

Springfield Local School District Springfield Local Schools Board of Education

Board of Education
Tuesday, January 8, 2013
6:00pm

Organizational Meeting

1 CALL TO ORDER

2 ROLL CALL

3 PLEDGE OF ALLEGIANCE

4 ELECTION OF PRESIDENT

Nominations will be accepted for President of the Board for 2013.

NOMINATION: _____, BY _____

NOMINATION: _____, BY _____

5 ELECTION OF VICE-PRESIDENT

Nominations will be accepted for Vice-President of the Board for 2013.

NOMINATION: _____, BY _____

NOMINATION: _____, BY _____

6 APPOINTMENT OF BOARD COMMITTEES

The President shall appoint 2013 committees as follows:

Athletic/Student Activities _____ Chairperson

Buildings and Grounds/Finance _____ Chairperson

Curriculum/Policy Review _____ Chairperson

Personnel/Public Relations _____ Chairperson

Transportation _____ Chairperson

Portage Lakes CC Board of Education -- Mary Lou Dodson

(appointed at December meeting) Neal Hess

Dave Hofer

Legislative Liaison _____

Student Achievement Liaison _____

7 SET DATE, TIME, AND PLACE OF MEETINGS

It is recommended that regular meetings of the Springfield Local Board of Education be held on the third Tuesday of each month at 6:00 p.m. at the locations indicated. The dates would be as follows:

February 19, 2013 at Spring Hill Library

March 19, 2013 at Schrop Intermediate Cafeteria

April 16, 2013 at Young Elementary Gym

May 21, 2013 at Roosevelt Elementary Gym

June 18, 2013 at TBA

July 16, 2013 at TBA

August 20, 2013 at TBA

September 17, 2013 at TBA

October 15, 2013 at TBA

November 19, 2013 at TBA

December 17, 2013 at TBA

January 21, 2014 at TBA

8 YEARLY PROCEDURES

The following yearly procedures are recommended for adoption by the Board of Education:

- A. That the Treasurer be authorized to pay all bills as presented, providing there are sufficient funds and purchase orders have been properly issued. A monthly report shall be presented to the Board of Education.
- B. That Mr. William Stauffer, Superintendent, be named purchasing agent.
- C. That the Superintendent, Mr. William Stauffer, be authorized to apply for and serve as coordinator of Federal and State Programs as deemed necessary during the calendar year 2013. It is understood that a staff member coordinates the programs and reports to the Superintendent.
- D. That the Treasurer be authorized to request advance tax money from the county auditor as funds are available and payable to the school district.
- E. That the Treasurer be authorized to invest inactive funds with interest payable each month.
- F. That the Board President, Superintendent, and Treasurer be bonded in the amount of \$20,000 for faithful performance bonds. REF. 5755.412 ORC.
- G. That the Treasurer or designee be approved to do banking transactions.
- H. That the Superintendent be authorized to approve professional meeting attendance and expense for the district personnel as deemed appropriate during 2013.
- I. That the Superintendent be authorized to approve unpaid leave requests for the district personnel as deemed appropriate during 2013.
- J. That the Treasurer be authorized to make appropriations and amend the certificate of estimated resources as necessary throughout the year.
- K. That the rate of pay previously approved for Board Members (maximum per Ohio Revised Code)

continue at that rate during 2013. (ORC 3313.12)

L. That Mr. William Stauffer, Superintendent, be authorized to serve as district representative to acquire federal surplus property from the Ohio State Agency for Surplus Property.

M. That the Treasurer be authorized to dispense with the reading of the minutes at Board meetings, provided the minutes are presented to the Board in advance of the Board meeting.

N. That the Board establish a records commission as provided by law, made up of the Board President, Superintendent, and Treasurer.

9 BOARD SERVICE FUND

It is recommended that the Board Service Fund be established in the amount of \$7,500, as provided by the Ohio Revised Code.

10 ADJOURNMENT

It is recommended that the meeting be adjourned at this time.