaison	Ann Young
Student Achievement Liaison	Mary Lou Dodson

09-004

Set Date, Time
& Place of
Meetings

Mrs. Dodson made a motion that the Board approve the regular meetings of the Springfield Local Board of Education be held on the second Tuesday of each month at 6:00 P.M. in the Board Room of the Administration Building or at another pre-arranged location. The dates would be as follows:

February 10, 2009	August 11, 2009
March 10, 2009	September 8, 2009
April 21, 2009	October 13, 2009
May 12, 2009	November 17, 2009
June 9, 2009	December 8, 2009
July 14, 2009	January 11, 2010

Second by Mrs. Young. Ayes: Mrs. Dodson, Mrs. Mash, Mrs. Young, Mr. Yost, Mr. Wieland. Mr. Wieland declared the motion passed.

09-005

Yearly
Procedures

Mrs. Mash made a motion that the Board approve the following yearly procedures as recommended for adoption by the Board of Education:

- A. That the Treasurer be authorized to pay all bills as presented, providing there are sufficient funds and purchase orders have been properly issued. A monthly report shall be presented to the Board of Education.
- B. That Mr. William Stauffer, Superintendent, be named purchasing agent.
- C. That the Superintendent, Mr. William Stauffer, be authorized to apply for and serve as coordinator of Federal and State Programs as deemed necessary during the calendar year 2009. It is understood that a staff member coordinates the programs and reports to the Superintendent.
- D. That the Treasurer be authorized to request advance tax money from the county auditor as funds are available and payable to the school district

- E. That the Treasurer be authorized to invest inactive funds with interest payable each month.
- F. That the Board President, Superintendent and Treasurer be bonded in the amount of \$20,000 for faithful performance bonds. REF. 5755.412 ORC.
- G. That the Treasurer or designee be approved to do banking transactions.
- H. That the Superintendent be authorized to approve professional meeting attendance and expense for the district personnel as deemed appropriate during 2009.
- I. That the Superintendent be authorized to approve unpaid leave requests for the district personnel as deemed appropriate during 2009.
- J. That the Treasurer be authorized to make necessary advances during 2009, with a list to be presented at regular meetings as part of the Treasurer's report.
- K. That the Treasurer be authorized to make appropriations and amend the certificate of estimated resources as necessary throughout the year.
- L. That the rate of pay previously approved for Board Members (maximum per Ohio Revised Code) continue at that rate during 2009. (ORC 3313.12)
- M. That Mr. William Stauffer, Superintendent, be authorized to serve as district representative to acquire federal surplus property from the Ohio State Agency for Surplus Property.
- N. That the Treasurer be authorized to dispense with the reading of the minutes at Board meetings, provided the minutes are presented to the Board in advance of the Board meeting.
- O. That the Board establish a records commission as provided by law, made up of the Board President, Superintendent, and Treasurer.

Second by Mr. Yost. Ayes: Mr. Yost, Mrs. Dodson, Mrs. Young, Mrs. Mash, Mr. Wieland. Mr. Wieland declared the motion passed.

09-006
Board Service
Fund

Mrs. Young made a motion that the Board approve the establishing of a Board Service Fund in the amount of \$7500, as provided by the Ohio Revised Code. Second by Mrs. Mash. Ayes: Mr. Yost, Mrs. Mash, Mr. Wieland, Mrs. Young, Mrs. Dodson. Mr. Wieland declared the motion passed.

09-007
Adjournment

Mrs. Mash made a motion that the organizational meeting be adjourned at this time. Second by Mrs. Young. Ayes: Mrs. Dodson, Mrs. Mash, Mr. Wieland, Mr. Yost, Mrs. Young. Mr. Wieland declared the motion passed.

Meeting adjourned at 6:15 P.M.

The regular meeting of the Springfield Local School Board of Education immediately followed the Organizational Meeting at 6:16 P.M.

09-008
Approval of
Minutes

Mr. Yost made a motion that the Board approve the minutes of the regular meeting of December 9, 2008. **(Exhibit 1)** Second by Mrs. Young. Ayes: Mr. Yost, Mrs. Mash, Mrs. Dodson, Mrs. Young, Mr. Wieland. Mr. Wieland declared the motion passed.

09-009
Payment of
Bills

Mrs. Young made a motion that the Board approve bills for payment for the month of **December**, pending audit. **(Exhibit 2)** Second by Mrs. Mash. Ayes: Mr. Yost, Mrs. Mash, Mrs. Dodson, Mrs. Young, Mr. Wieland. Mr. Wieland declared the motion passed.

09-010
Personnel

Mrs. Young made a motion that the Board accept/approve the following personnel items. All openings are due to retirements and resignations. There are no new positions.

1. **Resignation** of classified employee **Lin Benninger** effective January 5, 2009.
2. **Retirement resignation** of **Diane Taylor-Slick**, Special Services Director, effective June 30, 2009.

3. **Re-employ Carol Zeitler** from the RIF list as a two-hour educational assistant pending proper licensure effective the first day assigned.
4. **Employ Marvin Miller** as a **classified substitute** pending proper certification effective the first day assigned.

Second by Mr. Yost. Ayes: Mrs. Mash, Mr. Yost, Mrs. Dodson, Mrs. Young, Mr. Wieland. Mr. Wieland declared the motion passed.

09-011
Personnel

Mrs. Mash made a motion that the Board accept/approve the following personnel items. All openings are due to retirements and resignations. There are no new positions.

5. **Approve** the following **sports supplemental contracts** for the 2008-2009 school year pending proper licensure:

Scott Swan	Varsity Head Baseball	13.0%
Randy Jarvis	JV Baseball	11.0%
Roger Errington	Varsity Head Softball	13.0%
Doug Whited	JV Softball	11.0%
Matt Graves	Varsity Head Boys Track	13.0%
Ryan Slone	Varsity Head Girls Track	13.0%
Joe McAleese	Middle School Boys Track	10.0%
Michelle Zarges	Middle School Girls Track	10.0%

6. **Approve** the following **volunteer coaches** for the 2008-2009 school year pending proper licensure:

Kevin Hall	Volunteer Varsity Assistant Baseball Coach
Paris Riddle	Volunteer Varsity Assistant Softball Coach
Jill Sluss	Volunteer JV Assistant Softball Coach

Second by Mrs. Young. Ayes: Mrs. Mash, Mr. Yost, Mrs. Dodson, Mrs. Young, Mr. Wieland. Mr. Wieland declared the motion passed.

09-012
OSBA
Membership

Mrs. Mash made a motion that the Board continue membership in the Ohio School Boards' Association (OSBA) for the year 2009. The annual membership dues are \$6,089. Second by Mrs. Young. Ayes: Mrs. Mash, Mr. Wieland, Mr. Yost, Mrs. Young, Mrs. Dodson. Mr. Wieland declared the motion passed.

- 09-013**
OSBA
Legal Fund
Mrs. Dodson made a motion that the Board approve joining the OSBA Legal Assistance Fund at a cost of \$250 for the year 2009. Second by Mrs. Mash. Ayes: Mrs. Mash, Mr. Wieland, Mr. Yost, Mrs. Young, Mrs. Dodson. Mr. Wieland declared the motion passed.
- 09-014**
Donation
Mrs. Young made a motion that the Board accept a donation of a full size organ with an approximate value of \$800 from Cecilia Doll. Second by Mrs. Dodson. Ayes: Mrs. Mash, Mr. Wieland, Mr. Yost, Mrs. Young, Mrs. Dodson. Mr. Wieland declared the motion passed.
- 09-015**
NEOLA
Agreement
Mrs. Young made a motion that the Board approve a license agreement with NEOLA, Inc. to provide electronic publishing service of Board policies, bylaws, administrative guidelines, and forms. **(Exhibit 3)** Second by Mr. Yost. Ayes: Mrs. Mash, Mr. Wieland, Mrs. Dodson, Mrs. Young, Mr. Yost. Mr. Wieland declared the motion passed.
- 09-016**
Board
Work Session
Mrs. Young made a motion that the Board schedule a work session for **January 31, 2009 at 8:00 A.M. in the Board Room.** Second by Mrs. Dodson. Ayes: Mr. Wieland, Mrs. Dodson, Mrs. Young, Mr. Yost, Mrs. Mash. Mr. Wieland declared the motion passed.
- 09-017**
Architectural
Firm Interviews
Mrs. Young made a motion that the Board schedule interviews of architectural firms for **February 2-3, 2009 at 6:00 P.M.** Second by Mr. Yost. Ayes: Mrs. Dodson, Mrs. Mash, Mr. Yost, Mr. Wieland, Mrs. Young. Mr. Wieland declared the motion passed.
- 09-018**
Adjournment
Mr. Yost made a motion for adjournment. Second by Mrs. Mash. Ayes: Mrs. Dodson, Mr. Wieland, Mrs. Young, Mr. Yost, Mrs. Mash. Mr. Wieland declared the motion passed.

Meeting adjourned at 6:50 P.M.

Certified that the above minutes is a true record of proceedings of the Organizational Meeting and Regular Meeting held January 13, 2009.

President

Treasurer

