Matt Hilton
Ann Arbor Public Schools
Executive Director, Elementary Education
2555 S. State St.
Ann Arbor, MI 48104
734.994.2252
hiltonm@a2schools.org

Dear Parent or Guardian,

Welcome to the Ann Arbor Public Schools! We wish you and your child an exciting and productive school year.

In order for the Ann Arbor Public Schools to comply with Michigan Compiled Law 380.1135 and 380.1147, it is necessary for all new enrollees, in any grade, to provide the school with the following within 30 days of enrolling:

1. A certified copy of the student's birth certificate

or

2. Other reliable proof of the student's identity and age together with an affidavit explaining the inability to produce a copy of the student's birth certificate.

Other reliable proof could include:

a) passport or immigration records

b) doctor or hospital records with a sworn statement

c) court records

d) baptismal certificate with date and place of birth

If the person enrolling the student fails to provide this information within 30 days, the school must give written notice to the individual that he/she has not complied with the requirement. Failure to comply must be reported.

The purpose of this regulation is not to delay enrollment but to provide a method of locating the increasing number of missing children within the United States.

Immunization records for students in grades K-12 and proof of vision screening for students entering kindergarten are also required (see notification regarding immunization laws).

Again, we hope you have an exciting and rewarding school experience. If we can be of any assistance, please let school personnel know.

Sincerely,

Matt Hilton

Matt Hilton
Executive Director, Elementary Education
Ann Arbor Public Schools.