

### DISCLOSURE OF STUDENT LISTS

In order to maintain the privacy of its students, the board prohibits the disclosure of any student list to any commercial organization, not approved by the superintendent or designee, which intends to use the list for commercial purposes. “Student list” is defined as a list containing the names, addresses, cell phone numbers, telephone numbers, and/or email addresses of any or all students currently or formerly enrolled in the school corporation. “Commercial organization” is defined as any entity which is a for-profit organization. “Commercial purpose” is defined as any activity which is an attempt to solicit business or profit. Student lists may be provided to a non-profit entity that uses such information for an educational purpose and by law is permitted access to such information.

The Board also prohibits the disclosure of student lists to any individual or entity for political purposes. “Political purposes” are defined as influencing the election of a candidate for federal, state, legislative, local or school board office or the outcome of a public question or attempting to solicit a contribution to influence the election of a candidate for federal, state, legislative, local, or school board office or the outcome of a public question.

The Superintendent shall establish a procedure to be followed by all corporation employees when a request for a student list is made by a commercial organization or by an individual or entity for political purposes.

Under federal law, the school corporation is required to release to military recruiters upon request a secondary student’s name, address and telephone listing. The parent of the student has the right to request in writing that such information not be released to military recruiters.

Legal Reference:	IC 5-14-3-4 IC 5-14-3-3(f) 20 USC 7908 10 USC 503
Date Adopted:	February 28, 1994
Date Revised:	May 8, 2006; December 12, 2022