

Board Agenda Preparation and Distribution of Materials

The superintendent of schools shall prepare all agendas for all board meetings. In doing so, the superintendent of schools shall consult with the board president and appropriate members of executive staff.

Agenda items may be suggested by any board member, staff member, student or citizen. The inclusion of items suggested by those other than board members shall be at the discretion of the superintendent of schools and/or the board president. The agenda, however, shall always allow suitable time for the remarks of the public who wish to speak before the board.

The board shall follow the order of business set up by the agenda, unless the order is altered by a majority of the members present. Items of business not on the agenda may be discussed and acted upon if a majority of the board present agrees to add those items to the agenda at the beginning of the meeting under Revisions of Agenda.

The agenda, together with supporting materials, will be available to board members prior to the board meeting and/or work session in order to permit board members ample time to review upcoming items of business.

Board Adopted: August 8, 1994
Board Revised: September 13, 2023