

Pittsfield PTO Meeting Minutes

Nov. 13, 2018

Present

Dawn Keech

Nathan Richards

Jason Prince

Kelly Pfeifer

Peri Stone-Palmquist

Aaron Kraft

Karen Hulsebus

Katie Loomis

Jeff Irwin

Kelli Gase

Kevin Lill

Rachel Brichta

Amanda Rodeffer

Tara Campbell

Ms. Shakarian

Ms. Hoopaw

Ms. VanLoo

Meeting called to order at 6:05 PM by Dawn Keech

Introductions

Teacher Presentation – Seesaw

- District-wide STEAM Expo on Thursday, Nov. 28, 6-8 p.m. at Skyline High School. Pittsfield 1st graders will have projects being shown.
- Seesaw is a learning journal and a way for students to share what they are doing at home. Parents can send an email to Ms. VanLoo or teacher to get connected to Seesaw. You can check your student's work on your phone and "like it." It's free and works on any platform. All posts go to teachers for approval. Families only see their own child's work. Text is translated into more than 55 languages.

Principal's Report

- Hopefully, parent-teacher-student conferences have happened.
- Fall reports are coming out next Tuesday.
- Tomorrow there will be a test school closing message.
- Every spring, parents/guardians are invited to do a school climate survey.
 - 64 parents, 35 staff members, 103 students (grades 3, 4, 5).
 - Parents - 34% give school an A and 50% give B, 16% give a C
 - The whole report will be shared with the school.
 - Staff discuss findings and come up with a plan for how to address needs that emerged.

Fundraising Update (Aaron Kraft)

- Fall Fun Run - We raised more money than we expected. Not a final count yet. Waiting on a reconciliation from the Fun Run. We raised more than \$10,000. We signed up to do it next year. Our registration numbers went way up -- 55% (versus 30% before) to get the keychain. Aaron says he will do this again next year and would like someone to shadow him. It will be his last year.

By-Laws(Kelly Pfeiffer)

- Largely terminology clarification. (i.e. Executive Committee versus Board of Director)
- Added language to allow us to vote in between meetings.
- Added language of what defines a quorum. 12 for a membership meeting.
- Give more flexibility around positions (particularly with SIT position).
- Clarifies members versus directors.
- Eliminated nominating committee, because we haven't been using that.

Motion to approve with change of quorum to 12 and typos corrected on last article - Katie / Aaron seconded. Motion carried.

President's Report (Dawn Keech)

- Revised budget presented. A parent who is an accountant reviewed and met with Board.
Changes include:
 - Recognized Carryover as revenue.
 - Added Money Market into Revenue and Income. This will serve as a "reserve" and won't be spent.

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- Increased some revenue projections based on actuals.
- Expecting revenue of \$54,229 and expenses of \$47,846
- Merchandising and field trips are considered one-time expenses this year.
- Still expect a carryover of \$5,383.
- A \$16,000 carryover shouldn't be the expectation.
- **Motion to approve revised budget. Kelly / Amanda. Motion carries.**
- Ice Cream Social - Need a shadow for silent auction. We will put writeups in the Monday Message.

Approval of minutes

- Will approve at next meeting.

PTOC Report

- No update.
- This position is now open. Patricia has to step back.

Girl Scout

- Olivia and Rachel presented - 5th grade. They are working on their bronze award. We will be collecting personal hygiene items to help individuals experiencing homelessness in our community. Goes through Dec. 18.

Treasurer's Report (Nathan Richards)

- Busy month.
- A lot of money came in. Another check from the PTO Thrift Shop came in. Already surpassed budget for Busch's.
- Expenditures - we have been under budget for everything. Teachers are taking advantage of field trips.

Other Notes

- Movie Night is Friday. Amanda asked that subtitles be included. Aaron will reach out to Matt.
- We discussed having free popcorn and making movies free in the future. Dawn will see if this is possible for Friday.
- Peri asked whether we wanted a meeting in December. Historically, that meeting has not been well attended. Carol will check with teachers who signed up to present and see if they could move to another date.

Meeting adjourned at 7:45 p.m.