

In order to protect the Board and the district from a sudden loss of Superintendent services and to provide for robust business continuity, the Superintendent shall not operate without ensuring sufficient expertise and knowledge in the senior team in order to ensure effective leadership on an emergency basis.

Specifically, the Superintendent shall not operate without:

1. Ensuring two or more senior staff member(s) are familiar with Board and Superintendent processes and issues, and are capable of assuming Superintendent responsibilities on an emergency basis.
2. Keeping the Board Chair (on behalf of the Board) informed of any major challenges or issues under the care of the Superintendent.
3. Maintaining school policies, procedures, and business records in an organized and accessible manner.

Adopted: September 11, 2018 North Thurston Public Schools Board of Directors