

**BOARD OF EDUCATION
SPRINGFIELD LOCAL SCHOOL DISTRICT
MINUTES OF THE ORGANIZATIONAL MEETING
AND REGULAR MEETING OF JANUARY 8, 2019**

The Board of Education of the Springfield Local School District met in the Springfield High School and Junior High Community Room, January 8, 2019 for the Organizational Meeting and Regular Meeting. The meeting was called to order at 6:00 P.M. Board members present were Mr. Hess, Mr. Hofer, Mrs. Dodson, Mr. Petry and Mrs. Marcum. The Superintendent, Treasurer, Business Manager were also present.

Pledge of allegiance recited.

19-001
Nominations
for President

Nominations were accepted for President of the Board for 2019: Mr. Petry nominated Mrs. Dodson to serve as President of the Board for 2019.

Motion by Mr. Petry. Ayes: Mr. Hofer, Mr. Petry, Mrs. Marcum, Mrs. Dodson, Mr. Hess.

Mrs. Dodson was declared Board President for 2019.

19-002
Nominations
Vice President

Nominations were accepted for Vice President of the Board for 2019: Mrs. Marcum nominated Mr. Hofer to serve as Vice-President of the Board for 2019.

Motion by Mrs. Marcum. Ayes: Mrs. Dodson, Mr. Petry, Mr. Hofer, Mr. Hess, Mrs. Marcum

Mr. Hofer was declared Board Vice-President for 2019.

Mrs. Dodson assumed the duties of Board President at this time.

19-003
Committee
Appointment

The President appointed the 2019 committees as follows:

Athletic/Student Activities: To be appointed as needed.

Building & Grounds/Finance: To be appointed as needed.

Curriculum/Policy Review: To be appointed as needed.

Personnel/Public Relations: To be appointed as needed.

Transportation: To be appointed as needed.

Legislative Liaison To be appointed as needed.

Student Achievement Liaison To be appointed as needed.

19-004
Meeting Dates

Board of Education Meeting Dates

The regular meetings of the Springfield Local Board of Education will be held on the third Tuesday of each month (unless otherwise noted) at 6:00 P.M. with locations to be determined:

February 19, 2019	August 20, 2019
March 19, 2019	September 17, 2019
April 16, 2019	October 15, 2019
May 21, 2019	November 19, 2019
June 18, 2019	December 17, 2019
July 16, 2019	January 4, 2020 (second Tuesday)

19-005
Yearly
Procedures

Mr. Hess made a motion that the Board approve the following yearly procedures as recommended for adoption by the Board of Education:

- A. That the Treasurer be authorized to pay all bills as presented, providing there are sufficient funds and purchase orders have been properly issued. A monthly report shall be presented to the Board of Education.
- B. That Mr. Charles Sincere, Superintendent, be named purchasing agent.
- C. That the Superintendent, Mr. Charles Sincere, be authorized to apply for and serve as coordinator of Federal and State Programs as deemed necessary during the calendar year 2019. It is understood that a staff member coordinates the programs and reports to the Superintendent.
- D. That the Treasurer be authorized to request advance tax money from the county auditor as funds are available and payable to the school district.
- E. That the Treasurer be authorized to invest inactive funds with interest payable each month.
- F. That the Board President, Superintendent, Treasurer and Business Manager be bonded in the amount of \$50,000 for faithful performance bonds per Ohio Revised Code.
- G. That the Treasurer or designee be approved to do banking transactions.
- H. That the Superintendent be authorized to approve professional meeting attendance and expense for the district personnel as deemed appropriate during 2019.
- I. That the Superintendent be authorized to approve unpaid leave requests for the district personnel as deemed appropriate during 2019.
- J. That the Treasurer be authorized to make appropriations and amend the certificate of estimated resources as necessary throughout the year.

- K. That the rate of pay previously approved for Board Members (maximum per Ohio Revised Code) continue at that rate during 2019. (ORC 3313.12)
- L. That Mr. Charles Sincere, Superintendent, be authorized to serve as district representative to acquire federal surplus property from the Ohio State Agency for Surplus Property.
- M. That the Treasurer be authorized to dispense with the reading of the minutes at Board meetings, provided the minutes are presented to the Board in advance of the Board meeting.
- N. That the Board establish a records commission as provided by law, made up of the Board President, Superintendent, and Treasurer.
- O. That the Treasurer be designated as the public records designee for all elected officials.

Second by Mrs. Dodson. Ayes: Mr. Hofer, Mrs. Dodson, Mr. Petry, Mrs. Marcum, Mr. Hess. Mrs. Dodson declared the motion passed.

19-006
Board Service
Fund

Mr. Hofer made a motion that the Board approve the establishing of a Board Service Fund in the amount of \$7500, as provided by the Ohio Revised Code. Second by Mrs. Dodson. Ayes: Mr. Hess, Mrs. Marcum, Mrs. Dodson, Mr. Hofer, Mr. Petry. Mrs. Dodson declared the motion passed.

19-007
Adjournment

Mr. Hess made a motion that the organizational meeting be adjourned at this time. Second by Mr. Hofer. Ayes: Mrs. Dodson, Mrs. Marcum, Mr. Hess, Mr. Hofer, Mr. Petry. Mrs. Dodson declared the motion passed.

Organizational meeting adjourned at 6:18 P.M.

The regular meeting of the Springfield Local School Board of Education immediately followed the Organizational Meeting.

All Board members were present for this meeting.

Dispensed with pledge of allegiance.

19-008
Approval of
Minutes

Mr. Hess made a motion that the Board approve the minutes of the regular meeting of December 18, 2018. **(Exhibit 1)** Second by Mr. Petry. Ayes: Mrs. Dodson, Mrs. Marcum, Mr. Petry, Mr. Hess. Abstentions: Mr. Hofer. Mrs. Dodson declared the motion passed.

- 19-009**
Payment of
Bills
- Mr. Hess made a motion that the Board approve bills for payment for the month of **December**, pending audit. **(Exhibit 2)** Second by Mr. Hofer. Ayes: Mr. Hess, Mrs. Dodson, Mrs. Marcum, Mr. Petry, Mr. Hofer. Mrs. Dodson declared the motion passed.
- 19-010**
Financial
Reports
- Mr. Petry made a motion that the Board approve the financial reports from the Treasurer for **December 2018**. Second by Mr. Hess Ayes: Mr. Hofer, Mr. Hess, Mrs. Dodson, Mr. Petry, Mrs. Marcum. Mrs. Dodson declared the motion passed.
- 19-011**
Personnel
- Mr. Hofer made a motion that the Board accept/approve the following personnel items:
1. **Retirement resignation** of teacher **Rebecca Burtoft** effective June 1, 2019.
- Second by Mr. Petry. Ayes: Mr. Petry, Mr. Hess, Mr. Hofer, Mrs. Dodson, Mrs. Marcum. Mrs. Dodson declared the motion passed.
- 19-012**
School
Calendar
- Mr. Petry made a motion that the Board approve the 2019-2020 school calendar. **(Exhibit 6)** Second by Mr. Hess. Ayes: Mr. Petry, Mr. Hess, Mrs. Marcum, Mrs. Dodson, Mr. Hofer. Mrs. Dodson declared the motion passed.
- 19-013**
Kent State
University
(MOU)
- Mr. Hofer made a motion that the Board approve a memorandum of understanding with Kent State University for the College Credit Plus program for the 2019-2020 school year. **(Exhibit 7)** Second by Mr. Hess. Ayes: Mrs. Dodson, Mrs. Marcum, Mr. Petry, Mr. Hofer, Mr. Hess. Mrs. Dodson declared the motion passed.
- 19-014**
Summit ESC
Renhill Contract
- Mr. Hofer made a motion that the Board approve a vendor agreement with Summit Educational Service Center, Renhill Group to provide substitute staffing services. **(Exhibit 8)** Second by Mr. Petry. Ayes: Mrs. Dodson, Mrs. Marcum, Mr. Petry, Mr. Hofer, Mr. Hess. Mrs. Dodson declared the motion passed.
- 19-015**
Ripcho Studio
Service
Agreement
- Mr. Petry made a motion that the Board approve a five-year service agreement with Ripcho Studio, Inc. to provide photography services at Springfield High School and Junior High beginning with the 2019-2020 school year. **(Exhibit 9)** Second by Mr. Hess. Ayes: Mrs. Dodson, Mrs. Marcum, Mr. Petry, Mr. Hofer, Mr. Hess. Mrs. Dodson declared the motion passed.

19-016
Student
Handbook
(Revised)

Mr. Hofer made a motion that the Board approve revising the Springfield High School and Junior High Student Handbook to amend code of conduct #2 as it appears in Exhibit 10 beginning second semester on January 14, 2019. **(Exhibit 10)** Second by Mrs. Marcum. Ayes: Mrs. Dodson, Mrs. Marcum, Mr. Petry, Mr. Hofer, Mr. Hess. Mrs. Dodson declared the motion passed.

19-017
VNN, Inc.
Service
Agreement

Mr. Petry made a motion that the Board approve a service agreement with VNN, Incorporated to create an online representation of Springfield High School and Junior High's athletic programs using varied media sources in order to promote current school athletics and showcase the active school Community. **(Exhibit 11)** Second by Mr. Hofer. Ayes: Mr. Petry, Mr. Hess, Mrs. Dodson, Mrs. Marcum, Mr. Hofer. Mrs. Dodson declared the motion passed.

19-018
Transportation
Depot Project
Advertising
Resolution

Mr. Hess made a motion that the Board approve a resolution authorizing advertising for professional design services in connection with the District's transportation depot project. **(Exhibit 12)** Second by Mr. Hofer. Ayes: Mr. Petry, Mr. Hess, Mrs. Dodson, Mrs. Marcum, Mr. Hofer. Mrs. Dodson declared the motion passed.

19-019
Adjournment

Mr. Petry made a motion for adjournment. Second by Mr. Hess. Ayes: Mrs. Dodson, Mr. Hofer, Mr. Hess, Mr. Petry, Mrs. Marcum. Mrs. Marcum declared the motion passed.

Meeting adjourned at 7:16 P.M.

Certified that the above minutes is a true record of proceedings of the Organizational Meeting and Regular Meeting held January 8, 2019.

President

Treasurer