

SPRINGFIELD LOCAL SCHOOLS BOARD OF EDUCATION

PRESIDENT PRO TEM: Mary Lou Dodson

MEMBERS: Cynthia Collins

Neal Hess

Julie Mash

Dan Yost

SUPERINTENDENT:

TREASURER:

BUSINESS MANAGER:

Mr. William Stauffer

Christopher Adams

Daniel E. Laskos

**ORGANIZATIONAL MEETING – 6:00 P.M.
2010**

ADMINISTRATIVE BOARD ROOM

JANUARY 11,

- I. CALL TO ORDER**
- II. OATH OF OFFICE FOR NEW BOARD MEMBERS**
- III. ROLL CALL**
- IV. PLEDGE OF ALLEGIANCE**
- V. ELECTION OF PRESIDENT**
- VI. ELECTION OF VICE-PRESIDENT**
- VII. APPOINTMENT OF BOARD COMMITTEES**
- VIII. SET DATE, TIME, AND PLACE OF MEETINGS**
- IX. YEARLY PROCEDURES**
- X. RESOLUTION AUTHORIZING THE ADVANCE OF LOCAL TAXES**
- XI. BOARD SERVICE FUND**
- XII. ADJOURNMENT**

II. OATH OF OFFICE FOR NEW BOARD MEMBERS

III. ROLL CALL

Mrs. Collins _____, Mrs. Dodson _____,
Mr. Hess _____, Mrs. Mash _____,
Mr. Yost _____.

IV. PLEDGE OF ALLEGIANCE

V. ELECTION OF PRESIDENT

Nominations will be accepted for President of the Board for 2010.

NOMINATION: _____, BY _____

NOMINATION: _____, BY _____

ROLL CALL: Mrs. Collins _____, Mrs. Dodson _____,
Mr. Hess _____, Mrs. Mash _____,
Mr. Yost _____.

MOTION CARRIED _____

VI. ELECTION OF VICE-PRESIDENT

Nominations will be accepted for Vice-President of the Board for 2010.

NOMINATION: _____, BY _____

NOMINATION: _____, BY _____

ROLL CALL: Mrs. Collins _____, Mrs. Dodson _____,
Mr. Hess _____, Mrs. Mash _____,
Mr. Yost _____.

MOTION CARRIED _____

The newly elected President assumes duties at this time.

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VII. APPOINTMENT OF BOARD COMMITTEES

The President shall appoint 2010 committees as follows:

Athletic/Student Activities _____Chairperson

Buildings and Grounds/Finance _____Chairperson

Curriculum/Policy Review _____Chairperson

Personnel/Public Relations _____Chairperson

Transportation _____Chairperson

Portage Lakes JVS Board of Education _____

Legislative Liaison _____

Student Achievement Liaison _____

VIII. SET DATE, TIME, AND PLACE OF MEETINGS

It is recommended that regular meetings of the Springfield Local Board of Education be held on the second Tuesday of each month at 6:00 p.m. in the Board Room of the Administration Building or at another pre-arranged location. The dates would be as follows:

February ____, 2010	June ____, 2010	October ____, 2010
March ____, 2010	July ____, 2010	November ____, 2010
April ____, 2010	August ____, 2010	December ____, 2010
May ____, 2010	September ____, 2010	January ____, 2011

MOTION _____ SECOND _____

ROLL CALL: Mrs. Collins _____, Mrs. Dodson _____,

Mr. Hess _____, Mrs. Mash _____,

Mr. Yost _____.

MOTION CARRIED _____

Organizational Board Meeting

January 11, 2010

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IX. YEARLY PRODECURES

The following yearly procedures are recommended for adoption by the Board of Education:

- A. That the Treasurer be authorized to pay all bills as presented, providing there are sufficient funds and purchase orders have been properly issued. A monthly report shall be presented to the Board of Education.
- B. That Mr. William Stauffer, Superintendent, be named purchasing agent.
- C. That the Superintendent, Mr. William Stauffer, be authorized to apply for and serve as coordinator of Federal and State Programs as deemed necessary during the calendar year 2010. It is understood that a staff member coordinates the programs and reports to the Superintendent.
- D. That the Treasurer be authorized to request advance tax money from the county auditor as funds are available and payable to the school district.
- E. That the Treasurer be authorized to invest inactive funds with interest payable each month.
- F. That the Board President, Superintendent, and Treasurer be bonded in the amount of \$20,000 for faithful performance bonds. REF. 5755.412 ORC.
- G. That the Treasurer or designee be approved to do banking transactions.
- H. That the Superintendent be authorized to approve professional meeting attendance and expense for the district personnel as deemed appropriate during 2010.
- I. That the Superintendent be authorized to approve unpaid leave requests for the district personnel as deemed appropriate during 2010.
- J. That the Treasurer be authorized to make appropriations and amend the certificate of estimated resources as necessary throughout the year.
- K. That the rate of pay previously approved for Board Members (maximum per Ohio Revised Code) continue at that rate during 2010. (ORC 3313.12)
- L. That Mr. William Stauffer, Superintendent, be authorized to serve as district representative to acquire federal surplus property from the Ohio State Agency for Surplus Property.
- M. That the Treasurer be authorized to dispense with the reading of the minutes at Board meetings, provided the minutes are presented to the Board in advance of the Board meeting.
- N. That the Board establish a records commission as provided by law, made up of the Board President, Superintendent, and Treasurer.

MOTION _____ SECOND _____

ROLL CALL: Mrs. Collins _____, Mrs. Dodson _____,

Mr. Hess _____, Mrs. Mash _____,

Mr. Yost _____.

MOTION CARRIED _____

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X. RESOLUTION AUTHORIZING THE ADVANCE OF LOCAL TAXES

It is recommended that the Board approve a resolution authorizing the advance of local taxes by the county fiscal office for the 2009 tax year, payable in 2010. (Exhibit 1)

MOTION _____ SECOND _____

ROLL CALL: Mrs. Collins _____, Mrs. Dodson _____,

Mr. Hess _____, Mrs. Mash _____,

Mr. Yost _____.

MOTION CARRIED _____

XI. BOARD SERVICE FUND

It is recommended that a Board Service Fund be established in the amount of \$7,500, as provided by the Ohio Revised Code.

MOTION _____ SECOND _____

ROLL CALL: Mrs. Collins _____, Mrs. Dodson _____,

Mr. Hess _____, Mrs. Mash _____,

Mr. Yost _____.

MOTION CARRIED _____

XII. ADJOURNMENT

It is recommended that the meeting be adjourned at this time.

MOTION _____ SECOND _____

ROLL CALL: Mrs. Collins _____, Mrs. Dodson _____,

Mr. Hess _____, Mrs. Mash _____,

Mr. Yost _____.

MOTION CARRIED _____