

**BOARD OF EDUCATION
SPRINGFIELD LOCAL SCHOOL DISTRICT
MINUTES OF THE ORGANIZATIONAL MEETING
AND REGULAR MEETING OF JANUARY 9, 2018**

The Board of Education of the Springfield Local School District met in the Springfield High School Community Room, January 9, 2018 for the Organizational Meeting and Regular Meeting. The meeting was called to order at 6:00 P.M. Board members present were Mr. Robinson, Mr. Hofer, Mrs. Dodson, Mr. Petry and Mrs. Marcum. The Superintendent, Business Manager and Curriculum Director were also present. The Treasurer and Director of Special Services were absent.

Pledge of allegiance recited.

18-001 Nominations were accepted for President of the Board for 2018: Mrs. Dodson
Nominations nominated Mr. Petry to serve as President of the Board for 2018. Second
for President by Mr. Robinson.

Motion by Mrs. Dodson. Second by Mr. Robinson. Ayes: Mr. Hofer, Mr. Petry, Mrs. Marcum, Mrs. Dodson, Mr. Robinson.

Mr. Petry was declared Board President for 2018.

18-002 Nominations were accepted for Vice President of the Board for 2018:
Nominations Mr. Petry nominated Mr. Robinson to serve as Vice-President of the
Vice President Board for 2018. Second by Mr. Hofer. Mrs. Marcum nominated Mr. Hofer to serve as Vice-President of the Board for 2018. No second.

Mr. Robinson – Ayes: Mrs. Dodson, Mr. Petry, Mr. Robinson
Mr. Hofer – Ayes: Mr. Hofer, Mrs. Marcum

Mr. Robinson was declared Board Vice-President for 2018.

Mr. Petry assumed the duties of Board President at this time.

18-003 The President appointed the 2018 committees as follows:
Committee
Appointment

Athletic/Student Activities:	To be appointed as needed.
Building & Grounds/Finance:	To be appointed as needed.
Curriculum/Policy Review:	To be appointed as needed.
Personnel/Public Relations:	To be appointed as needed.

Transportation: To be appointed as needed.

Legislative Liaison

Student Achievement Liaison To be appointed as needed.

18-004

Meeting Dates

Board of Education Meeting Dates

The regular meetings of the Springfield Local Board of Education will be held on the third Tuesday of each month (unless otherwise noted) at 6:00 P.M. with locations to be determined:

February 20, 2018

March 20, 2018

April 17, 2018

May 15, 2018

June 19, 2018

July 17, 2018

August 21, 2018

September 18, 2018

October 16, 2018

November 20, 2018

December 18, 2018

January 8, 2019 (second Tuesday)

Motion by Mr. Hofer. Second by Mrs. Dodson. Ayes: Mrs. Dodson, Mr. Hofer, Mr. Petry, Mr. Robinson, Mrs. Marcum. Mr. Petry declared the motion passed.

18-005

**Yearly
Procedures**

Mr. Hofer made a motion that the Board approve the following yearly procedures as recommended for adoption by the Board of Education:

- A. That the Treasurer be authorized to pay all bills as presented, providing there are sufficient funds and purchase orders have been properly issued. A monthly report shall be presented to the Board of Education.
- B. That Mr. Charles Sincere, Superintendent, be named purchasing agent.
- C. That the Superintendent, Mr. Charles Sincere, be authorized to apply for and serve as coordinator of Federal and State Programs as deemed necessary during the calendar year 2018. It is understood that a staff member coordinates the programs and reports to the Superintendent.
- D. That the Treasurer be authorized to request advance tax money from the county auditor as funds are available and payable to the school district.
- E. That the Treasurer be authorized to invest inactive funds with interest payable each month.
- F. That the Board President, Superintendent, Treasurer and Business Manager bonded in the amount of \$50,000 for faithful performance bonds per Ohio Revised Code.
- G. That the Treasurer or designee be approved to do banking transactions.

- H. That the Superintendent be authorized to approve professional meeting attendance and expense for the district personnel as deemed appropriate during 2018.
- I. That the Superintendent be authorized to approve unpaid leave requests for the district personnel as deemed appropriate during 2018.
- J. That the Treasurer be authorized to make appropriations and amend the certificate of estimated resources as necessary throughout the year.
- K. That the rate of pay previously approved for Board Members (maximum per Ohio Revised Code) continue at that rate during 2018. (ORC 3313.12)
- L. That Mr. Charles Sincere, Superintendent, be authorized to serve as district representative to acquire federal surplus property from the Ohio State Agency for Surplus Property.
- M. That the Treasurer be authorized to dispense with the reading of the minutes at Board meetings, provided the minutes are presented to the Board in advance of the Board meeting.
- N. That the Board establish a records commission as provided by law, made up of the Board President, Superintendent, and Treasurer.

Second by Mr. Robinson. Ayes: Mrs. Dodson, Mr. Petry, Mrs. Marcum, Mr. Hofer, Mr. Robinson. Mr. Petry declared the motion passed.

18-006
Board Service
Fund

Mrs. Dodson made a motion that the Board approve the establishing of a Board Service Fund in the amount of \$7500, as provided by the Ohio Revised Code. Second by Mr. Hofer. Ayes: Mr. Robinson, Mrs. Marcum, Mrs. Dodson, Mr. Hofer, Mr. Petry. Mr. Petry declared the motion passed.

18-007
Adjournment

Mr. Robinson made a motion that the organizational meeting be adjourned at this time. Second by Mrs. Dodson. Ayes: Mrs. Dodson, Mr. Robinson, Mrs. Marcum, Mr. Hofer, Mr. Petry. Mr. Petry declared the motion passed.

Organizational meeting adjourned at 6:11 P.M.

The regular meeting of the Springfield Local School Board of Education immediately followed the Organizational Meeting.

All Board members were present for this meeting.

Dispensed with pledge of allegiance.

PRESENTATIONS

**Akron Touchdown Club
Sportsmanship Award**

Kevin Vaughn, Athletic Director

18-008
Approval of
Minutes

Mr. Hofer made a motion that the Board approve the minutes of the regular meeting of December 12, 2017. **(Exhibit 1)** Second by Mr. Robinson. Ayes: Mrs. Dodson, Mrs. Marcum, Mr. Hofer, Mr. Petry, Mr. Robinson. Mr. Petry declared the motion passed.

18-009
Payment of
Bills

Mrs. Dodson made a motion that the Board approve bills for payment for the month of **December**, pending audit. **(Exhibit 2)** Second by Mr. Hofer. Ayes: Mr. Robinson, Mrs. Dodson, Mrs. Marcum, Mr. Petry, Mr. Hofer. Mr. Petry declared the motion passed.

18-010
Financial
Reports

Mr. Robinson made a motion that the Board approve the financial reports from the Treasurer for December 2017. Second by Mr. Hofer. Ayes: Mrs. Marcum, Mr. Robinson, Mrs. Dodson, Mr. Petry, Mr. Hofer. Mr. Petry declared the motion passed.

18-011
Personnel

Mr. Hofer made a motion that the Board accept/approve the following personnel items:

1. **Retirement resignation** of teacher **Cheryl Syx** effective January 1, 2018.
2. **Reassign** bus driver **Nannette Pelkey** to Route #57 at 5 hours per the negotiated agreement pending proper licensure effective January 3, 2018.
3. **Reassign** classified employee Jon Hoover as a bus driver on Route #66 at 4.75 hours per the negotiated agreement pending proper licensure effective January 3, 2018. Jon will continue to hold his EA position at Schrop.
4. **Ratify and approve** a 5 day suspension without pay served December 18-20, 2017, and January 3-4, 2018, by teacher Cheryl Anderson.
5. **Approve** modifying the contract of **Christine Poling** from Account Clerk II to Account Clerk III effective January 1, 2018, and to Account Clerk IV effective January 1, 2019.

Second by Mr. Robinson. Ayes: Mr. Petry, Mr. Robinson, Mr. Hofer, Mrs. Dodson, Mrs. Marcum. Mr. Petry declared the motion passed.

18-012 Mrs. Dodson made a motion that the Board approve a reduction of the following
Personnel classified position effective January 1, 2018:
(RIF)

4 hour Bus Monitor Route #47

Second by Mr. Robinson. Ayes: Mr. Robinson, Mrs. Marcum, Mrs. Dodson, Mr. Petry, Mr. Hofer. Mr. Petry declared the motion passed.

18-013 Mr. Robinson made a motion that the Board approve the 2018-2019 school
School calendar. **(Exhibit 6) Second** by Mr. Hofer. Ayes: Mrs. Dodson,
Calendar Mrs. Marcum, Mr. Petry, Mr. Hofer, Mr. Robinson. Mr. Petry declared the motion passed.

18-014 Mrs. Dodson made a motion that the Board approve revising the Springfield
Student High School and Junior High Student Handbook to add Social Probation
Handbook beginning second semester on January 16, 2018. Second by Mrs. Marcum.
(Revised) Ayes: Mrs. Dodson, Mrs. Marcum, Mr. Petry, Mr. Hofer, Mr. Robinson. Mr. Petry declared the motion passed.

18-015 Mrs. Dodson made a motion that the Board approve a data access agreement
Data Access with Summit Education Initiative. **(Exhibit 7) Second** by Mr. Robinson.
Agreement Ayes: Mrs. Dodson, Mrs. Marcum, Mr. Petry, Mr. Hofer, Mr. Robinson. Mr. Petry declared the motion passed.

18-016 Mr. Hofer made a motion that the Board enter into Executive Session to
Executive consider the purchase of property for public purposes (bus garage). Second
Session by Mr. Robinson. Ayes: Mrs. Dodson, Mrs. Marcum, Mr. Robinson, Mr. Petry, Mr. Hofer. Mr. Petry declared the motion passed.

The Board entered into Executive Session at 6:40 P.M.

The Board returned from Executive Session at 7:19 P.M.

18-017 Mr. Hofer made a motion for adjournment. Second by Mrs. Dodson.
Adjournment Ayes: Mrs. Dodson, Mr. Hofer, Mr. Robinson, Mr. Petry, Mrs. Marcum. Mr. Petry declared the motion passed.

Meeting adjourned at 7:22 P.M.

Certified that the above minutes is a true record of proceedings of the Organizational Meeting and Regular Meeting held January 9, 2018.

President

Treasurer

