

General Statement

Under normal circumstances, all student medications, both prescription and over-the-counter (OTC) medications, should be administered before and/or after school hours under supervision of the parent/guardian. When it is necessary for a student to receive prescription or OTC oral medication, topical medication, eye drops, ear drops, or nasal spray at school or at school-sponsored events, the parent/guardian must submit a written parent request and a written authorization accompanied from a licensed healthcare practitioner (LHP), prescribing within the scope of his/her prescriptive authority. If the medication will be administered for more than fifteen consecutive days, the LHP must also provide written, current, and unexpired instructions for the administration of the medication.

The Superintendent shall establish procedures for required and proper:

- A. Designation of staff members who may administer medication to students;
- B. Training, delegation, and supervision of staff members in the administration of medication to students by a registered nurse (RN), including oral medication, topical medication, eye drops, ear drops, and/or nasal spray;
- C. Obtaining of signed and dated parent/guardian and LHP request for the authorization for administration of medications, including instructions from the LHP if the medication is to be given for more than fifteen (15) days;
- D. Transporting of medication to and from school;
- E. Storing of medication in a locked or limited access area;
- F. Labeling of medication;
- G. Administering of medication, including identification of student and medication;
- H. Documenting administration of medication, including errors, reactions, or side effects;
- I. Disposing of medications;
- J. Maintaining records pertaining to the administration of medication;
- K. Maintaining student confidentiality;

- L. Permitting of as appropriate, possession and self-administration of medications necessary for student school attendance;
- M. Permitting of possession and self-administration of over-the-counter topical sunscreen products; (See sunscreen section below); and
- N. Reviewing and evaluating of medication practices and documentation

–Separate policy and procedures apply to the self administration of asthma and anaphylaxis medication for the treatment of anaphylaxis.

Except for limited situations, no school staff other than a RN or licensed practical nurse (LPN) may administer suppositories, rectal gels, or injections (except for emergency injections for students with anaphylaxis, as stated in School District Policy and Procedure 3419 – Self-Administration of Asthma and Anaphylaxis Medication and School District Policy and Procedure 3420 Anaphylaxis Prevention and Response). In some situations, a parent designated adult (PDA) may administer certain injections.

If the District decides to discontinue administering a student's medication, the Superintendent or designee must provide notice to the student's parent/ guardian orally and in writing prior to the discontinuance. There must be a valid reason for the discontinuance that does not compromise the health of the student or violate legal protections for students with disabilities.

Sunscreen

Over-the-counter topical sunscreen products may be possessed and used by students, parent/guardians, and school staff without a written prescription or note from a licensed health care provider if the following conditions are met:

- A. The product is regulated by the US Food and Drug administration as an over-the-counter sunscreen product; and
- B. If possessed by a student, the product is provided to the student by a parent/guardian.

Medical Marijuana:

Washington State law (RCW 69.51A.060) permits the use of medical marijuana, however, federal law (Title IV-Part A—Safe and Drug Free Schools and Communities and the Controlled Substances Act (CSA) (21 U.S.C. § 811) prohibits the possession and use of marijuana on the premises of recipients of federal funds including educational institutions. School nurses may not administer medical marijuana. See Policy 3423 – Parental Administration of Marijuana for Medical Purposes, regarding parental administration of medical marijuana on school grounds, school bus, and school-sponsored activities.

Legal Reference:	RCW 28A.210.260	Public and private schools- Administration of Medication- Conditions
	28A.210.270	Public and private schools- Administration of Medication- Immunity from Liability- Discontinuance, procedure
Adopted:	March 17, 1986	North Thurston School District Board of Directors
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