

Springfield Local Schools Board of Education Organizational Meeting

Springfield Preschool Center
Tuesday, January 10, 2023
6:00 p.m.

Present: Shelley Monachino, Superintendent; Mr. Larry Petry, Board Member; Cynthia Frola, Board Member; Dave Hofer, Board Member; Kenneth Ray, Board Member; Miranda Terry, Board Member; Christopher Adams, Treasurer; Dustin Boswell, Business Manager; Mary Meadows, Director of Curriculum; Christina Ziga-Budd, Spec Ed Director

CALL TO ORDER

6:00 p.m.

ROLL CALL

Voter	Yes	No	Abstaining
Mr. Larry Petry, Board Member	X		
Cynthia Frola, Board Member	X		
Dave Hofer, Board Member	X		
Kenneth Ray, Board Member	X		
Miranda Terry, Board Member	X		

PLEDGE OF ALLEGIANCE

23-001 ELECTION OF PRESIDENT

Nominations will be accepted for President of the Board for 2023.
NOMINATION: Cynthia Frola, BY: Larry Petry, Miranda Terry

Mrs. Frola was declared Board President for 2023

Motioned: Mr. Larry Petry; **Seconded:** Miranda Terry

Voter	Yes	No	Abstaining
Mr. Larry Petry, Board Member	X		
Cynthia Frola, Board Member	X		
Dave Hofer, Board Member	X		
Kenneth Ray, Board Member	X		
Miranda Terry, Board Member	X		

23-002 ELECTION OF VICE-PRESIDENT

Nominations will be accepted for Vice-President of the Board for 2023.
NOMINATION: Kenneth Ray, BY: Cynthia Frola, Larry Petry

Kenneth Ray was declared Board Vice-President for 2023

Motioned: Cynthia Frola; **Seconded:** Mr. Larry Petry

Voter	Yes	No	Abstaining
Mr. Larry Petry, Board Member	X		
Cynthia Frola, Board Member	X		
Dave Hofer, Board Member	X		
Kenneth Ray, Board Member	X		
Miranda Terry, Board Member	X		

23-003 APPOINTMENT OF BOARD COMMITTEES

The President shall appoint 2023 committees as follows:

Athletic/Student Activities: To be appointed as needed
Buildings and Grounds/Finance: To be appointed as needed
Curriculum/Policy Review: To be appointed as needed
Personnel/Public Relations: To be appointed as needed
Transportation: To be appointed as needed
Portage Lakes CC Board of Education: Dave Hofer, Miranda Terry
Legislative Liaison: To be appointed as needed
Student Achievement Liaison: To be appointed as needed

23-004 SET DATE, TIME, AND PLACE OF MEETINGS

It is recommended that the regular meetings of the Springfield Local Board of Education be held on the third Tuesday of each month (unless otherwise noted) at 6:00 p.m. with locations to be determined:

- February 21, 2023
- March 21, 2023
- April 18, 2023
- May 16, 2023
- June 20, 2023
- July 18, 2023
- August 15, 2023
- September 19, 2023
- October 17, 2023
- November 21, 2023
- December 19, 2023
- January 9, 2024 (2nd Tuesday)

Motioned: Dave Hofer; **Seconded:** Miranda Terry

Voter	Yes	No	Abstaining
Mr. Larry Petry, Board Member	X		
Cynthia Frola, Board Member	X		
Dave Hofer, Board Member	X		
Kenneth Ray, Board Member	X		
Miranda Terry, Board Member	X		

23-005 YEARLY PROCEDURES

The following yearly procedures are recommended for adoption by the Board of Education:

- A. That the Treasurer be authorized to pay all bills as presented, providing there are sufficient funds and purchase orders have been properly issued. A monthly report shall be presented to the Board of Education.
- B. That the Superintendent, be named purchasing agent.
- C. That the Superintendent be authorized to apply for and serve as coordinator of Federal and State Programs as deemed necessary during the calendar year 2023. It is understood that a staff member coordinates the programs and reports to the Superintendent.
- D. That the Treasurer be authorized to request advance tax money from the county auditor as funds are available and payable to the school district.
- E. That the Treasurer be authorized to invest inactive funds with interest payable each month.
- F. That the Board President, Superintendent, Treasurer, and Business Manager be bonded in the amount of \$50,000 for faithful performance bonds. ORC 5705.412, ORC 3313.25, and ORC 3319.05
- G. That the Treasurer or designee be approved to do banking transactions.
- H. That the Superintendent be authorized to approve professional meeting attendance and expense for the district personnel as deemed appropriate during 2023.
- I. That the Superintendent be authorized to approve unpaid leave requests for the district personnel as deemed appropriate during 2023.
- J. That the Treasurer be authorized to make appropriations and amend the certificate of estimated resources as necessary throughout the year.
- K. That the rate of pay previously approved for Board Members (maximum per Ohio Revised Code) continue at that rate during 2023. (ORC 3313.12)
- L. That the Superintendent be authorized to serve as district representative to acquire federal surplus property from the Ohio State Agency for Surplus Property.
- M. That the Treasurer be authorized to dispense with the reading of the minutes at Board meetings, provided the minutes are presented to the Board in advance of the Board meeting.
- N. That the Board establish a records commission as provided by law, made up of the Board President, Superintendent, and Treasurer.
- O. That the Treasurer be designated as the public records designee for all elected officials.

Motioned: Miranda Terry; **Seconded:** Kenneth Ray

Voter	Yes	No	Abstaining
Mr. Larry Petry, Board Member	X		
Cynthia Frola, Board Member	X		
Dave Hofer, Board Member	X		
Kenneth Ray, Board Member	X		
Miranda Terry, Board Member	X		

23-006 BOARD SERVICE FUND

It is recommended that the Board Service Fund be established in the amount of \$7,500, as provided by the Ohio Revised Code.

Motioned: Dave Hofer; **Seconded:** Kenneth Ray

Voter	Yes	No	Abstaining
Mr. Larry Petry, Board Member	X		
Cynthia Frola, Board Member	X		
Dave Hofer, Board Member	X		
Kenneth Ray, Board Member	X		
Miranda Terry, Board Member	X		

23-007 ADJOURNMENT

It is recommended that the meeting be adjourned at this time.

6:12 p.m.

Motioned: Miranda Terry; **Seconded:** Dave Hofer

Voter	Yes	No	Abstaining
Mr. Larry Petry, Board Member	X		
Cynthia Frola, Board Member	X		
Dave Hofer, Board Member	X		
Kenneth Ray, Board Member	X		
Miranda Terry, Board Member	X		

Certified that the above minutes is a true record of proceedings of the Organizational Meeting held January 10, 2023.

President

Treasurer