

**BOARD OF EDUCATION
SPRINGFIELD LOCAL SCHOOL DISTRICT
MINUTES OF THE ORGANIZATIONAL MEETING OF
January 12, 2021**

The Board of Education of the Springfield Local School District met virtual through Zoom and live streamed to YouTube, January 12, 2021, for the Organizational Meeting. The meeting was called to order at 6:05 P.M. Board members present were Mr. Hofer, Mrs. Dodson, Mr. Petry, Mr. Hess, and Mr. Lance. The Superintendent, Business Manager, and Treasurer were also present.

Pledge of allegiance recited.

21-004 Nominations were accepted for President of the Board for 2021. Mr. Petry nominated Mr. Hess to
Nominations for President serve as President of the Board for 2021.

Motion by Mr. Lance Ayes: Mr. Hofer, Mr. Petry, Mrs. Dodson, Mr. Hess, and Mr. Lance.

Mr. Hess was declared Board President for 2021.

21-005 Nominations were accepted for Vice President of the Board for 2021. Mr. Lance nominated Mr.
Nominations for Vice Petry to serve as Vice-President of the Board for 2021.
President

Motion by Mrs. Dodson. Ayes: Mr. Hofer, Mr. Petry, Mrs. Dodson, Mr. Hess, and Mr. Lance.

Mr. Petry was declared Board Vice-President for 2021.

Mr. Hess assumed the duties of Board President at this time.

21-006 The President appointed the 2021 committees as follows:
Committee Appointment

Athletic/Student Activities:	To be appointed as needed.
Building & Grounds/Finance:	To be appointed as needed.
Curriculum/Policy Review:	To be appointed as needed.
Personnel/Public Relations:	To be appointed as needed.
Transportation:	To be appointed as needed.
Portage Lakes CC Board of Education:	Mr. Hofer, Mrs. Dodson, Mr. Lance
Legislative Liaison:	Mr. Hofer
Student Achievement Liaison:	To be appointed as needed.

Ayes: Mr. Hofer, Mr. Petry, Mrs. Dodson, Mr. Hess, and Mr. Lance.

21-007 **Board of Education Meeting Dates**
Meeting Dates Mr. Hofer made a motion that the regular meetings of the Springfield Local Board of Education be held on the third Tuesday of each month (unless otherwise noted) at 6:00 P.M. with locations to be determined.

February 16, 2021	August 17, 2021
March 16, 2021	September 21, 2021
April 20, 2021	October 19, 2021
May 18, 2021	November 16, 2021
June 15, 2021	December 21, 2021
July 20, 2021	January 11, 2022 (2nd Tuesday)

Second by Mr. Petry. Ayes: Mr. Hofer, Mr. Petry, Mrs. Dodson, Mr. Hess, and Mr. Lance. Mr. Hess declared the motion passed.

21-007
Yearly Procedures

Mr. Hofer made a motion that the Board approve the following yearly procedures as recommended for adoption by the Board of Education:

- A. That the Treasurer be authorized to pay all bills as presented, providing there are sufficient funds and purchase orders have been properly issued. A monthly report shall be presented to the Board of Education.
- B. That Mr. Charles Sincere, Superintendent, be named purchasing agent.
- C. That the Superintendent, Mr. Charles Sincere, be authorized to apply for and serve as coordinator of Federal and State Programs as deemed necessary during the calendar year 2021. It is understood that a staff member coordinates the programs and reports to the Superintendent.
- D. That the Treasurer be authorized to request advance tax money from the county auditor as funds are available and payable to the school district.
- E. That the Treasurer be authorized to invest inactive funds with interest payable each month.
- F. That the Board President, Superintendent, Treasurer, and Business Manager be bonded in the amount of \$50,000 for faithful performance bonds. ORC 5705.412, ORC 3313.25, and ORC 3319.05.
- G. That the Treasurer or designee be approved to do banking transactions.
- H. That the Superintendent be authorized to approve professional meeting attendance and expense for the district personnel as deemed appropriate during 2021.
- I. That the Superintendent be authorized to approve unpaid leave requests for the district personnel as deemed appropriate during 2021.
- J. That the Treasurer be authorized to make appropriations and amend the certificate of estimated resources as necessary throughout the year.
- K. That the rate of pay previously approved for Board Members (maximum per Ohio Revised Code) continue at that rate during 2021. (ORC 3313.12)
- L. That Mr. Charles Sincere, Superintendent, be authorized to serve as district representative to acquire federal surplus property from the Ohio State Agency for Surplus Property.
- M. That the Treasurer be authorized to dispense with the reading of the minutes at Board meetings, provided the minutes are presented to the Board in advance of the Board meeting.
- N. That the Board establish a records commission as provided by law, made up of the Board President, Superintendent, and Treasurer.
- O. That the Treasurer be designated as the public records designee for all elected officials.

Second by Mr. Lance. Ayes: Mr. Hofer, Mrs. Dodson, Mr. Petry, Mr. Hess, and Mr. Lance. Mr. Hess declared the motion passed.

21-008
Board Service Fund

Mr. Hofer made a motion that the Board approve the establishing of a Board Service Fund in the amount of \$7,500, as provided by the Ohio Revised Code.

Second by Mr. Petry. Ayes: Mr. Hofer, Mr. Petry, Mrs. Dodson, Mr. Hess, and Mr. Lance. Mr. Hess declared the motion passed.

21-009
Adjournment

Mr. Lance made a motion for adjournment.

Second by Mr. Hofer. Ayes: Mr. Hofer, Mr. Petry, Mrs. Dodson, Mr. Hess, and Mr. Lance. Mr. Hess declared the motion passed.

Meeting adjourned at 6:18 P.M.

Certified that the above minutes is a true record of proceedings of the Organizational Meeting held January 12, 2021.