

## Emergency Management Policy

In accordance with Title 511 IAC 6.1-2-2.5, The Board of School Trustees and Administration of Lafayette School Corporation acknowledge the necessity to prepare an emergency management plan in the event an emergency should occur. Our children and staff have a basic need for security and safety. Any event that threatens that safety and security will be considered an emergency. There are unlimited possibilities for emergency situations which could impact the district. These include, but are not necessarily limited to, the following situations: natural disaster, accidents, hazardous material releases, acts of violence, trauma, death, and suicide, fire, and adverse weather conditions.

It is the intent of the Emergency Management Plan to guide and assist

1. Administrative support for this effort by allocating staff time and resources to the development of individual school management guidelines.
2. Training of all staff members in their roles in the emergency management guidelines. The guidelines call for the involvement of all employee groups.

LSC's Emergency Management Plan supplements and supports Lafayette School Corporation's Emergency Management Policy. The LSC Emergency Management Plan will be reviewed annually by the Lafayette School Corporation school safety specialist, the school safety committee, and the superintendent of schools.

### Organizational Structure

1. The Superintendent (or his/her designee) has overall decision-making authority in the event of a crisis.
2. The Building Principal, in conjunction with the Superintendent, has decision-making authority in his/her building.
3. The designated Public Information Officer has responsibility for providing information to the public and press.
4. Assistance to staff and students will be provided first by the Building Emergency Team and then by the District Emergency Team, if needed, depending on the level of the emergency.
5. Following debriefing sessions and a review of the responses to any specific LSC emergency situation, the school board will be given a full report of the effectiveness of the corporation's handling of the situation.
6. The organizational structure shall be designed to ensure the appropriate civil emergency personnel are contacted.

Date Adopted: August 8, 1994

Revised: October 12, 1998; June 9, 2003; June 9, 2008