

## **PROCEDURE - STUDENT WELFARE**

**3400P**

The following guidelines are provided to minimize the occurrence of situations in which staff members may incur liability for their acts with relations to students:

1. Never leave a class of students unattended.
2. Accompany a class wherever it is assigned and remain with the class until supervision is assumed by another responsible person.
3. Do not permit students to use equipment in the classroom which has not been approved for school use.
4. Do not permit students to use equipment until they have received operating instructions and prescribed safety procedures.
5. Do not permit students to work in a shop, kitchen or laboratory without qualified supervision.
6. Report incidents of unsafe conditions and defective equipment to the principal immediately.
7. Ensure that proper safety gear is used wherever specified.

Adopted:	March 17, 1986	North Thurston School District Board of Directors
Revised	May 4, 2020	North Thurston Public Schools