



NEW PROVIDENCE BOARD OF EDUCATION
Administrative Offices
356 Elkwood Avenue
New Providence, New Jersey 07974
www.npsd.k12.nj.us

AGENDA
March 24, 2022
High School/Middle School Media Center
7:00 p.m.

[New Providence Board of Education YouTube Link](#)

I Roll Call:

_____Mrs. Coniglio

_____Mrs. Killea

_____Mrs. Cuccaro

_____Mrs. Marano

_____Mrs. Gunderman

_____Mrs. Misiukiewicz

_____Mr. Walsh

II Flag Salute

III Opening Statement by the President:

- A.** This is a public meeting of the Board of Education of the Borough of New Providence. Adequate notice of this meeting has been given in accordance with PL 1975, Chapter 231, in that an actual notice was made in conformance with Section 13 of the Act.

Whenever the business of the Board requires it to convene to Closed session, the session will begin no later than 9:30 p.m. At the conclusion of the need for Closed Session, the Board will reconvene to the public portion of the meeting. At that time, the Board will complete any other business that may be before it and the public will then be given an opportunity to be heard before the meeting is adjourned.

- B.** Other comments

IV Report of the Superintendent of Schools

- 1. Student Report- Kalina Kornacki
- 2. Enrollment
- 3. Superintendent Forums
- 4. ESSER Summer Program Schedule
- 5. General Information

V Presentation of Certificates of Achievement: Vincent Carangelo

Girls' Varsity Tennis Team – 2021 State Sectional Champions
 Girls' Varsity Basketball Team – 2022 Union County Champions
 GL/NP Varsity Ice Hockey Team – 2022 Group C State Champions

VI Presentation of Golden Apples for Union County Teacher Recognition Program:

Daniel Dougher	New Providence High School
Todd Bennington	New Providence Middle School
Kathleen Joyce	Allen W. Roberts Elementary School
Jennifer Powers	Salt Brook Elementary School

VII Presentation of 2020/2021 Audit Report by New Providence School District Auditors, Bobby Bedara and Jason Gironda, of Donohue, Gironda, Doria and Tomkins, LLC

VIII Public Comments:

- A. Opportunity for the Public to be heard (on specific agenda items)
- B. Public portion of the meeting declared closed

IX Approval of Minutes as follows:

Business Meeting:	February 24, 2022
Closed Meeting:	February 24, 2022

Seconded by: _____

Roll Call Vote:

_____ Mrs. Coniglio

_____ Mrs. Killea

_____ Mrs. Cuccaro

_____ Mrs. Marano

_____ Mrs. Gunderman

_____ Mrs. Misiukiewicz

_____ Mr. Walsh

X Action Items

A. Finance Actions – Mr. Walsh

Approve Items 1 through 12 as listed below:

1. After review, we hereby accept the Board Secretary and Treasurer reports for February 2022. No major account or fund has been overexpended in violation of financial obligations for the remainder of the fiscal year.
2. Approve the payment of bills for March 2022, in the amount of \$4,795,682.04.
3. Ratify the action of the Superintendent in making the following transfers for the 2021/2022 school year:

February 2022

From:

Account	Description	Amount
11-000-218-105	Salaries- Guidance Secretaries	\$1,143.00
11-000-219-320	Purchased Professional Services	26,800.00
11-000-261-420	Maintenance & Repairs	17,000.00
11-213-100-106	Salaries- Teacher Aides	22,100.00
Total:		\$67,043.00

To:

Account	Description	Amount
11-000-218-199	Unused Vacation Payments	\$1,143.00
11-000-261-610	General Supplies	17,000.00
11-150-100-320	Purchased Professional Services	6,800.00
11-216-100-106	Salaries- Teacher Aides	42,100.00
Total:		\$67,043.00

4. Approve the generous donation to the New Providence High School Athletic Department in the amount of \$1,940.00 for the purchase of speakers and sound system for Lieder Field press box from the New Providence Athletic Booster Club.

5. Approve the acceptance of the 2020/2021 Audit Report.
6. Accept the auditor’s recommendation and the District’s corrective action for the 2020/2021 school year audit comment as outlined below;

AUDITOR’S RECOMMENDATION 2021-001

The District obtain County Superintendent approval for general fund appropriation account transfer for contribution to food service fund when it exceeds ten percent of the amount of the account included in the budget certified for taxes.

CORRECTIVE ACTION APPROVED BY THE BOARD

The food service transfer was necessary due to the negative effects of the COVID-19 pandemic. The food services transfer was reviewed by the Finance, Facilities and Safety/Security Committee and approved, followed by full Board approval at the March 25, 2021 Board meeting. Any future food service transfer which exceeds ten percent of the amount of the account included in the budget certified for taxes will be sent to the Executive County Superintendent for approval before Board approval.

METHOD OF IMPLEMENTATION

After approval from the Finance, Facilities, and Safety/Security Committee and prior to full Board approval, the School Business Administrator/Board Secretary will seek review and approval from the Executive County Superintendent for food service transfer which exceeds ten percent of the amount included in the budget certified for taxes.

PERSON RESPONSIBLE FOR IMPLEMENTATION

School Business Administrator/Board Secretary

7. Approve the tentative budget for the 2022/2023 School Year using the 2022/2023 state aid figures and authorize the School Business Administrator/Board Secretary to submit the following tentative budget to the Executive County Superintendent of Schools for approval in accordance with the statutory deadline:

<u>2022/2023 School Year</u>	<u>General Fund</u>	<u>Special Revenues</u>	<u>Debt Service</u>	<u>Total</u>
Total Expenditures	\$45,361,884.00	\$495,817.00	\$2,116,513.00	\$47,974,214.00
Less:				
<u>Anticipated Revenues</u>	<u>\$ 4,692,274.00</u>	<u>\$495,817.00</u>	<u>\$ 542,150.00</u>	<u>\$ 5,730,214.00</u>
Taxes to be Raised	\$40,669,610.00	\$ 0.00	\$ 1,574,363.00	\$42,243,973.00

After approval by Executive County Superintendent of Schools, advertise said tentative budget in the Courier News in accordance with the form required by the

State Department of Education and according to law. A public hearing will be held at New Providence High/Middle School Media Center, New Providence, New Jersey, on April 25, 2022 at 7:00 p.m. for the purpose of conducting a public hearing on the budget for the 2022/2023 School Year.

8. Approve the following adjustment included in the tentative 2022/2023 annual school budget, which will be submitted to the Executive County Superintendent of Schools for technical review:

- Adjustment for enrollment: \$0.00
- Adjustment for health care costs: \$0.00
- Adjustment for deferred PERS pension contribution: \$0.00
- Adjustment for responsibility transferred: \$0.00
- Adjustment for banked cap: \$157,707.00
The District has fully exhausted all eligible statutory spending authority and must increase the tentative budget in accordance with N.J.A.C. 6A:23A-10.1(b). The adjustment to the base budget will be utilized to fund special education needs, curriculum and other District needs. The District intends to complete said purposes by June 2023.

9. Approve the following resolution:

WHEREAS, the New Providence Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, N.J.A.C. 6A:23A-7.3 et seq. requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of full voting membership of the Board; and

WHEREAS, the Board of Education established a maximum travel expenditure amount for the 2021/2022 school year in the amount of \$69,800.00 of which \$15,892.13 has been spent and \$3,188.74 encumbered to date; and

WHEREAS, Policy #6471, School District Travel Procedures covers the reimbursement process for travel expenses in accordance with New Jersey Statutes; now

THEREFORE, BE IT RESOLVED, the Board of Education approves establishing a maximum travel expenditure amount of \$69,800.00 in accordance with N.J.A.C. 6A:23A-7.3 for the 2022/2023 school year and approves travel and related expense reimbursements in accordance with Policy #6471.

10. After Board and Executive County Superintendent of Schools approval of the tentative 2022/2023 budget, authorize School Business Administrator/Board Secretary to publish said budget.
11. Approve the generous donation to Allen W. Roberts Elementary School in the amount of \$1,700.00 for the Buehler Challenger and Science Center Field Trip.
12. Approve the generous donation to Allen W. Roberts Elementary School in the amount of \$250.00 for the Allen W. Roberts Elementary School Alumni Scholarship Fund.

Seconded by: _____

Roll Call Vote:

_____ Mrs. Coniglio	_____ Mrs. Killea
_____ Mrs. Cuccaro	_____ Mrs. Marano
_____ Mrs. Gunderman	_____ Mrs. Misiukiewicz
_____ Mr. Walsh	

B. Facilities Actions – Mr. Walsh

Approve Item 1 as listed below:

1. Approve the disposal of the following item:

Quantity	Textbook	Model #	Reason	Location
1	Teacher Desk	N/A	Broken	Salt Brook

Seconded by: _____

Roll Call Vote:

_____ Mrs. Coniglio	_____ Mrs. Killea
_____ Mrs. Cuccaro	_____ Mrs. Marano
_____ Mrs. Gunderman	_____ Mrs. Misiukiewicz
_____ Mr. Walsh	

C. Education – Mrs. Coniglio

Approve Items 1 through 4 as listed below:

- 1. Per the 2011 Anti-Bullying Bill of Rights Act, approve the recommendations of the Superintendent of Schools regarding the following 2021/2022 Harassment, Intimidation, and Bullying investigations:

<u>School</u>	<u>Incident Report Number(s)</u>
High School:	8
Salt Brook:	4

- 2. Approve the submission of amended Fiscal Year 2022 Individuals with Disabilities Education Improvement Act (IDEA-B) Consolidated Grant Application, in the amount of \$552,648.00 for the period 7/1/21 through 6/30/22.
- 3. Approve Brightside Family Services, to provide counseling services to Spanish-speaking ELL students, up to \$1,175.00, as allocated through the ESSER fund grant.
- 4. Approve the following additional field trip destinations for the 2021/2022 school year in accordance with N.J.A.C. 6A:23A-5.8:
 - a. Union County Prosecutor’s Office
32 Rahway Avenue, Elizabeth, NJ
 - b. Wagner Farm Arboretum
197 Mountain Avenue, Warren, NJ
 - c. Rowan University
Glassboro, NJ

Seconded by: _____

Roll Call Vote:

_____ Mrs. Coniglio	_____ Mrs. Killea
_____ Mrs. Cuccaro	_____ Mrs. Marano
_____ Mrs. Gunderman	_____ Mrs. Misiukiewicz
_____ Mr. Walsh	

D. Personnel Action – Mrs. Cuccaro

Approve Items 1 through 9 as listed below:

- 1. Approve the appointment of the following people with the recommendation of the Superintendent of Schools subject to the requirements of Chapter 116 of P.L. 1986 for the 2021/2022 school year:
 - a. Susan Mansueto, long-term substitute teacher, effective 4/25/22, to be paid on a per diem basis of \$284.50 (prorated Step 1, Column I, base of \$56,899.00) (subject to criminal history review procedures)

- b. Susan Mansueto, substitute teacher/teacher aide (subject to criminal history review procedures)
 - c. Kristi Lange, long-term substitute teacher, effective 4/28/22, to be paid on a per diem basis of \$284.50 (prorated Step 1, Column I, base of \$56,899.00)
 - d. Kristi Lange, substitute teacher/teacher aide
 - e. Michael Sudberg, golf (spring), girls, head coach, \$6,540.00
 - f. Erin Siek, home instructor
 - g. John Russo, HS stage management (art), \$2,988.00
 - h. Morgan Eriksen, lacrosse (spring), girls, volunteer
 - i. Jayalekshmy Harish, substitute teacher/teacher aide (subject to criminal history review procedures)
 - j. Wendi Porretti Windsor, substitute teacher/teacher aide (subject to criminal history review procedures)
2. Approve the appointment of the following people with the recommendation of the Superintendent of Schools subject to the requirements of Chapter 116 of P.L. 1986 for the 2021/2022 school year. This appointment is made under the Elementary and Secondary School Emergency Relief Fund II (ESSER II).
- a. Kathryn King, teacher for AWR after-school academic support program, 12 hours @ \$54.87/hr.
 - b. Colleen Cortese, teacher for AWR after-school academic support program, 12 hours @ \$54.87/hr.
 - c. Laura Freeman, teacher for AWR after-school robotics program, 37 hours @ \$54.87/hr.
3. Accept the resignations of the following employees:
- a. Francis Riccio, maintenance, effective 3/24/22
 - b. Katherine DeVico, secretary, effective 5/13/22
 - c. Linda Constantino, teacher, effective 5/17/22
 - d. Catherine Flynn, teacher, effective 6/30/22
4. Approve the termination of the following employee:
- a. Employee #2629, effective 3/17/22
5. Approve the following revisions for the 2021/2022 school year:
- a. Heather Maguire, teacher, from (.71) \$59,850.00 (base \$84,295.00) to (1.0) (base \$84,295.00), effective 3/7/22 through 4/12/22
 - b. Michael Criscitello, assistant principal, grades 7-8 (12 months), \$26,250.00 (base \$105,000.00), effective 4/1/22

- 6. Rescind the following appointment for the 2021/2022 school year:
 - a. Jon Keaney, Anti-Bullying Specialist, NPMS, effective 4/1/22
- 7. Approve the request for unpaid leave for Stephen Voelker, teacher, under the state Family Leave Act for a period of seven weeks commencing 5/9/22 and ending 6/21/22 with continued health insurance benefits pursuant to law. (Based on 5/8/22 due date. Dates subject to adjustment by actual birth.)
- 8. Approve the ratification of the agreement with the New Providence Principals, Assistant Principals, and Directors Association for the duration of July 1, 2022 through June 30, 2025. The Board President and the Board Secretary are authorized to execute the final agreement.
- 9. Approve, per the Anti-Bullying Bill of Rights Act, the following staff member for the 2021/2022 school year:
 - a. Michael Criscitello, Anti-Bullying Specialist, NPMS, effective 4/1/22

Seconded by: _____

Roll Call Vote:

_____ Mrs. Coniglio

_____ Mrs. Killea

_____ Mrs. Cuccaro

_____ Mrs. Marano

_____ Mrs. Gunderman

_____ Mrs. Misiukiewicz

_____ Mr. Walsh

E. Board Policy – Mrs. Killea

No Board Policy for review.

XI Committee Reports

- 1. Curriculum, Instruction, and Technology
- 2. Finance, Facilities, and Safety/Security – Bond Referendum Update
- 3. Personnel, Management, and Communication

XII Old Business

XIII New Business

XIV Opportunity for the Public to be Heard

XV Motion to Recess to Closed Session, if necessary

XVI Adjournment