

**BOARD OF EDUCATION
SPRINGFIELD LOCAL SCHOOL DISTRICT
MINUTES OF THE ORGANIZATIONAL MEETING
AND REGULAR MEETING OF JANUARY 4, 2011**

The Board of Education of the Springfield Local School District met in the Board Room of the Administration Building, January 4, 2011 for the Organizational Meeting and Regular Meeting. The meeting was called to order at 6:00 P.M. Board members present were Mrs. Dodson, Mrs. Mash, Mrs. Collins, Mr. Hess, Mr. Wieland. The Superintendent and Treasurer were also present. The Business Manager was not in attendance.

Pledge of allegiance recited.

11-001 Nominations were accepted for President of the Board for 2011:
Nominations Mrs. Mash nominated Mrs. Dodson and Mr. Hess nominated
for President Mrs. Collins to serve as President of the Board for 2011. Ayes:
Mrs. Dodson, Mrs. Mash, Mr. Wieland. Nays: Mrs. Collins, Mr. Hess.

Mrs. Dodson was declared Board President for 2011.

11-002 Nominations were accepted for Vice President of the Board for 2011:
Nominations Mr. Hess nominated Mrs. Collins to serve as Vice-President of the
Vice President Board for 2011. Ayes: Mrs. Mash, Mrs. Collins, Mr. Wieland, Mr. Hess,
Mrs. Dodson.

Mrs. Collins was declared Board Vice-President for 2011.

The newly elected President assumed duties at this time.

11-003 The President appointed the 2011 committees as follows:
Committee
Appointment

Athletic/Student Activities:	To be appointed as needed.
Building & Grounds/Finance:	To be appointed as needed.
Curriculum/Policy Review:	To be appointed as needed.
Personnel/Public Relations:	To be appointed as needed.
Transportation:	To be appointed as needed.
Portage Lakes JVS Board of Education	Mary Lou Dodson Neal Hess
Legislative Liaison	Cindy Collins
Student Achievement Liaison	To be appointed as needed

11-004

Set Date, Time
& Place of
Meetings

Mrs. Collins made a motion that the Board approve the regular meetings of the Springfield Local Board of Education be held on the third Tuesday of each month at 6:00 P.M. in the Board Room of the Administration Building or at another pre-arranged location. The dates would be as follows:

February 15, 2011	August 16, 2011
March 15, 2011	September 20, 2011
April 19, 2011	October 18, 2011
May 17, 2011	November 15, 2011
June 21, 2011	December 20, 2011
July 19, 2011	January 17, 2012

Second by Mr. Hess. Ayes: Mrs. Dodson, Mrs. Mash, Mr. Hess, Mrs. Collins, Mr. Wieland. Mrs. Dodson declared the motion passed.

11-005

Yearly
Procedures

Mrs. Mash made a motion that the Board approve the following yearly procedures as recommended for adoption by the Board of Education:

- A. That the Treasurer be authorized to pay all bills as presented, providing there are sufficient funds and purchase orders have been properly issued. A monthly report shall be presented to the Board of Education.
- B. That Mr. William Stauffer, Superintendent, be named purchasing agent.
- C. That the Superintendent, Mr. William Stauffer, be authorized to apply for and serve as coordinator of Federal and State Programs as deemed necessary during the calendar year 2011. It is understood that a staff member coordinates the programs and reports to the Superintendent.
- D. That the Treasurer be authorized to request advance tax money from the county auditor as funds are available and payable to the school district.
- E. That the Treasurer be authorized to invest inactive funds with interest payable each month.
- F. That the Board President, Superintendent and Treasurer be bonded in the amount of \$20,000 for faithful performance bonds. REF. 5755.412 ORC.
- G. That the Treasurer or designee be approved to do banking transactions.
- H. That the Superintendent be authorized to approve professional meeting attendance and expense for the district personnel as deemed appropriate during 2011.

- I. That the Superintendent be authorized to approve unpaid leave requests for the district personnel as deemed appropriate during 2011.
- J. That the Treasurer be authorized to make appropriations and amend the certificate of estimated resources as necessary throughout the year.
- K. That the rate of pay previously approved for Board Members (maximum per Ohio Revised Code) continue at that rate during 2011. (ORC 3313.12)
- L. That Mr. William Stauffer, Superintendent, be authorized to serve as district representative to acquire federal surplus property from the Ohio State Agency for Surplus Property.
- M. That the Treasurer be authorized to dispense with the reading of the minutes at Board meetings, provided the minutes are presented to the Board in advance of the Board meeting.
- N. That the Board establish a records commission as provided by law, made up of the Board President, Superintendent, and Treasurer.

Second by Mr. Hess. Ayes: Mrs. Dodson, Mrs. Collins, Mr. Wieland
Mrs. Mash, Mr. Hess. Mrs. Dodson declared the motion passed.

11-006

Board Service
Fund

Mr. Hess made a motion that the Board approve the establishing of a Board Service Fund in the amount of \$7500, as provided by the Ohio Revised Code. Second by Mrs. Collins. Ayes: Mrs. Mash, Mr. Hess, Mrs. Dodson, Mrs. Collins, Mr. Wieland. Mrs. Dodson declared the motion passed.

11-007

Adjournment

Mrs. Collins made a motion that the organizational meeting be adjourned at this time. Second by Mrs. Mash. Ayes: Mrs. Dodson, Mrs. Mash, Mr. Hess, Mr. Wieland, Mrs. Collins. Mrs. Dodson declared the motion passed.

The regular meeting of the Springfield Local School Board of Education immediately followed the Organizational Meeting.

All Board members present for this meeting.

11-008

Approval of
Minutes

Mr. Hess made a motion that the Board approve the minutes of the special meeting of December 9, 2010, and the regular meeting of December 14, 2010. **(Exhibit 1)** Second by Mrs. Collins. Ayes: Mrs. Collins, Mrs. Dodson, Mr. Hess, Mr. Wieland. Abstentions: Mrs. Mash. Mrs. Dodson declared the motion passed.

11-009

Payment of
Bills

Mr. Hess made a motion that the Board approve bills for payment for the month of **December**, pending audit. **(Exhibit 2)** Second by Mrs. Mash. Ayes: Mrs. Mash, Mrs. Dodson, Mr. Hess, Mrs. Collins, Mr. Wieland. Mrs. Dodson declared the motion passed.

11-010

Acceptance of
Financial Reports

Mrs. Mash made a motion that the Board accept the financial reports from the Treasurer for **December 2010**. Second by Mrs. Collins. Ayes: Mrs. Dodson, Mrs. Mash, Mr. Hess, Mr. Wieland, Mrs. Collins. Mrs. Dodson declared the motion passed.

11-011

Personnel

Mrs. Collins made a motion that the Board accept/approve the following personnel items:

1. **Approve** the amended contract for **Superintendent William Stauffer** effective August 1, 2010. **(Exhibit 3)**
2. **Approve** the amended contract for **Treasurer Christopher Adams** effective March 1, 2011. **(Exhibit 4)**
3. **Retirement resignation** of teacher **Robert Staudt** effective March 1, 2011.
4. **Employ Vicki Kirby** as a **6.5 hour teaching assistant** per the negotiated contract pending proper licensure effective December 13, 2010.
5. **Resignation** of tutor **Diane Paloney** effective January 1, 2011.

Second by Mr. Hess. Ayes: Mrs. Mash, Mrs. Dodson, Mrs. Collins, Mr. Hess, Mr. Wieland. Mrs. Dodson declared the motion passed.

11-012

OSBA
Membership

Mr. Wieland made a motion that the Board continue membership in the Ohio School Boards' Association (OSBA) for the year 2011. The annual membership dues are \$6,024. Second by Mrs. Mash. Ayes: Mrs. Mash, Mrs. Dodson, Mrs. Collins, Mr. Wieland, Mr. Hess. Mrs. Dodson declared the motion passed.

11-013

OSBA
Legal Fund

Mr. Hess made a motion that the Board approve joining the OSBA Legal Assistance Fund at a cost of \$250 for the year 2011. Second by Mrs. Collins. Ayes: Mrs. Mash, Mrs. Dodson, Mr. Wieland, Mr. Hess, Mrs. Collins. Mrs. Dodson declared the motion passed.

11-014
First Student
Agreement

Mr. Wieland made a motion that the Board approve an amendment and extension to the pupil transportation services agreement between Springfield Local Schools and First Student for a period of one year effective July 1, 2011. **(Exhibit 5)** Second by Mr. Hess. Ayes: Mrs. Mash, Mr. Hess, Mrs. Collins, Mr. Wieland, Mrs. Dodson. Mrs. Dodson declared the motion passed.

11-015
Designation of
Phasing Option

Mrs. Mash made a motion that the Board approve Phasing Option #2 for the design and construction of the new 7-12 facility. Second by Mr. Wieland. Ayes: Mrs. Mash, Mrs. Dodson, Mrs. Collins, Mr. Wieland, Mr. Hess. Mrs. Dodson declared the motion passed.

11-016
Executive
Session

Mr. Hess made a motion that the Board enter into Executive Session at this time to discuss personnel and purchase and sale of property. Second by Mrs. Collins. Ayes: Mr. Hess, Mrs. Dodson, Mrs. Mash, Mrs. Collins, Mr. Wieland. Mrs. Dodson declared the motion passed.

The Board entered into Executive Session at 6:42 P.M.

The Board returned from Executive Session at 7:04 P.M.

11-017
Adjournment

Mrs. Collins made a motion for adjournment. Second by Mr. Wieland. Ayes: Mrs. Dodson, Mr. Wieland, Mr. Hess, Mrs. Collins, Mrs. Mash. Mrs. Dodson declared the motion passed.

Meeting adjourned at 7:05 P.M.

Certified that the above minutes is a true record of proceedings of the Organizational Meeting and Regular Meeting held January 4, 2011.

President

Treasurer