



Treasure Coast Classical Academy (TCCA)

Minutes for Special Meeting of the Board of Directors

September 8, 2023, at 10:00 A.M.

Location: 1400 SE Cove Rd, Stuart, FL 34997 with Zoom option

	Name	Office	Present In-person	Present via Zoom	Absent	Arrived Late	Departed Early
1	Mr. Brandon Tucker	Chairman		✓			
2	Mr. Scott King	Treasurer		✓			
3	Dr. Frank Raffone	Director		✓			
4	Mr. Gary Uber	Secretary		✓			
5	Ms. Maria Wells	Vice Chair		✓			

School Personnel in Attendance:	Optima Foundation Personnel in Attendance:	Guests in Attendance:
Ms. Kirsten Pendleton, Principal	Mrs. Erika Donalds, CEO	Mr. Thomas Sternberg, Esq.
Ms. Hannah Rader, School Operations Manager	Mrs. Susan Turner, Director of Compliance & Gov.	(Tripp Scott)

1. Meeting was called to order at 10:00 A.M. by Mr. Tucker.
2. Attendance roll call
3. Agenda Adoption – Chairman requested to add item 5.e.- PTC request to accept cash. Ms. Wells requested to move 5.a. to the end of the agenda. Motion to approve made by Maria Wells, seconded by Frank Raffone. Vote- unanimous.
4. Public Comment
 - a. Christopher Pollak
5. New Business
 - a. PTC request to accept cash payments- Motion by Maria Wells to adopt what has been requested- to take small amounts of cash. Ms. Pendleton noted that \$2500.00 would be the estimated amount collected. Seconded by Frank Raffone. Vote- unanimous.
 - b. Access to bank accounts, signers, approvers – Mr. King believes there is still resolution needed on ownership of account. Erika spoke to Wells Fargo yesterday, who confirmed Brandon Tucker, Gary Uber, and Scott King are all key executives with access to the account. Gary Uber and Brandon Tucker are signers and can move funds. Board discussed opening of new bank account. Scott King will bring proposal at the October board meeting and Mr. Uber will contact Wells Fargo for his access setup. Tripp Scott will contact Wells Fargo to confirm current setup on account.
 - c. Principal evaluation from Dr. Frank Raffone- thanked John Snyder and his team for assistance with evaluation form. Dr. Raffone noted that it is a comprehensive instrument, and recommends board members can meet with Ms. Pendleton and review data collection, and follow up with an interim meeting in January, and have final meeting at end of school year. Requested approval for instrument and steps outlined. Motion to approve Dr. Raffone’s

request made by Maria Wells, seconded by Scott King, vote- unanimous.

- d. Audit Committee members and next meeting – Chairman suggested himself and Mr. King and any others interested in serving. Maria Wells volunteered. Scott King requested information on auditors. Motion to approve members made by Frank Raffone, seconded by Scott King, vote- unanimous.
- e. Optima response to notice of breach- Mr. Sternberg outlined communications received from Optima’s attorney regarding subcontract agreement between OptimaEd and Optima Foundation, and expectation of TCCA board moving forward, as well as options provided by Optima’s attorney in response letter, and noted that none is required to be voted on. Maria Wells motioned to terminate the current agreement with Optima Foundation on 12/31/23 and authorize attorneys to resolve any outstanding issues. Seconded by Gary Uber. Chairman noted that one response was received to the school management RFP, and one response was received to the HR services RFP. Mr. Tucker will forward to board. The board discussed what a transition to self-management would entail. Mr. Wood suggested that a transition could be completed by December and recommended the board should consider. Tripp Scott will provide proposal for transition of services. Chairman added to Ms. Wells’ motion to request proof of cure from Optima. Vote: Wells, yes. King, yes. Raffone, yes. Uber, yes. Tucker- no. Motion passed.

6. Board Comments: Dr. Raffone offered to help Kirsten with her list regarding academics.
7. Meeting adjourned at 11:38 A.M.

Reviewed and approved by Secretary: Gary Uber

Signature

Date