LAKEWOOD SCHOOL DISTRICT

EVALUATION COMMITTEE REPORT

IDEA NONPUBLIC SUPPLEMENTAL SERVICE PROGRAM (NPSSP)

COMPETITIVE CONTRACT CC 02-1718

List of proposers

- Tender Touch Educational Services, LLC
- Tree of Knowledge Learning Center, Inc.

Proposal Reviews

The Evaluation Committee noted the following when reviewing each of the respondents' proposals:

Tender Touch Educational Services, LLC

- Tender Touch included in their proposal confirmation of the location of a preschool facility and the cost associated with this facility. Signed lease included in proposal.
- Tender Touch agreed to be responsible for the maintenance and utilities of the preschool program.
- Tender Touch submitted all the resumes of NPSSP staff to include instructional staff, therapists and administrative staff with most of the qualifications met.
- Tender Touch acknowledged the substitute requirement and provided the district with adjustment rates for instructional staff and therapists should a substitute not be provided.

Tree of Knowledge Learning Center, Inc.

Tree of Knowledge NPSSP proposal was lacking in several areas included but not limited to:

- Tree of Knowledge did not submit in their proposal a location for the NPSSP program or confirmation of a preschool facility for the 2017-2018 school year.
- Tree of Knowledge acknowledged the substitute requirement and but did not provide the district with adjustment rates for instructional staff and therapists should a substitute not be provided.
- Tree of Knowledge did not delineate which staff resumes and certifications were for teachers, highly qualified paras and paras and therefore was unresponsive to instructional staff requirement.
- Administrative staff resumes and certifications were incomplete.

CC 02-1718 IDEA/NPSSP					
		TECHNICAL	**MANAGEMENT**	**COST**	**PER DIEM COST**
	MAX COST	**40**	**35**	**25**	
TENDER TOUCH					**$12,604.00**
SCORER #1		40	35		
SCORER #2		39	31		
SCORER #3		39	31		
SCORER #4		39	31		
AVERAGE SCORE		39.25	32	22.24	
TOTAL SCORE				**93.49**	
TREE OF KNOWLEDGE					**$11,211.72**
SCORER #1		40	35		
SCORER #2		30	12		
SCORER #3		30	12		
SCORER #4		30	12		
AVERAGE SCORE		32.5	17.75	25	
TOTAL SCORE				**75.25**	

The Evaluation Committee recommends award of CC 02-1718 for NPSSP to Tender Touch Educational Services for the 2017-2018 school year