



**NEW PROVIDENCE BOARD OF EDUCATION**  
**Administrative Offices**  
**356 Elkwood Avenue**  
**New Providence, New Jersey 07974**  
[www.npsd.k12.nj.us](http://www.npsd.k12.nj.us)

**AGENDA**  
**July 27, 2023**  
**High School/Middle School Media Center**  
**7:00 p.m.**

[New Providence Board of Education YouTube Link](#)

**I Roll Call:**

\_\_\_\_\_ Mrs. Coniglio

\_\_\_\_\_ Mrs. Killea

\_\_\_\_\_ Mrs. Cuccaro

\_\_\_\_\_ Mrs. Marano

\_\_\_\_\_ Mrs. Gunderman

\_\_\_\_\_ Mrs. Misiukiewicz

\_\_\_\_\_ Mr. Walsh

**II Flag Salute**

**III Opening Statement by the President:**

- A.** This is a public meeting of the Board of Education of the Borough of New Providence. Adequate notice of this meeting has been given in accordance with PL 1975, Chapter 231, in that a notice was made in conformance with Section 13 of the Act.

Whenever the business of the Board requires it to convene to Closed session, the session will begin no later than 9:30 p.m. At the conclusion of the need for Closed Session, the Board will reconvene to the public portion of the meeting. At that time, the Board will complete any other business that may be before it and the public will then be given an opportunity to be heard before the meeting is adjourned.

- B.** Other Comments

**IV Report of the Superintendent of Schools**

- 1. Enrollment
- 2. Bond Referendum Projects- Update
- 3. General Information

**V Public Comments:**

- A.** Opportunity for the Public to be heard (on specific agenda items)
- B.** Public portion of the meeting declared closed

**VI Approval of Minutes as follows:**

Business Meeting:	June 29, 2023
Closed Session:	June 29, 2023

Seconded by: \_\_\_\_\_  
 Roll Call Vote:

_____ Mrs. Coniglio	_____ Mrs. Killea
_____ Mrs. Cuccaro	_____ Mrs. Marano
_____ Mrs. Gunderman	_____ Mrs. Misiukiewicz
_____ Mr. Walsh	

**VII Action Items**

**A. Finance Actions – Mr. Walsh**

Approve Items 1 and 10 as listed below:

- 1. After review, we hereby accept the Board Secretary and Treasurer reports for June 2023. No major account or fund has been over-expended in violation of financial obligations for the remainder of the fiscal year.
- 2. Approve the payment of bills for July 2023, in the amount of \$4,548,874.71.
- 3. Approve Fitzpatrick & Merritt, Bond Counsel for additional post-referendum legal services as per N.J.S.A – 18a:18a-5, not to exceed \$4,500.00.
- 4. Approve the generous donation from the NPHS PTSA, NPHS Athletic Booster Club, and NPMS PTO to the New Providence High/Middle School for a digital outdoor sign and directional signs, in the total amount of \$23,000.00.
- 5. Approve the parent of student # 11896 to transport to Bragg Elementary School, Chester, NJ during the 2023 extended school year program, in the amount of \$1,414.80.

6. Approve the following bus companies for athletics, extracurricular, and field trip transportation in the event the Morris-Union Jointure Commission is unable to provide transportation for the 2023/2024 school year:

<u>Company</u>	<u>Town</u>	<u>2023/2024 Rates</u>
Belair Transport	Orange	\$90.00/hr. – In-state \$100.00/hr. – Out-of-state
Durham Charter Services	Roselle	Price to be determined based on trip
First Student	Chatham	Price to be determined based on trip
Passaic Valley Coach	Chatham	Price to be determined based on trip
Villani Bus Company	Linden	Price to be determined based on trip

7. Approve the agreement between the Morris-Union Jointure Commission and the New Providence Board of Education for vehicle and bus fleet maintenance for the 2023/2024 school year.
8. Approve the following purchase in accordance with N.J. Statutes 18A:18A-5(a)(5) for the 2023/2024 school year:
  - iReady Math Classroom workbooks, Supplemental Resources, and Program Training for Grades K-6 from Curriculum Associates, not to exceed \$90,345.68

9. Approve the following resolution:

**WHEREAS**, the District has maintained the New Providence School District’s 403(b), ROTH 403(b), and 457 (“the Plan”) for the benefit of its eligible employees; and

**WHEREAS**, the District has reserved the right to amend the Plan at any time; and

**WHEREAS**, the Board of Education of the District has determined that it would be in the best interest of the District to amend the Plan;

**NOW THEREFORE BE IT RESOLVED**, that the Plan shall be amended to add Security Benefit as an approved vendor effective as soon as administratively possible after the signature date.

**AND BE IT FURTHER RESOLVED**, that the officers of the District hereby are authorized to execute such documents and to take other additional actions as they shall deem necessary or appropriate to effect the foregoing resolution.

10. Approve the following resolution:

**WHEREAS**, on July 20, 2023 the New Providence Board of Education accepted bids from two (2) contractors for the HVAC Upgrades @ District Schools; Allen W. Roberts School (Contract #1), Salt Brook School (Contract #2) and New Providence High/Middle School (Contract #3) and

**WHEREAS**, the apparent low base bids were received from Thassian Mechanical Contracting, Inc. of Belford, NJ for Salt Brook School (Contract #2) and Unitemp Mechanical Degrees of Somerset NJ, for New Providence High/Middle School (Contract #3) and

**WHEREAS**, there were no bids received for Allen W. Roberts School (Contract #1) and

**WHEREAS**, the two base bids exceeded both the referendum funds allocated towards the project as well as the cost estimates of the District’s architect, and

**WHEREAS**, it is the recommendation of the School Business Administrator and Settembrino Architects to reject all bids,

**NOW THEREFORE BE IT RESOLVED**, that the New Providence Board of Education accept the recommendation to reject all HVAC Upgrades @ Allen W. Roberts School (Contract #1), Salt Brook School (Contract #2) and New Providence High/Middle School (Contract #3) bids submitted on July 20, 2023 and

**BE IT FURTHER RESOLVED**, that the New Providence Board of Education authorizes the School Business Administrator to re-bid the project as soon as practicable.

Seconded by: \_\_\_\_\_

Roll Call Vote:

\_\_\_\_\_ Mrs. Coniglio

\_\_\_\_\_ Mrs. Killea

\_\_\_\_\_ Mrs. Cuccaro

\_\_\_\_\_ Mrs. Marano

\_\_\_\_\_ Mrs. Gunderman

\_\_\_\_\_ Mrs. Misiukiewicz

\_\_\_\_\_ Mr. Walsh

**B. Facilities Actions – Mr. Walsh**

Approve Item 1 as listed below:

1. Approve the donation of the items listed under Exhibit A: as they are either broken, unrepairable, outdated, and/or no longer deemed necessary for school use.

**(EXHIBIT A)**

Seconded by: \_\_\_\_\_

Roll Call Vote:

\_\_\_\_\_ Mrs. Coniglio

\_\_\_\_\_ Mrs. Killea

\_\_\_\_\_ Mrs. Cuccaro

\_\_\_\_\_ Mrs. Marano

\_\_\_\_\_ Mrs. Gunderman

\_\_\_\_\_ Mrs. Misiukiewicz

\_\_\_\_\_ Mr. Walsh

**C. Education – Mrs. Coniglio**

Approve Items 1 through 9 as listed below:

1. Per the 2011 Anti-Bullying Bill of Rights Act, approve the recommendations of the Superintendent of Schools regarding the following 2022/2023 Harassment, Intimidation, and Bullying investigations:

<u>School</u>	<u>Incident Report Number(s)</u>
Allen W. Roberts:	13, 14, 15
Salt Brook:	8

2. Approve Brightside Family Services, to provide counseling services for the 2023/2024 school year to Spanish speaking ELL students, at a cost of \$160.00/hr., as allocated through the ESSER fund grant.
3. Approve the 10-month classified out-of-district placements/tuitions for the 2023/2024 school year, per attached list. **(EXHIBIT B)**
4. Approve the extended school year program--Summer 2023--classified out-of-district placements/tuitions, per attached list. **(EXHIBIT B)**
5. Approve the attached list of anticipated field trip destinations for the 2023/2024 school year in accordance with N.J.A.C. 6A:23A-5.8. **(EXHIBIT C)**
6. Approve the New Providence School District’s annual mentoring program, “Provisional Teacher Mentoring Plan- 2023/2024,” prepared in compliance with the New Jersey Mentoring for Quality Induction for the 2023/2024 school year. Approve also the submission of this plan to the NJDOE. **(EXHIBIT D)**
7. Approve the Board of Education Goals for the 2023/2024 school year, copies in the hands of each Board member.
8. Approve the New Providence School District’s annual Chapter 27 Emergency Virtual or Remote Instruction Plan for the 2023/2024 School Year, as prepared in compliance with N.J.A.C. 6A:32. Approve also the submission of this plan to the NJDOE.

9. Approve the agreement between the New Providence School District and Atlantic Sports Health, for substitute athletic trainer services at a rate of \$65.00 per hour for the 2023/2024 school year.

Seconded by: \_\_\_\_\_

Roll Call Vote:

\_\_\_\_\_ Mrs. Coniglio

\_\_\_\_\_ Mrs. Killea

\_\_\_\_\_ Mrs. Cuccaro

\_\_\_\_\_ Mrs. Marano

\_\_\_\_\_ Mrs. Gunderman

\_\_\_\_\_ Mrs. Misiukiewicz

\_\_\_\_\_ Mr. Walsh

**D. Personnel Action – Mrs. Cuccaro**

Approve Items 1 through 9 as listed below:

1. Approve the appointment of the following people with the recommendation of the Superintendent of Schools subject to the requirements of Chapter 116 of P.L. 1986 for the 2023/2024 school year:
  - a. Brynne Briegs, school psychology practicum student, effective 9/1/23-6/30/24 (subject to criminal history review procedures)
  - b. Emma Lourenco, student teacher, effective 9/1/23-6/30/24
  - c. Sophia Miskulin, student teacher, effective 9/1/23-12/31/23
  - d. Lucy Zheng, volleyball (fall), girls, 2<sup>nd</sup> assistant, \$4,361.00
  - e. David Aprill, long term substitute teacher, \$28,665.00 (base \$58,499.00), effective 9/1/23 through 1/26/24
  - f. Gina Calleo, long term substitute teacher, \$56,999.00, effective 9/1/23 through 6/30/24 (subject to criminal history review procedures)
  - g. Victoria Hinz, school psychologist, \$67,070.00, effective 9/1/23
  - h. Angelina Iosso, teacher, \$62,685.00, effective 9/1/23 (subject to criminal history review procedures)
  - i. Alyssa Machado, Project Lead the Way training, to be paid on an hourly basis of \$45.75/hr.
  - j. Nancy Randazzo, secretary, 10.5 mos., 7.5 hrs./day, \$42,328.00, effective 8/14/23
  - k. Lauren Koppel, teacher, \$72,240.00, effective 9/1/23 (subject to criminal history review procedures)
  - l. Scott Ziegler, teacher, \$61,726.00 (base \$68,584.00), effective 10/1/23 (subject to criminal history review procedures)
  - m. Scott Ziegler, music and performing arts department head, \$7,005.00 (subject to criminal history review procedures)
  - n. Scott Ziegler, HS vocal music director, \$6,640.00 (subject to criminal history review procedures)

- o. Kristen Nazzaro, school psychologist, \$67,070.00, effective 9/1/23 (subject to criminal history review procedures)
  2. Approve the appointment of the following people with the recommendation of the Superintendent of Schools subject to the requirements of Chapter 116 of P.L. 1986 for the 2023/2024 school year. These appointments are made under the Elementary and Secondary School Emergency Relief Fund II (ESSER II).
    - a. Jenna Stickle, summer achievement program individual counselor, 15 hours @ \$54.87/hr.
    - b. Kim Chrisostomides, summer achievement program individual counselor, 15 hours @ \$54.87/hr.
    - c. Danielle Roglieri, summer achievement program individual counselor, 15 hours @ \$54.87/hr.
  3. Approve the appointment of the following people with the recommendation of the Superintendent of Schools subject to the requirements of Chapter 116 of P.L. 1986 for the 2023/2024 school year. These appointments are made under the Every Student Succeeds Act (ESSA).
    - a. Shawna Damon, Title III teacher for summer programs, not to exceed 30 hours @ \$54.87/hr.
    - b. Heather Maguire, Title III teacher for summer programs, not to exceed 30 hours @ \$54.87/hr.
    - c. Brenda Avila, Title III teacher for ESL/ELL student profiles for summer programs, not to exceed 30 hours @ \$54.87/hr.
    - d. Deborah Leonard, Title III teacher for ESL/ELL student profiles for summer programs, not to exceed 30 hours @ \$54.87/hr.
  4. Approve the appointment of the following person with the recommendation of the Superintendent of Schools subject to the requirements of Chapter 116 of P.L. 1986 for the 2023/2024 school year. The following personnel will participate in the Extended School Year Program.
    - a. Victoria Hinz, summer CST work, (not to exceed 4 days), \$1,341.40
  5. Accept the resignations of the following employees:
    - a. Ruth Orozco, school psychologist, effective 7/31/23
    - b. Heather Formon, long term substitute teacher, effective 9/22/23
  6. Approve the following revisions for the 2023/2024 school year:
    - a. Richard Cruz, teacher, from Step 8, Column II (\$65,125.00), to Master's, Step 8, Column IV (\$69,697.00), effective 9/1/23, due to course credits and receipt of Master's degree
    - b. Jaclyn Kaufmann, teacher, from Step 12, Column V (\$84,976.00), to Master's, Step 12, Column VI (\$88,152.00), effective 9/1/23, due to course credits

- c. James Edge, maintenance/groundskeeper, \$66,046.00 (base \$66,991.00), effective 7/6/23
  - d. Kathryn Lemerich, math 1v1 summer achievement program academic support teacher, 12 hours @ \$54.87/hr.
  - e. Jenna Stickle, 7<sup>th</sup> grade ELA summer achievement program teacher, 24 hours @ \$54.87/hr.
  - f. Rebecca De Celestino, 9<sup>th</sup> grade math summer achievement program teacher, 24 hours @ \$54.87/hr.
7. Rescind the following appointment for the 2023/2024 school year:
- a. Doreen Peritore, SB STEM club, advisor-2<sup>nd</sup> grade, \$2,064.00
8. Approve the request for unpaid maternity leave for Sydney Bleach, teacher, under the state and federal Family Leave Acts for a period of thirteen weeks commencing 10/30/23 and ending 2/2/24 with continued health insurance benefits pursuant to law. (Based on 10/7/23 due date. Dates subject to adjustment by actual birth.)
9. Approve the request for unpaid maternity leave for Kristin O'Brien, teacher, under the state Family Leave Act for a period of twelve weeks commencing 12/13/23 and ending 3/12/24 with continued health insurance benefits pursuant to law. Approve an extended leave pursuant to Article X of the Agreement between the Board and the NPEA, from 3/13/24 through and including 6/30/24. (Based on 11/14/23 due date. Dates subject to adjustment by actual birth.)

Seconded by: \_\_\_\_\_

Roll Call Vote:

\_\_\_\_\_ Mrs. Coniglio

\_\_\_\_\_ Mrs. Killea

\_\_\_\_\_ Mrs. Cuccaro

\_\_\_\_\_ Mrs. Marano

\_\_\_\_\_ Mrs. Gunderman

\_\_\_\_\_ Mrs. Misiukiewicz

\_\_\_\_\_ Mr. Walsh

**E. Board Policy – Mrs. Killea**

Approve Items 1 and 2 as listed below:

- 1. Approve the following Bylaws, Policies, and Administrative Regulations on the first reading:

**Bylaws and Policies:**

Policy 2419  
(Mandated)

School Threat Assessment Team  
(Killea)

(New)



Policy 2423 (Mandated)	Bilingual and ESL Education Program (Killea)	(Revised)
Policy 2425 (Mandated)	Emergency Virtual or Remote Instruction Program (Killea)	(New)
Policy 5200 (Mandated)	Attendance (Killea)	(Revised)
Policy 8140 (Mandated)	Student Enrollments (Killea)	(Revised)
Policy 8330 (Mandated)	Enrollment Accounting (Killea)	(Revised)
Policy 1648.11 (Mandated)	The Road Forward COVID-19- Health and Safety (Killea)	(Abolished)
Policy 1648.11 (Mandated)	School Employee Vaccination Requirements (Killea)	(Abolished)
Policy 6115.04 (Mandated)	Federal Funds – Duplication of Benefits (Killea)	(New)

**Administrative Regulations:**

Regulation 2423 (Mandated)	Bilingual and ESL Education (Killea)	(Revised)
Regulation 2425 (Mandated)	Emergency Virtual or Remote Instruction Program (Killea)	(New)
Regulation 5200 (Mandated)	Attendance (Killea)	(Revised)
Regulation 8140 (Mandated)	Enrollment Accounting (Killea)	(Revised)
Regulation 8420.2 (Mandated)	Bomb Threats (Killea)	(Revised)
Regulation 8420.7 (Mandated)	Lockdown Procedures (Killea)	(New)
Regulation 8420.10 (Mandated)	Active Shooter (Killea)	(New)

2. Approve the following Bylaws, Policies, and Administrative Regulations on the second reading:

**Bylaws and Policies:**

Policy 0144 (Recommended)	Board Member Orientation and Training (Killea)	(New)
Policy 2520 (Mandated)	Instructional Supplies (Killea)	(Revised)
Policy 3217 (Recommended)	Use of Corporal Punishment (Killea)	(Revised)
Policy 4217 (Recommended)	Use of Corporal Punishment (Killea)	(New)
Policy 5305 (Mandated)	Health Services Personnel (Killea)	(Revised)
Policy 5308 (Mandated)	Student Health Records (Killea)	(Revised)
Policy 5310 (Mandated)	Health Services (Killea)	(Revised)
Policy 6112 (Mandated)	Reimbursement of Federal and Other Grant Expenditures (Killea)	(Revised)
Policy 6115.04 (Mandated)	Federal Funds – Duplication of Benefits (Killea)	(New)
Policy 6311 (Mandated)	Contracts for Goods or Services Funded by Federal Grants (Killea)	(Revised)
Policy 7440 (Mandated)	School District Security (Killea)	(Revised)
Policy 6421 (Recommended)	Purchases Budgeted (Killea)	(Revised)

**Administrative Regulations:**

Regulation 2520 (Mandated)	Instructional Supplies (Killea)	(Revised)
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Regulation 5308 (Mandated)	Student Health Records (Killea)	(Revised)
Regulation 5310 (Mandated)	Health Services (Killea)	(Revised)
Regulation 6115.01 (Mandated)	Federal Awards/Funds Internal Controls – Allowability of Costs (Killea)	(New)
Regulation 6421 (Recommended)	Purchases Budgeted (Killea)	(Revised)

Seconded by: \_\_\_\_\_  
 Roll Call Vote:

_____ Mrs. Coniglio	_____ Mrs. Killea
_____ Mrs. Cuccaro	_____ Mrs. Marano
_____ Mrs. Gunderman	_____ Mrs. Misiukiewicz
_____ Mr. Walsh	

**VIII Committee Reports**

1. Curriculum, Instruction, and Technology
2. Finance, Facilities, and Safety/Security
3. Personnel, Management, and Communication

**IX Old Business**

**X New Business**

**XI Opportunity for the Public to be Heard**

**XII Motion to Recess to Closed Session, if necessary**

**XIII Adjournment**