

SPRINGFIELD LOCAL SCHOOLS BOARD OF EDUCATION

PRESIDENT PRO TEM: Mary Lou Dodson

MEMBERS: Cynthia Collins

Neal Hess

Julie Mash

Glenn Wieland

SUPERINTENDENT:

TREASURER:

BUSINESS MANAGER:

Mr. William Stauffer

Christopher Adams

Daniel E. Laskos

ORGANIZATIONAL MEETING – 6:00 P.M.

ADMINISTRATIVE BOARD ROOM

JANUARY 4, 2011

- I. CALL TO ORDER**
- II. ROLL CALL**
- III. PLEDGE OF ALLEGIANCE**
- IV. ELECTION OF PRESIDENT**
- V. ELECTION OF VICE-PRESIDENT**
- VI. APPOINTMENT OF BOARD COMMITTEES**
- VII. SET DATE, TIME, AND PLACE OF MEETINGS**
- VIII. YEARLY PROCEDURES**
- IX. BOARD SERVICE FUND**
- X. ADJOURNMENT**

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II. ROLL CALL

Mrs. Collins _____, Mrs. Dodson _____,
Mr. Hess _____, Mrs. Mash _____,
Mr. Wieland _____.

III. PLEDGE OF ALLEGIANCE

IV. ELECTION OF PRESIDENT

Nominations will be accepted for President of the Board for 2011.

NOMINATION: _____, BY _____

NOMINATION: _____, BY _____

ROLL CALL: Mrs. Collins _____, Mrs. Dodson _____,
Mr. Hess _____, Mrs. Mash _____,
Mr. Wieland _____.

MOTION CARRIED _____

V. ELECTION OF VICE-PRESIDENT

Nominations will be accepted for Vice-President of the Board for 2011.

NOMINATION: _____, BY _____

NOMINATION: _____, BY _____

ROLL CALL: Mrs. Collins _____, Mrs. Dodson _____,
Mr. Hess _____, Mrs. Mash _____,
Mr. Wieland _____.

MOTION CARRIED _____

The newly elected President assumes duties at this time.

VI. APPOINTMENT OF BOARD COMMITTEES

The President shall appoint 2011 committees as follows:

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Athletic/Student Activities	_____Chairperson

Buildings and Grounds/Finance	_____Chairperson

Curriculum/Policy Review	_____Chairperson

Personnel/Public Relations	_____Chairperson

Transportation	_____Chairperson

Portage Lakes JVS Board of Education	_____

Legislative Liaison	_____

Student Achievement Liaison	_____

VII. SET DATE, TIME, AND PLACE OF MEETINGS

It is recommended that regular meetings of the Springfield Local Board of Education be held on the third Tuesday of each month at 6:00 p.m. in the Board Room of the Administration Building or at another pre-arranged location. The dates would be as follows:

February 15, 2011	June 21, 2011	October 18, 2011
March 15, 2011	July 19, 2011	November 15, 2011
April 19, 2011	August 16, 2011	December 20, 2011
May 17, 2011	September 20, 2011	January 17, 2012

MOTION _____ SECOND _____

ROLL CALL: Mrs. Collins _____, Mrs. Dodson _____,
Mr. Hess _____, Mrs. Mash _____,
Mr. Wieland _____.

MOTION CARRIED _____

VIII. YEARLY PRODECURES

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The following yearly procedures are recommended for adoption by the Board of Education:

- A. That the Treasurer be authorized to pay all bills as presented, providing there are sufficient funds and purchase orders have been properly issued. A monthly report shall be presented to the Board of Education.
- B. That Mr. William Stauffer, Superintendent, be named purchasing agent.
- C. That the Superintendent, Mr. William Stauffer, be authorized to apply for and serve as coordinator of Federal and State Programs as deemed necessary during the calendar year 2011. It is understood that a staff member coordinates the programs and reports to the Superintendent.
- D. That the Treasurer be authorized to request advance tax money from the county auditor as funds are available and payable to the school district.
- E. That the Treasurer be authorized to invest inactive funds with interest payable each month.
- F. That the Board President, Superintendent, and Treasurer be bonded in the amount of \$20,000 for faithful performance bonds. REF. 5755.412 ORC.
- G. That the Treasurer or designee be approved to do banking transactions.
- H. That the Superintendent be authorized to approve professional meeting attendance and expense for the district personnel as deemed appropriate during 2011.
- I. That the Superintendent be authorized to approve unpaid leave requests for the district personnel as deemed appropriate during 2011.
- J. That the Treasurer be authorized to make appropriations and amend the certificate of estimated resources as necessary throughout the year.
- K. That the rate of pay previously approved for Board Members (maximum per Ohio Revised Code) continue at that rate during 2011. (ORC 3313.12)
- L. That Mr. William Stauffer, Superintendent, be authorized to serve as district representative to acquire federal surplus property from the Ohio State Agency for Surplus Property.
- M. That the Treasurer be authorized to dispense with the reading of the minutes at Board meetings, provided the minutes are presented to the Board in advance of the Board meeting.
- N. That the Board establish a records commission as provided by law, made up of the Board President, Superintendent, and Treasurer.

MOTION _____ SECOND _____

ROLL CALL: Mrs. Collins _____, Mrs. Dodson _____,

Mr. Hess _____, Mrs. Mash _____,

Mr. Wieland _____.

MOTION CARRIED _____

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It is recommended that a Board Service Fund be established in the amount of \$7,500, as provided by the Ohio Revised Code.

MOTION _____ SECOND _____

ROLL CALL: Mrs. Collins _____, Mrs. Dodson _____,
Mr. Hess _____, Mrs. Mash _____,
Mr. Wieland _____.

MOTION CARRIED _____

X. ADJOURNMENT

It is recommended that the meeting be adjourned at this time.

MOTION _____ SECOND _____

ROLL CALL: Mrs. Collins _____, Mrs. Dodson _____,
Mr. Hess _____, Mrs. Mash _____,
Mr. Wieland _____.

MOTION CARRIED _____