

PROCEDURE - REMOVAL OF STUDENT DURING SCHOOL DAY

3440P

The removal of a student during the school day is authorized only in accordance with the following procedures:

When a custodial parent/guardian seeks to remove a student from school, he/she must report to the school office. At that time, the student will be called from the classroom and then be released from the office to the custodial parent/guardian. School officials will rely on school enrollment records to determine who is a custodial parent/guardian. Custodial parents/guardians have the responsibility of furnishing schools with accurate, up-to-date information regarding custody of students.

2. A student will be released to an individual who is not a custodial parent/guardian only under the following circumstances:
 - A. When the custodial parent/guardian has previously filed a written authorization indicating that the student may be released to a specified individual; or
 - B. The school has conferred with the custodial parent/guardian on the phone and the removal of the student by a specified individual is then authorized.
3. Law enforcement should be called if an individual attempts to remove a student contrary to district policy or procedure.
4. Law enforcement officers (including C.P.S. officials), upon proper identification, may exercise their legal authority to remove a student from school. In that case the individual removing the student is requested to sign a District form stating that he/she is removing the student from school. School officials will make reasonable effort to contact the custodial parents/guardian as soon as possible when a student is taken into custody by law enforcement.

Cross Reference:	4411P	Relations with Law Enforcement Agencies and Child Protective Services
Implemented:	March 17, 1989	North Thurston School District
Amended:	May 6, 1991	North Thurston School District

LAW ENFORCEMENT REMOVAL OF STUDENT FROM SCHOOL

IN THE EVENT THAT LAW ENFORCEMENT OFFICERS *EXERCISE THEIR LEGAL AUTHORITY UNDER THE LAW TO REMOVE A STUDENT FROM SCHOOL. THE OFFICER(S) ARE REQUESTED TO SIGN THIS STATEMENT STATING THEY ARE EXERCISING THEIR POLICE AUTHORITY AND ASSUMING RESPONSIBILITY FOR THE STUDENT.

_____ of _____
Officer's name Department

_____ removed _____
Address Student's name

from _____ School as an act of
Name of School

police authority and assumed full responsibility for the student.

Name of School Official

Name and Signature of Officer

Date and Time

*The term "law enforcement officer" includes representatives of the Child Protective Services.