

## ADMISSION OF PART TIME STUDENTS

### Purpose

This policy is intended to set forth admission requirements for students who request admission to any school on a part time basis, class or an extracurricular experience, as per the limitations set forth below.

### Applicability:

This policy shall be applicable to any person who is eligible for enrollment in grades 1 through 12, but who is not more than 20 years of age on the first day of a school year and whose legal settlement is within the corporation boundaries or who attends a non-public school located within the corporation's boundaries and is prepared to pay transfer tuition. This policy shall be applicable to students enrolled on a regular basis in a private school and children who are receiving some form of elementary or secondary education permitted by law, provided that each person shall be within the age limit set forth in this section.

### Requests for Admission:

Any student who meets the age requirements set forth above and who desires admission to the appropriate neighborhood school shall submit a written request to the superintendent of schools or his/her designee. Such request is recommended to be submitted by the student or his parent or guardian on or before April 1 of the school year preceding the school year for which admission is requested. Such request shall set forth the following:

1. Student's name
2. Student's age
3. Student's address
4. Parent or legal guardian name
5. Parent or legal guardian address
6. School year that admission is requested
7. The private school and address, if any, student will be enrolled in during the period of time the student requests to be admitted to the Lafayette School Corporation on a part time basis
8. Describe other form of education, if any, other than private school the student will participate in during the time the student requests to be admitted to the Lafayette School Corporation on a part time basis.
9. The Lafayette School Corporation school to which admission is requested
10. The specific course(s) or extracurricular activity(ies) for which admission is requested.

### Entrance Criteria:

Students applying for part time admission pursuant to this policy shall be required to meet all entrance criteria to each course, subject, grade level or activity that may be required of other students. All part time students shall be required to comply with all board policies, administrative regulations, building rules and directions issued by the corporation personnel within their area of authority, as well as all athletic policies and regulations governing athletic participation in Lafayette School Corporation programs. This will include but not be limited to, the payment of all corporation fees that may be required.

Conditions and Limitations of Admission:

Admission of a student pursuant to this policy to an academic program shall be limited to curricular courses in grades 1 through 12. Admission of a student to an extracurricular program activity shall be limited to grades 1 through 8 or non-IHSAA regulated activities in 9 through 12.

No student shall be admitted who is enrolled in another school which offers during the year, the part time admission is requested, the academic course offering or extra-curricular program activity for which admission is requested or an academic course offering or extracurricular program activity determined by the superintendent or his designee to be substantially equivalent thereto.

Any such admission requested may be denied if the superintendent or his designee determine any of the following would reasonably be foreseen to occur:

1. if insufficient physical space would exist
2. if insufficient work stations or student materials would exist
3. if additional staff would be required

If more students apply for admission than the classroom and staffing will handle, then the following shall govern the selection of part time student(s) to be admitted;

- A. Preference shall be given to students residing in the Lafayette School Corporation boundaries.
- B. If required, the superintendent or his designee shall select students based upon academic aptitude or ability for the program in question.

School to Which Admitted:

A student who during the period of part time admission attends a non-public school shall attend the public school nearest to the non-public school in which enrolled. Exceptions may be referred to the superintendent for review.

A part time student shall participate in extracurricular programs in the area of his legal settlement.

Transportation:

The student, student's parent or the non-public school will be responsible for transportation.

Discipline:

Any suspension, expulsion or exclusion from the requesting school would apply for the student at both schools.