

**BOARD OF EDUCATION
SPRINGFIELD LOCAL SCHOOL DISTRICT
MINUTES OF THE ORGANIZATIONAL MEETING
AND REGULAR MEETING OF JANUARY 10, 2017**

The Board of Education of the Springfield Local School District met in the Springfield High School Community Room, January 10, 2017 for the Organizational Meeting and Regular Meeting. The meeting was called to order at 6:00 P.M. Board members present were Mr. Robinson, Mr. Hofer, Mrs. Dodson, Mr. Petry and Mr. Wieland. The Superintendent, Business Manager and Treasurer were also present.

Pledge of allegiance recited.

17-001
Nominations
for President

Nominations were accepted for President of the Board for 2017: Mr. Petry nominated Mr. Wieland to serve as President of the Board for 2017. Second by Mrs. Dodson. Mr. Robinson nominated Mr. Hofer to serve as President of the Board for 2017. There was no second to the nomination.

Motion by Mr. Hofer. Second by Mr. Robinson. Ayes: Mr. Hofer, Mr. Petry, Mr. Wieland, Mrs. Dodson, Mr. Robinson.

Mr. Wieland was declared Board President for 2017.

17-002
Nominations
Vice President

Nominations were accepted for Vice President of the Board for 2017: Mrs. Dodson nominated Mr. Petry to serve as Vice-President of the Board for 2017. Second by Mr. Hofer.

Motion by Mr. Hofer. Second by Mr. Robinson. Ayes: Mr. Hofer, Mr. Petry, Mr. Wieland, Mrs. Dodson, Mr. Robinson.

Mr. Petry was declared Board Vice-President for 2017.

Mr. Wieland assumed the duties of Board President at this time.

17-003
Withdraw from
PLCC MOU

Mr. Petry made a motion that the Board approve a resolution of the Springfield Local School District to withdraw from the memorandum of understanding among the Portage Lakes Career Center and its associate school districts. **(Exhibit 1 Organizational – 01-10-17)** Second by Mrs. Dodson. Ayes: Mr. Wieland, Mr. Hofer, Mrs. Dodson, Mr. Petry, Mr. Robinson. Mr. Wieland declared the motion passed.

17-004
Committee
Appointment

The President appointed the 2017 committees as follows:

Athletic/Student Activities:	To be appointed as needed.
Building & Grounds/Finance:	To be appointed as needed.
Curriculum/Policy Review:	To be appointed as needed.
Personnel/Public Relations:	To be appointed as needed.
Transportation:	To be appointed as needed.
Portage Lakes CC Board of Education	Mary Lou Dodson Dave Hofer Glenn Wieland
Legislative Liaison	Dave Hofer
Student Achievement Liaison	To be appointed as needed

Motion by Mrs. Dodson. Second by Mr. Robinson. Ayes: Mr. Wieland, Mr. Hofer, Mrs. Dodson, Mr. Robinson, Mr. Petry. Mr. Wieland declared the motion passed.

17-005
Meeting Dates

Board of Education Meeting Dates

The regular meeting of the Springfield Local Board of Education will be held on the third Tuesday of each month at 6:00 P.M. with locations to be determined. The dates would be as follows:

February 21, 2017	August 15, 2017
March 21, 2017	September 19, 2017
April 11, 2017 (2nd Tuesday)	October 17, 2017
May 16, 2017	November 21, 2017
June 20, 2017	December 19, 2017
July 18, 2017	January 9, 2018 (second Tuesday)

Motion by Mr. Hofer. Second by Mrs. Dodson. Ayes: Mrs. Dodson, Mr. Hofer, Mr. Petry, Mr. Robinson, Mr. Wieland. Mr. Wieland declared the motion passed.

17-006
Yearly
Procedures

Mrs. Dodson made a motion that the Board approve the following yearly procedures as recommended for adoption by the Board of Education:

- A. That the Treasurer be authorized to pay all bills as presented, providing there are sufficient funds and purchase orders have been properly issued. A monthly report shall be presented to the Board of Education.
- B. That Mr. Charles Sincere, Superintendent, be named purchasing agent.
- C. That the Superintendent, Mr. Charles Sincere, be authorized to apply for and serve as coordinator of Federal and State Programs as deemed necessary during the calendar year 2017. It is understood that a staff member coordinates the programs and reports to the Superintendent.

- D. That the Treasurer be authorized to request advance tax money from the county auditor as funds are available and payable to the school district.
- E. That the Treasurer be authorized to invest inactive funds with interest payable each month.
- F. That the Board President, Superintendent, Treasurer and Business Manager be bonded in the amount of \$50,000 for faithful performance bonds per Ohio Revised Code.
- G. That the Treasurer or designee be approved to do banking transactions.
- H. That the Superintendent be authorized to approve professional meeting attendance and expense for the district personnel as deemed appropriate during 2017.
- I. That the Superintendent be authorized to approve unpaid leave requests for the district personnel as deemed appropriate during 2017.
- J. That the Treasurer be authorized to make appropriations and amend the certificate of estimated resources as necessary throughout the year.
- K. That the rate of pay previously approved for Board Members (maximum per Ohio Revised Code) continue at that rate during 2017. (ORC 3313.12)
- L. That Mr. Charles Sincere, Superintendent, be authorized to serve as district representative to acquire federal surplus property from the Ohio State Agency for Surplus Property.
- M. That the Treasurer be authorized to dispense with the reading of the minutes at Board meetings, provided the minutes are presented to the Board in advance of the Board meeting.
- N. That the Board establish a records commission as provided by law, made up of the Board President, Superintendent, and Treasurer.

Second by Mr. Hofer. Ayes: Mrs. Dodson, Mr. Petry, Mr. Wieland, Mr. Hofer, Mr. Robinson. Mr. Wieland declared the motion passed.

17-007
Board Service
Fund

Mrs. Dodson made a motion that the Board approve the establishing of a Board Service Fund in the amount of \$7500, as provided by the Ohio Revised Code. Second by Mr. Petry. Ayes: Mr. Robinson, Mr. Wieland, Mrs. Dodson, Mr. Hofer, Mr. Petry. Mr. Wieland declared the motion passed.

17-008
Adjournment

Mr. Hofer made a motion that the organizational meeting be adjourned at this time. Second by Mr. Petry. Ayes: Mrs. Dodson, Mr. Robinson, Mr. Wieland, Mr. Hofer, Mr. Petry. Mr. Wieland declared the motion passed.

Organizational meeting adjourned at 6:12 P.M.

The regular meeting of the Springfield Local School Board of Education immediately followed the Organizational Meeting.

All Board members were present for this meeting.

Dispensed with pledge of allegiance.

PRESENTATIONS

School Board Recognition Month

Chuck Sincere, Superintendent

17-009
Approval of
Minutes

Mr. Petry made a motion that the Board approve the minutes of the regular meeting of December 20, 2016. **(Exhibit 1)** Second by Mrs. Dodson. Ayes: Mrs. Dodson, Mr. Wieland, Mr. Hofer, Mr. Petry, Mr. Robinson. Mr. Wieland declared the motion passed.

17-010
Payment of
Bills

Mr. Hofer made a motion that the Board approve bills for payment for the month of **December**, pending audit. **(Exhibit 2)** Second by Mr. Robinson. Ayes: Mr. Robinson, Mrs. Dodson, Mr. Wieland, Mr. Petry, Mr. Hofer. Mr. Wieland declared the motion passed.

17-011
Financial
Reports

Mrs. Dodson made a motion that the Board approve the financial reports from the Treasurer for December 2016. Second by Mr. Hofer. Ayes: Mr. Wieland, Mr. Robinson, Mrs. Dodson, Mr. Petry, Mr. Hofer. Mr. Wieland declared the motion passed.

17-012
Executive
Session

Mrs. Dodson made a motion that the Board enter into Executive Session at this time to discuss the appointment, employment, dismissal, discipline, promotion, demotion or compensation of an employee or the investigation of charges or complaints against an employee, official, licensee or student, unless the employee, official, licensee or student requests a public hearing; the purchase of property for public purposes or the sale of property at competitive bidding; and matters required to be kept confidential by federal law or rules or state statutes. Second by Mr. Hofer. Ayes: Mr. Robinson, Mrs. Dodson, Mr. Wieland, Mr. Hofer, Mr. Petry. Mr. Wieland declared the motion passed.

The Board entered into Executive Session at 6:19 P.M.

The Board returned from Executive Session at 7:09 P.M.

17-013
Personnel

Mrs. Dodson made a motion that the Board accept/approve the following personnel items:

1. **Resignation** of **Tara (Kies) Forgach** as the Varsity Girls' Basketball Assistant Coach effective December 22, 2016.
2. **Resignation** of **Bill Burket** as the Varsity Boys' Bowling Coach effective December 12, 2016.
3. **Resignation** of bus driver **Naomi Moody** from her midday run only effective January 19, 2017.
4. **Approve** the following athletic supplemental contracts for the 2016-2017 school year pending proper licensure:

Lisa Moretz	Pin Pals Advisor	3.00%
Terri Kyser	Sparkle Cheer Coach	1.25% (5% split contract)
Cassidy Kyser	Sparkle Cheer Coach	1.25% (5% split contract)
Becky Halman	Sparkle Cheer Coach	1.25% (5% split contract)
Kelly Warner	Sparkle Cheer Coach	1.25% (5% split contract)

5. **Employ** the following as **classified substitutes** per the negotiated agreement pending proper licensure effective first day assigned:

Samantha Halterman

Jeff Warner

6. **Employ Nannette Pelkey** as a routed bus driver on Route 66 per the negotiated agreement pending proper licensure effective January 9, 2017.

Second by Mr. Hofer. Ayes: Mr. Petry, Mr. Robinson, Mr. Hofer, Mrs. Dodson, Mr. Wieland. Mr. Wieland declared the motion passed.

17-014
Personnel

Mr. Petry made a motion that the Board employ **Terry Robinson** as a **Bus Mechanic** per the negotiated agreement pending proper licensure effective January 4, 2017. Second by Mrs. Dodson. Ayes: Mr. Robinson, Mr. Wieland, Mrs. Dodson, Mr. Petry. Nays: Mr. Hofer. Mr. Wieland declared the motion passed.

17-015
Uniform
Agreement

Mr. Hofer made a motion that the Board approve a service agreement with Unifirst to provide uniforms and shop towels. **(Exhibit 6)** Second by Mr. Robinson. Ayes: Mrs. Dodson, Mr. Wieland, Mr. Petry, Mr. Hofer, Mr. Robinson. Mr. Wieland declared the motion passed.

17-016
Donations

Mrs. Dodson made a motion that the Board accept the following donations:

1. **\$300** from the Springfield Township Fraternal Order of Police to the Schrop Intermediate School Running Club.

Second by Mr. Hofer. Ayes: Mr. Robinson, Mr. Hofer, Mr. Petry, Mrs. Dodson, Mr. Wieland. Mr. Wieland declared the motion passed.

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17-017

Mr. Petry made a motion for adjournment. Second by Mrs. Dodson.

Adjournment

Ayes: Mrs. Dodson, Mr. Hofer, Mr. Robinson, Mr. Petry, Mr. Wieland.
Mr. Wieland declared the motion passed.

Meeting adjourned at 7:32 P.M.

Certified that the above minutes is a true record of
proceedings of the Organizational Meeting and
Regular Meeting held January 10, 2017.

President

Treasurer