

**BOARD OF EDUCATION
SPRINGFIELD LOCAL SCHOOL DISTRICT
MINUTES OF THE ORGANIZATIONAL MEETING
AND REGULAR MEETING OF JANUARY 8, 2013**

The Board of Education of the Springfield Local School District met in the Board Room of the Administration Building, January 8, 2013 for the Organizational Meeting and Regular Meeting. The meeting was called to order at 6:00 P.M. Board members present were Mrs. Dodson, Mr. Dinkins, Mr. Hess, Mr. Hofer, Mrs. Collins. The Superintendent, Business Manager and Treasurer were also present.

Pledge of allegiance recited.

13-001 Nominations were accepted for President of the Board for 2013:
Nominations Mrs. Dodson nominated Mr. Hess to serve as President of the
for President Board for 2013. Motion by Mrs. Dodson. Second by Mrs. Collins.
Ayes: Mrs. Dodson, Mr. Dinkins, Mr. Hofer, Mr. Hess, Mrs. Collins.

Mr. Hess was declared Board President for 2013.

13-002 Nominations were accepted for Vice President of the Board for
2013:
Nominations Mrs. Collins nominated Mr. Dinkins to serve as Vice-President of the
Vice President Board for 2013. Motion by Mrs. Collins. Second by Mr. Hofer.
Ayes: Mr. Dinkins, Mr. Hofer, Mrs. Dodson, Mr. Hess, Mrs. Collins.

Mr. Dinkins was declared Board Vice-President for 2013.

13-003 The President appointed the 2013 committees as follows:
Committee
Appointment

| | |
|--------------------------------------|--|
| Athletic/Student Activities: | To be appointed as needed. |
| Building & Grounds/Finance: | To be appointed as needed. |
| Curriculum/Policy Review: | To be appointed as needed. |
| Personnel/Public Relations: | To be appointed as needed. |
| Transportation: | To be appointed as needed. |
| Portage Lakes JVS Board of Education | Mary Lou Dodson Neal Hess Dave Hofer |
| Legislative Liaison | Cindy Collins |
| Student Achievement Liaison | To be appointed as needed |

13-004

meetings

Set Date, Time

& Place of

Administration

Meetings

follows:

Mrs. Dodson made a motion that the Board approve the regular

of the Springfield Local Board of Education be held on the third Tuesday
of each month at 6:00 P.M. in the Board Room of the

Building or at another pre-arranged location. The dates would be as

February 19, 2013

March 19, 2013

April 16, 2013

May 21, 2013

Spring Hill Junior High Library

Schrop Intermediate School Cafeteria

Young Elementary School Gym

Roosevelt Elementary School Gym

June 18, 2013

July 16, 2013

August 20, 2013

September 17, 2013

TBA

TBA

TBA

TBA

October 15, 2013

November 19, 2013

December 17, 2013

January 21, 2014

TBA

TBA

TBA

TBA

Second by Mr. Hofer. Ayes: Mrs. Dodson, Mr. Hofer, Mr. Hess,
Mr. Dinkins, Mrs. Collins. Mr. Hess declared the motion passed.

13-005

Yearly

Procedures

Mr. Dinkins made a motion that the Board approve the following
yearly procedures as recommended for adoption by the Board of
Education:

providing

issued.

A. That the Treasurer be authorized to pay all bills as presented,

there are sufficient funds and purchase orders have been properly

A monthly report shall be presented to the Board of Education.

agent.

B. That Mr. William Stauffer, Superintendent, be named purchasing

C. That the Superintendent, Mr. William Stauffer, be authorized to apply
for and serve as coordinator of Federal and State Programs as deemed
necessary during the calendar year 2013. It is understood that a staff
member coordinates the programs and reports to the Superintendent.

D. That the Treasurer be authorized to request advance tax money from
the county auditor as funds are available and payable to the school
district.

E. That the Treasurer be authorized to invest inactive funds with interest payable each month.

F. That the Board President, Superintendent, Treasurer and Business Manager be bonded in the amount of \$20,000 for faithful performance bonds per Ohio Revised Code.

G. That the Treasurer or designee be approved to do banking transactions.

H. That the Superintendent be authorized to approve professional meeting attendance and expense for the district personnel as deemed appropriate during 2013.

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I. That the Superintendent be authorized to approve unpaid leave requests for the district personnel as deemed appropriate during 2013.

J. That the Treasurer be authorized to make appropriations and amend the certificate of estimated resources as necessary throughout the year.

K. That the rate of pay previously approved for Board Members (maximum per Ohio Revised Code) continue at that rate during 2013. (ORC 3313.12)

L. That Mr. William Stauffer, Superintendent, be authorized to serve as district representative to acquire federal surplus property from the Ohio State Agency for Surplus Property.

M. That the Treasurer be authorized to dispense with the reading of the minutes at Board meetings, provided the minutes are presented to the Board in advance of the Board meeting.

N. That the Board establish a records commission as provided by law, made up of the Board President, Superintendent, and Treasurer.

Second by Mr. Hofer. Ayes: Mrs. Dodson, Mr. Dinkins, Mr. Hess, Mr. Hofer,

Mrs. Collins. Mr. Hess declared the motion passed.

13-006 Mrs. Collins made a motion that the Board approve the establishing of a Board
Board Service Code. Service Fund in the amount of \$7500, as provided by the Ohio Revised Code.
Fund Second by Mr. Hofer. Ayes: Mr. Dinkins, Mr. Hess, Mrs. Dodson, Mr. Hofer, Mrs. Collins. Mr. Hess declared the motion passed.

13-007 Mrs. Dodson made a motion that the organizational meeting be adjourned
Adjournment at this time. Second by Mrs. Collins. Ayes: Mrs. Dodson, Mr. Dinkins, Mr. Hess, Mrs. Collins, Mr. Hofer. Mr. Hess declared the motion passed.

The regular meeting of the Springfield Local School Board of Education immediately followed the Organizational Meeting.

All Board members present for this meeting.

School Board Recognition by Mr. Stauffer

Race to the Top Presentation by Ann Phillips

Graduation Picture Display Presentation by Dustin Boswell

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13-008 Mr. Hofer made a motion that the Board approve the minutes of the
Approval of Minutes regular meeting of December 18, 2012. **(Exhibit 1)** Second by Mrs. Collins. Ayes: Mrs. Dodson, Mr. Hess, Mr. Dinkins, Mr. Hofer, Mrs. Collins. Mr. Hess declared the motion passed.

13-009 Mrs. Collins made a motion that the Board approve bills for payment
Payment of Bills for the month of **December**, pending audit. **(Exhibit 2)** Second by Mr. Hofer. Ayes: Mr. Dinkins, Mrs. Dodson, Mr. Hess, Mr. Hofer, Mrs. Collins. Mr. Hess declared the motion passed.

13-010 Mrs. Collins made a motion that the Board approve the amended
Amended appropriations for fiscal year 2013. Second by Mr. Hofer. Ayes:

Appropriations Mrs. Dodson, Mr. Dinkins, Mr. Hess, Mr. Hofer, Mrs. Collins.
FY13 Mr. Hess declared the motion passed.

13-011 Mr. Dinkins made a motion that the Board approve that all non-
certified
New Minimum substitutes and TWE students be paid \$7.85 per hour per the new Ohio
Wage minimum wage law effective January 1, 2013. Second by Mr. Hofer.
Ayes: Mrs. Dodson, Mrs. Collins, Mr. Dinkins, Mr. Hess, Mr. Hofer.
Mr. Hess declared the motion passed.

13-012 Mr. Hofer made a motion for adjournment. Second by Mrs. Collins.
Adjournment Ayes: Mrs. Dodson, Mr. Hofer, Mr. Hess, Mrs. Collins, Mr. Dinkins.
Mr. Hess declared the motion passed.

Meeting adjourned at 7:16 P.M.

Certified that the above minutes is a true record of
proceedings of the Organizational Meeting and Regular
Meeting held January 8, 2013.

President

Treasurer