

POLICY DEVELOPMENT SYSTEM

The Board adopts the following Color Code and Classification systems:

Color Code

A color code will be used to denote official Board policy (yellow) and administrative procedure (green). The index will be on white paper.

Classification of Policy Terms:

A - School Corporation Organization

- 100 School Corporation Legal Status
- 200 School Board Legal Status
- 300 School Corporation Organization Plan
- 400 School Corporation Attendance Area
- 500 School Year
- 600 School Day

B - School Board Operations

- 100 Goals and Objectives
- 200 Internal Organization
- 300 Meetings
- 400 Policy Development
- 500 School Board Records
- 600 Annual Reports
- 700 Memberships
- 800 Ethics

C - General School Administration

- 100 Goals and Objectives
- 200 Ethics
- 300 Organization Charts
- 400 Line and Staff Relations
- 500 School Superintendent
- 600 Board-School Superintendent Relations
- 700 Administrative Personnel
- 800 Part-Time Administrators
- 900 Administrative Intern Program
- 1000 Consultants
- 1100 Professional Development Opportunities
- 1200 Councils, Cabinets, and Committees
- 1300 Policy Implementation

D - Fiscal Management

- 100 Goals and Objectives
- 200 Planning Programming Budgeting System
- 300 Annual Operating Budget
- 400 State and Federal Aid Eligibility Determination
- 500 Debt Limitation
- 600 Revenues
- 700 Depository of Funds
- 800 Bonded Employees
- 900 Accounting and Reporting
- 1000 Expenditure of Funds
- 1100 Student Activities Funds Management
- 1200 Cash in School Building
- 1300 Reserve Funds
- 1400 Surplus Funds
- 1500 School Properties Disposal Procedure

E - Business Management

- 100 Goals and Objectives
- 200 Buildings and Grounds Management
- 300 Equipment and Supplies Management
- 400 Student Transportation Management
- 500 School Lunch Services Management
- 600 Data Management

F - Facility Expansion Program

- 100 Goals and Objectives
- 200 Building Committees
- 300 Public Information Program
- 400 Long-Range Planning
- 500 Project Planning
- 600 Project Financing
- 700 Project Administration
- 800 Completed Project
- 900 Leasing and Renting to Meet Expansion Needs

G - Personnel

- 100 General Section
- 200 Certified Personnel Section
- 300 Non-Certified Personnel Section
- 400 Paraprofessional Personnel Section

H - Negotiations

- 100 Certified Personnel Negotiations
- 200 Non-Certified Personnel Negotiations

I - Instructional Program

- 100 Philosophy
- 200 Goals and Objectives
- 300 Curriculum Development
- 400 Curriculum Design
- 500 Instructional Arrangements
- 600 Instructional Resources
- 700 Guidance Program
- 800 Academic Achievement
- 900 Testing Programs
- 1000 Evaluation of Instructional Program
- 1100 Miscellaneous

J - Students

- 100 Goals and Objectives
- 200 Attendance
- 300 Rights and Responsibilities
- 400 Discipline
- 500 Guidance Program
- 600 Academic Achievement
- 700 Student Welfare
- 800 Student Activities
- 900 Student Volunteers
- 1000 Employment of Students
- 1100 Solicitations
- 1200 Gifts
- 1300 Contest for Students
- 1400 Awards and Scholarships
- 1500 Student-Community Relations
- 1600 Student-Staff Relations
- 1700 Anomalous Students
- 1800 Student Records
- 1900 Student Fees, Fines, and Charges

K - General Public Relations

- 100 Goals and Objectives
- 200 Public Information Program
- 300 Board-Community Relations
- 400 Staff-Community Relations
- 500 Student-Community Relations
- 600 Community Instructional Resources
- 700 Use of School Facilities
- 800 Public Gifts
- 900 Free Materials Distribution in Schools
- 1000 Advertising in the Schools

- 1100 Public Sales on School Property
- 1200 Public Use of School Records
- 1300 Visitors to the Schools
- 1400 Complaints

L - Interorganizational Relations (Education Agencies Excluded)

- 100 Goals and Objectives
- 200 School-Community Cooperation
- 300 School-Community Programs
- 400 School-General Government
- 500 School-Community Organizations Relations

M - Relations with Other Education Agencies

- 100 Goals and Objectives
- 200 Local Cultural Institutions Relations
- 300 Private Schools Relations
- 400 Intercorporation Relations
- 500 Education Research and Service Centers
- 600 Colleges and Universities
- 700 Associations
- 800 County Education Agency Relations
- 900 State Education Agency Relations
- 1000 United States Office of Education Relations
- 1100 Educational Accreditation Agency Relations
- 1200 Professional Visitors and Observers