



SCHAUMBURG
CHRISTIAN SCHOOL

“Providing outstanding academics in a Christian environment.”

Parent & Student Handbook

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Introduction

“No, in all these things we are more than conquerors through him who loved us.” Romans 8:37 (ESV)

Welcome to the Schaumburg Christian School family! We are extremely thankful for the opportunity to partner with you concerning the education of your child. We have committed our lives to provide families the best Christian education available in the Chicago suburbs.

To better acquaint you with our mission and focus, please read this handbook. This document helps explain the policies by which we operate and the deeper purposes behind those policies. Please also feel free to discuss our purpose and policies with any of the teachers and administration. We desire good communication because a strong linkage between home and school has proven to be one of the most important factors in a child's success in our school.

OUR PURPOSE AND GOALS

Schaumburg Christian School, a ministry of Bethel Baptist Church, is a private institution offering a challenging educational program in a Christian environment for members of BBC and, as space permits, other selected families.

Our purpose is to develop godliness of character and action in the lives of our students. We achieve this purpose in part by being an extension of the Christian home. Our students are expected to love God and demonstrate that love by exhibiting self-discipline, high morals, respect for others, and personal responsibility. The Bible, while not being the only textbook, will be taught in every class, and its principles will be used as guidelines for all other learning. We use the example of Luke 2:52 to formulate our goals in educating.

A. Spiritually

1. To help students know and love God with the ultimate goal that they will accept His gift of salvation.
2. To help students grow in grace and in the knowledge of Christ through Bible classes, chapel, special speakers and school camp.
3. To provide opportunities of service through choir tours, nursing home concerts, food drives, gift drive for shelters, and volunteering to work at food banks in the area.

B. Intellectually

1. To help students to excel through diverse academic courses.
2. To prepare students academically for college or other vocational pursuits.

C. Physically

1. To provide physical exercise and development through recess and physical education classes.
2. To help develop individual talent and team concepts through a variety of fine arts and sports activities.

D. Socially

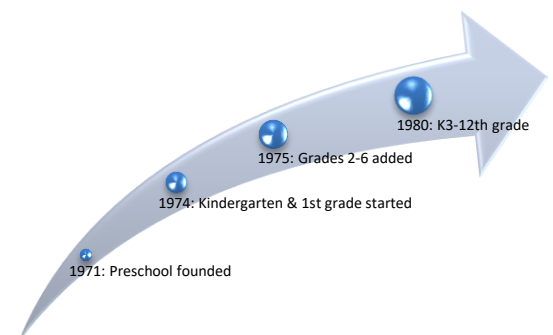
1. To help develop self-discipline, high morals, good habits, respect for others and responsibility.
2. To enhance leadership skills through student clubs and student leadership positions.

MISSION STATEMENT

The mission of Schaumburg Christian School is to prepare each student for a successful life through excellent academics, purpose-driven extracurriculars, and life-changing biblical instruction in a loving, Christian environment.

OUR HISTORY

Bethel Baptist Church began its education ministry in 1971. Since then our enrollment has increased over the years. We are currently the largest private school in Schaumburg Township and the entire Illinois Association of Christian Schools. We are also an active member of the American Association of Christian Schools.



ACCREDITATION

Schaumburg Christian is fully accredited by the following accrediting agencies.



American Association of Christian Schools



North American Christian School Accrediting Agency



National Council for Private School Accreditation

SCHOOL VERSE

“Nay, in all these things we are more than conquerors through him that loved us.” Romans 8:37

SCHOOL CREST

The three elements of our school crest are the Shield, the Bible, and the Torch. Each of these has a specific meaning:



1. The Shield represents the shield of faith in Ephesians 6:16. Through faith we become a child of God, and by faith we are sanctified. This Shield also protects us from Satan's fiery arrows and comforts us in times of trial.
2. The Bible is the second element. It's the only book to which we can turn for Truth. Therefore, it's the foundation of every academic subject and extracurricular activity at SCS.
3. The final element is the Torch. This represents academic learning. By God's grace, our students have achieved great academic success in their classroom assignments, inter-school competitions, and standardized tests.

SCHOOL SONG

We are more than conquerors,
Thru Him that loved us so,
The Christ who dwells within us
Is the greatest pow'r we know.
He will fight beside us
Tho' the enemy is great,
Who can stand against us,
He's the Captain of our fate.

Then we will conquer, never fear;
So let the battle rage.
He has promised to be near,
until the end of the age.
We are more than conquerors,
thru Him that loved us so,
The Christ who dwells within us
is the greatest pow'r we know.

DOCTRINAL STATEMENT

The Statement of Faith of Bethel Baptist Church is the doctrinal statement of Schaumburg Christian School. A brief summary is as follows:

1. We believe the Bible to be the inspired, the only infallible, authoritative Word of God.
2. We believe that there is one God, eternally existent in the persons of Father, Son, and Holy Spirit.
3. We believe in the deity of our Lord Jesus Christ, in His virgin birth, in His sinless life, in His miracles, in His vicarious and atoning death through His shed blood on the cross, in His bodily resurrection, in His ascension to the right hand of the Father, and in His personal return in power and glory.
4. We believe that for the salvation of lost and sinful man, regeneration by the Holy Spirit is absolutely essential.
5. We believe in the resurrection of both saved and lost; they that are saved unto the resurrection of life, and they that are lost unto the resurrection of damnation.
6. We believe in the spiritual unity of believers in our Lord Jesus Christ.
7. We believe in the present ministry of the Holy Spirit by who's indwelling the Christian is enabled to live a godly life.

THE SCHOOL AND THE HOME

God has ordained two institutions to educate the child: the home and the church. The education given by our school is based upon the foundation laid by parents at home. The Word of God is clear that education begins in the home (Gen. 18:19; Deut. 6:7; Prov. 22:6; Eph. 6:4; II Tim. 1:5; 3:15). It is our desire to work in cooperation with parents who understand their God-given responsibility to teach their children in the fear and admonition of the Lord.

The families of our students are always welcome to attend the services of Bethel Baptist Church that sponsors Schaumburg Christian School. Our administration invites parents to contact us at any time to discuss the educational or spiritual needs of your children.

Policies and Procedures

"But all things should be done decently and in order." I Corinthians 14:40 (ESV)

GOVERNANCE AND POLICY-MAKING

Schaumburg Christian School is a ministry of Bethel Baptist Church. The lead pastor serves as the President of the school. The development of school policies as well as the day-to-day operations of the school are under the oversight of the school administrator. Questions or concerns about school policies should be brought to the attention of a principal or the school administrator.

COMMUNICATION

Website

SchaumburgChristian.com is a fantastic resource for everything from enrollment, school calendars, downloads, pictures, and whatever else you may need.

E-mail

We never want to fill your inbox with unnecessary correspondence, so rest assured that anything we send you will be of the utmost importance.

Text

SCS uses an emergency broadcast system through text messages for important information such as school closings.

Phone

When you receive a call from Schaumburg Christian School, for most situations, you will be speaking with a live individual. There are some times, however, where we may call you with a recorded message. Please take the time to listen to such messages as they will be few and far between and will contain vital information.

School Closings

Severe weather or another emergency may require school to be closed. A decision to close school is generally made by 6:00 AM and is made one day at a time. When the school has been closed, this information will be communicated through a recorded phone call and text message. If school is in session, the decision to send a child to school is ultimately made by parents and guardians.

Social Media

You can "Like" SCS on facebook at facebook.com/SchaumburgChristianSchool. Liking this page is a great way to stay up-to-date with school announcements, pictures of student life, and spiritual encouragement from God's Word.

Home Visits

Each preschool through sixth grade teacher and secondary homeroom teacher is asked to visit the homes of new students early in the school year. The purpose of the visit is to become acquainted with each child's family and to discuss his or her individual needs at school. Teachers will arrange their home visits with you personally.

Parent/Teacher Conferences

As the school is intended to be an extension of the home, we recognize the importance of the home and the school working together to obtain spiritual and academic growth for the student. Therefore, scheduled times in January have been set aside for parents and school personnel to meet in order to discuss the needs of the student. Parent-teacher conferences may also be necessary throughout the school year in order for parents to know first-hand their child's progress. The school asks that all students and parents participate as needed in these beneficial conferences.

Administrative Meetings

Please feel free to call the school office and schedule a meeting with the administration. They desire to be an invaluable resource for you.

ADMISSION INFORMATION

Admission

Schaumburg Christian School admits students of any race, color, gender, and national or ethnic origin to all the rights, privileges, programs and activities generally accorded or made available to students at the school. Children with special needs such as physical, mental, emotional, behavioral, or learning disabilities that require significant accommodation cannot be accepted. Questions or concerns regarding non-discrimination issues should be brought to a principal or the school administrator.

Students are tentatively accepted at Schaumburg Christian School after a successful interview with the administration. A student must be the appropriate age on or before November 1st in order to enter preschool, kindergarten, or first grade. Final acceptance is contingent upon a review of the permanent records of the student's previous schooling and the results of any necessary testing. The school administration assumes the final responsibility for the grade placement of any student.

All parents must sign the Statement of Cooperation. No student can be admitted or allowed to remain in Schaumburg Christian School who does not agree to cooperate with the overall purpose and program. Ephesians 4:3 says, "Endeavoring to keep the unity of the Spirit in the bond of peace."

All new students are admitted on a nine-week probationary standing. Once the student demonstrates Christian character, academic competence, and self-discipline, the probationary standing will be dropped. Please see page 25 for more details concerning this probation.

In order to best protect your child from spiritual harm and in order to maintain a vibrant Christian atmosphere, we want for all junior and senior high students to have accepted Jesus Christ as their personal Savior. They also must agree to exclusively attend Sunday school and church services each week at a Bible-preaching church that practices water baptism by immersion. These policies apply to both new and returning junior and senior high students and are intended to help our students 1. Possess genuine spiritual life, and 2. Grow in that spiritual life through constant exposure to God's perfect Word.

Lastly, students who are expelled or asked to withdraw from SCS become eligible for enrollment consideration after two full semesters following their dismissal from school.

Enrollment

A student may register for school in the office during regular office hours. All transfer students are asked to bring a copy of their most recent school records to their interview with the administration. Enrollment is not finalized until the following steps have been completed:

1. Application to Schaumburg Christian School completed
2. Registration fee paid
3. Personal interview
4. Student record forms completed
5. Photocopy of student's birth certificate or passport on file
6. Required physical examination and immunizations current and dental and vision screenings if required
7. Any necessary testing completed

Re-Enrollment

During the month of February, re-enrollments for the fall term for current students are accepted on a first-come, first-served basis. Re-enrollment forms should be completed and returned with the re-enrollment fee to the office. Enrollment is open to the public beginning March 1st.

Withdrawal

Withdrawals from school must be made in writing through the school office. It is understood that the tuition is

due and payable until the official withdrawal form has been completed and delivered to the school office. Textbooks and other school-owned materials are to be returned at the time of withdrawal.

HEALTH

Records

All required health records are due by the beginning of school. If they are not submitted by November 1, a student may lose his privilege to attend Schaumburg Christian School.

Physical Examinations

Students entering preschool, kindergarten, fifth, and ninth grades are required by the State of Illinois to have a current physical examination within one year prior to starting that grade level. Transfer students must meet the same requirement. Before participating in the interscholastic sports program, a student must have a physical exam within one year of the start of the specific sport.

Immunizations

All immunizations must be current according to the requirements of the State of Illinois. Students who fail to comply with these requirements may not be allowed to attend. Transfer students are expected to meet the same requirements.

Illness or Injury

Students who become ill or injured during the school day will be assisted by one of our school office staff. If a determination is made that paramedic assistance is necessary, 911 will be called and the child will be taken to a nearby hospital. Each village sets its own fees for ambulance transportation. Any student with a temperature of 100 degrees or above, or who has experienced vomiting or diarrhea within the previous 24 hours, will not be allowed to remain in school. The parents will be contacted and asked that the child be taken home or to a doctor.

Medication

Whenever possible, medication should be administered in the home. At times when medication must be given during the school day, parents are responsible to ensure that all medication, along with written orders from a physician, be turned in to the school office as soon as the child arrives at school. Written permission from the parent or guardian is necessary for a child to receive medication during school hours. Whenever feasible, the child should self-administer medication under adult supervision.

A. Asthma Medication, Epinephrine injectors, and Diabetes Medication

Schaumburg Christian School allows the self-administration and/or self-carry of asthma medication, epinephrine injectors, and diabetes medication upon receipt of the necessary documents (see below for list of documents).

1. Required Documentation for Students with Prescribed Asthma Medication

The school requires and keeps on file the following for each student with asthma medication:

- a) signed parent permission notification; and,
- b) the prescription label, which must contain the following:
 - i. the name of the asthma medication;
 - ii. the prescribed dosage; and,
 - iii. the time or circumstances in which the medicine is to be administered.
- c) The school requests annually an asthma action plan from the parents or guardians, but parents are not required to provide an asthma action plan.

2. Required Documentation for Students with Prescribed Epinephrine Injectors

The school requires and keeps on file the following for each student with an epinephrine injector:

- a) a written authorization from the student's physician (assistant) or advanced practice nurse; and,

- b) a written statement from the student's physician (assistant) or advanced practice nurse containing the following information:
 - i. the name and purpose of the injector;
 - ii. the prescribed dosage; and,
 - iii. the time or circumstances in which the injector is to be administered.

3. **Required Documentation for Students with Prescribed Diabetes Medication**

The school requires and keeps on file the following for each student with diabetes medication:

- a) a signed parent permission notification; and,
- b) a signed physician diabetes care plan that also carries a parent signature.

B. Medical Cannabis

The school allows a nurse or administrator to administer medical cannabis infused products to registered patients. However, administration must be done in a manner that, in the school administrator's opinion, does not disrupt the educational environment or expose the product to other students.

1. **Self-administration Guidelines**

- a) The school may also allow for self-administration under the direct supervision of a nurse or administrator.
- b) In either nurse, administrator, or self-administration, administration is contingent upon receipt of the required documents (see #2 below) and permitted in the following circumstances:
 - i. While on school premises,
 - ii. While at a school-sponsored activity; or,
 - iii. Before or after normal school activities, including while the student is in before-school or after-school care on school-operated property or while the student is being transported on a school bus

2. **Required Documentation for Students with Prescribed Medical Cannabis**

The school requires and keeps on file the following for each student with prescribed medical cannabis:

- a) written authorization from the parent or guardian specifying the time or circumstances in which the product must be administered;
- b) a copy of the registry identification card of the student (as a registered qualifying patient) and the parent or guardian (as a registered designated caregiver).
- c) a copy of items a) and b) on file in the school's office.
- d) if applicable, the yearly reauthorization from a parent or guardian for a student to self-administer.
- e) the medical cannabis is stored at all times in a manner consistent with store of other student medications and may be accessible only by the school nurse or school administrator.

C. Topical Sunscreen

A student may possess and use a topical sunscreen product while on school property or at a school-sponsored event or activity without a physician's note or prescription if the product is approved by the United States Food and Drug Administration.

Participation

As a general rule, if a student is well enough to attend school, he is well enough to attend physical education classes and recess. With written parental verification, a child may be excused from physical education or outdoor activities for up to three days following an illness or injury.

Insurance

Schaumburg Christian School does not provide insurance coverage for students. If a child is injured at school, the insurance claim must be handled through the child's or family's insurance policy.

SAFETY

Closed Campus

Schaumburg Christian School operates on the “closed campus” principle. This simply means that attendance at school is required from the regular start of classes to the regular dismissal time, regardless of the number of free periods a student may have. Students may not leave campus without their parents for any reasons including for lunch.

Visitors

Visitors are more than welcome at Schaumburg Christian School. We do, however, ask that all visitors report to the school office immediately upon arrival. Students are allowed to visit in classrooms only if they are prospective SCS students. Permission must be obtained from the school administration prior to the visit. Prospective students below third grade are asked to have a parent or guardian present during their classroom visit. Parents are always welcome to visit classes. However, in order to provide uninterrupted instruction, we ask that such classroom visits and teacher conferences be scheduled in advance through the school office. Teachers are happy to arrange conferences with parents as needed, but please be considerate of the classroom learning environment.

Safety Drills

Safety drills are scheduled periodically at different times during the school year. Such drills include fire, inclement weather, and earthquake drills as well as various lockdown drills. It is important that students move quickly and in an orderly manner to the assigned area as soon as the alarm is sounded. Specific directions are posted in all classrooms. In case of severe weather or other emergency, students will remain in the building in safe areas. Precautions will be taken for the safety and protection of the students in full cooperation with the local and state safety officials.

AHERA Compliance

Schaumburg Christian School complies with the Asbestos Hazard Emergency Response Act (AHERA), a federal law that requires school districts to inspect for asbestos-containing material and file management plans with a designated state agency. Inspections have not disclosed any Asbestos-Containing Building Material (ACBM) needing immediate attention. Persons may review SCS's inspection reports as well as the management plan weekdays between 8:00 a.m. and 4:00 p.m. An appointment can be made to review these materials or to ask more questions about AHERA by calling the director of facilities at Bethel Baptist Church 847-885-3230.

FINANCIAL INFORMATION

Tuition

A tuition and fee schedule has been established for your convenience. You may find it on our school website. Our tuition rates are reduced for each additional child in a family. Please bear in mind that registration and curriculum fees are non-refundable.

Payments

Schaumburg Christian School receives its income from tuition and fees and does not receive any income from state or federal funds. For this reason, parents are asked to pay their tuition and fees when due. Delinquent payments may even be cause for suspension or dismissal. All accounts are due and payable by the 1st of each month. All monthly payments will be made through Smart Tuition (tuition management service). Once your enrollment is processed, Smart Tuition will send you an email with enrollment instructions for your statements and payments. NSF payments and late fees are applied through Smart Tuition.

Additional

If a student attends one day or more of school during any month, he will owe the full month's tuition. Students who are suspended, expelled, or withdrawn from school can receive no refund for the portion of the month they

did not attend. Also, no refunds can be given for days off school that were not specified as days off on the school calendar.

Donations

Schaumburg Christian School endeavors to keep tuition rates low for the benefit of our families. Many individuals have helped us maintain our low tuition profile by contributing in one or more of these suggested ways: (1) gifts to special building and remodeling projects; (2) gifts for special equipment purchases; or (3) gifts for the scholarship fund. For further information, please contact the business office.

STUDENT LIFE

School Camp

SCS students in grades nine through twelve begin each school year with a school camp. All high school students are required to attend. The program is designed to let faculty and students get acquainted in a Christian camp setting in order to set the spiritual tone for the school year. During this time the teachers help students develop and strengthen their personal standards using Bible principles.

Field Trips

Field trips are taken at various times during the school year to places of educational interest. The Chicago area has many places of special interest and benefit for the students. We expect students to maintain the same level of discipline away from the school as is expected at the school.

Parent Chaperones and Volunteers

There are many times throughout the school year when parents may serve as chaperones or assist in the classroom. In such cases, parents are asked to follow the same code of dress and conduct as is required of the students. Parents serving as chaperones are also asked to assist the teacher in maintaining the expected standards of safety and behavior set by the school. Generally, the parent chaperone should not bring non-school-age children to the activity.

Lunch Program

The senior class operates a snack shop throughout the school year which provides hot sandwiches, chips, milk, juice, fruits, salads, and soft drinks. Students can either purchase this school-provided lunch, or they may bring their lunch from home.

Sports Program

Schaumburg Christian School maintains an active inter-scholastic and intramural sports program competing in soccer, baseball, basketball, volleyball, and cheerleading. Athletes must meet eligibility requirements.

1. All students participating in Schaumburg Christian School athletics are required to have a satisfactory physical examination before beginning practice. Athletes are encouraged to take the examination after June 1 so that they will be covered for all athletic seasons.
2. Student athletes are expected to maintain a good Christian testimony with staff and students.
3. Any student that receives an F on a progress report or report card will not be allowed to participate for three weeks or until the next satisfactory progress report.
4. Athletes are expected to attend all practices and games; therefore, coaches may drop athletes from squads for irregular attendance. They may also be dropped for lack of ability to perform at the standard set for squad membership or for displaying an improper attitude.
5. In all sports, the coaches recommend athletes for awards based on participation, training, sportsmanship, cooperation, behavior, and attitude.

Music

In addition to band and choir which may be taken for credit at SCS, we have private music lessons and music competitions.

- Private music lessons in voice, piano, and other instruments are available at the school for nominal fees. Registration forms and rates are available in the school office. Lessons are scheduled during school hours.
- Students taking music lessons will have opportunities to perform at various recitals, school programs, contests, concerts, and in chapel. Participants in fine arts performances are expected to meet eligibility requirements.
- At various times during the school year, music competitions are held. Elementary, junior, and senior high school winners may go on to represent Schaumburg Christian School in the Illinois Association of Christian Schools' Bible, Academic, and Fine Arts Tournaments.

Speech

The ability to communicate well is vital to all successful students. We offer a robust speech program including classes, competition coaching, and dramas.

- 11th and 12th grade students may take speech class.
- 7th through 12th graders may receive one-on-one coaching in preparation for the IACS speech competition.
- 7th through 12th graders may also audition for our yearly school play.

Activity Participation

Students who participate in bands, choirs, athletic teams, cheerleading squads, plays, or any special program groups at Schaumburg Christian School are required to attend all functions in which these groups participate. Students and parents should plan their individual schedules to minimize conflicts.

Student Drivers

Any student who possesses a valid Illinois driver's license may drive to school. However, permission must be obtained from the administration before the student may drive on a regular basis. Any student who demonstrates careless or reckless driving habits will forfeit the privilege of driving on campus.

As soon as students arrive at school in a car driven by a student driver, they must leave the car and go into the building. Even if a student drives only himself to school, he must park, exit, and lock the car immediately upon arrival. Students may not return to their car until they are dismissed at the end of the day. Under no circumstances are students to transport anyone other than those assigned by parents to ride with that student driver.

All automobiles are to be locked while parked on the school grounds. Students are to use the south parking lot (Bethel Lane) only.

ARRIVAL AND ATTENDANCE

Early Arrival

Teachers will be on duty at 7:45 a.m. each school day. Students arriving *at* 7:30 a.m. must report to the early arrival room. Students arriving *before* 7:30 a.m. must sign up for child care and make the appropriate financial arrangements in the school office. The early morning extended care room opens at 6:30 a.m., and students should not arrive prior to that time.

Late Stay

Students who remain at school after the regular dismissal time (3:30 PM) must be involved in an official extra-curricular activity or be enrolled in the after school child care program. No student is to be in the school building without adult supervision.

Extended Care

Schaumburg Christian School provides extended care service for our students in preschool through 8th grade. Extended care hours are from 6:30 a.m. to 6:00 p.m. Rates are available in the school office. For each minute

after 6:00 p.m. a rate of \$1.00 per minute per student will be charged to the parent or guardian picking up a child late from Afternoon Care.

Attendance and Absence

In order to gain the most from school, each student must be regular in daily attendance. Absences will be excused for the following reasons:

- Illness
- Death in the immediate family
- Medical appointments
- Excused class cuts

Parents should notify the school office in advance of the absence whenever possible. In the case of illness, parents are asked to call the school office before 9:00 a.m. stating the specific reason for the absence. Unless notified, the school will attempt to call the home of the absentee. After an absence the returning student should bring a note explaining the reason for the absence. No refunds on tuition are made because of absences.

Unexcused absentees will not be able to make up any work unless satisfactory arrangements were made with the teacher before the absence occurred. Unexcused absences during final examinations will receive a double demerit penalty.

Any student absent for thirty or more days during the school year may be retained at the same grade level. In junior and senior high school, this would result in a loss of credit for any course in which the student has accumulated thirty absences.

Tardiness

Students will be expected to be on time to school and all scheduled activities during the school day. Students who come to school late or who are delayed in going to first hour class, should go directly to the office for a pass. Please help your child learn responsibility by insisting that he arrive on time for school. Habitual tardiness may result in suspension from school.

Appointments

Parents arriving during class time to pick up students for dental and doctor's appointments, or other excused absences, should report to the office. If a student must leave school early, a written note from the parent is to be brought to the school office and approved before 9:00 a.m.

Class Cuts

A maximum of five days of class cuts are permitted each semester for unavoidable absences. These are for non-school-sponsored parent-attended activities including church-sponsored functions, college visits, and family vacations. If possible, family vacations should be restricted to days when school is not in session. Individual student vacations or other activities that do not include parents will not be approved.

Class cuts may not be taken during the first two weeks of the school year or during the final two weeks of each semester. Transfer students may not take class cuts within two weeks of their admission date.

Class cuts are to be arranged at least two school days prior to the absence. Parents of elementary students are asked to arrange class cuts through their child's teacher. Junior and senior high students arrange class cuts through the school office by completing a "Cuts Permission" form.

MISCELLANEOUS

Teacher Qualifications

Every teacher in Schaumburg Christian School must be qualified spiritually and professionally. Teachers are certified and are continually involved with professional development. All teachers and staff employees are born-

again Christians who have dedicated themselves to Christian education. They are all active members of Bethel Baptist Church. Teachers are required to have adequate professional preparation in their subject areas and are supported in their pursuit of graduate studies.

School Store

The school store stocks Bibles, Schaumburg Christian School spirit wear and accessories, and physical education uniforms.

Physical Education Uniforms

Each junior and senior high physical education student is required to wear a gym uniform. These required uniforms will be distributed during the first gym class, and parents will be billed for the cost of the uniform.

Solicitation

Soliciting is not allowed at Schaumburg Christian School without the permission of the administration. This includes the selling of tickets, candy, etc. and the distribution of political materials or the circulation of petitions.

Other Practices

No visitor may speak or perform in any program or class unless permission is secured in advance from the administration. No student may use the name of the school on any radio or television program or in any publication without prior authorization from the school administration. Comments about the school on social media sites should be positive.

Schaumburg Christian School agrees to comply with any other applicable state or federal law or regulatory requirement.

Academic Information

“And Jesus increased in wisdom and in stature and in favor with God and man.” Luke 2:52 (ESV)

School Hours

Extended Care	6:30 a.m. – 6:00 p.m.
Building Open	7:30 a.m.
Early Arrival	7:30 a.m. – 7:45 a.m.
First - Third Grade	8:00 a.m. – 2:45 p.m.
Junior/Senior High	8:00 a.m. – 3:15 p.m.
Full-Day Kindergarten	8:15 a.m. – 3:00 p.m.
Half-Day Kindergarten	8:15 a.m. – 11:00 a.m.
Fourth – Sixth Grade	8:15 a.m. – 3:00 p.m.
Pres & Pre-Kind (1/2 day) ..	8:30 a.m. – 11:00 a.m.
Pres & Pre-Kind (full day) ..	8:30 a.m. – 3:00 p.m.

High School Schedule

Band	7:30 a.m. – 8:10 a.m.
Homeroom	8:00 a.m. – 8:10 a.m.
First Hour	8:15 a.m. – 9:05 a.m.
Bible (TTH) / Chapel (W/F) ...	9:10 a.m. – 9:45 a.m.
Third Hour Class (M)	
Third Hour	9:50 a.m. – 10:35 a.m.
Fourth Hour	10:40 a.m. – 11:30 a.m.
Activity Period	11:35 a.m. – 12:05 p.m.
Lunch	12:10 p.m. – 12:35 p.m.
Fifth Hour	12:40 p.m. – 1:25 p.m.
Sixth Hour	1:30 p.m. – 2:20 p.m.
Seventh Hour	2:25 p.m. – 3:15 p.m.

Preschool

The preschool is an excellent early childhood learning program which teaches children through creative projects in academics, music, art, and poetry. Our preschool classes are designed to provide a happy learning atmosphere where the teacher can lovingly meet each child's personal needs.

Kindergarten

Kindergarten is an integral part of the total school program. It's not a babysitting service or play-school, but an enjoyable opportunity to learn phonics based reading, numbers, printing, music, and art. Students completing the program participate in a beautiful cap and gown graduation ceremony.

Elementary School

The elementary program is designed to help students excel in all subject areas. The reading program focuses on mastering phonics. Mathematics, grammar, spelling, science, history, geography, and penmanship are important elements of the curriculum. Our elementary math program is usually at least one year ahead of the public school system.

Junior High School

The course of study for students entering junior high school provides challenge and motivation to help provide stability in a time of physical and emotional transition. Dedicated Christian teachers and active participation in Christian activities provide students leadership, stability, encouragement, inspiration, and direction.

Senior High School

Schaumburg Christian High School offers a college preparatory education in a conservative Christian atmosphere. Graduates of our high school are attending colleges and universities all over the United States. Our teachers are known for their willingness to help students learn and for their genuine concern for students' individual needs. Students are given the opportunity to participate in a wide variety of music, sports, and social activities.

Textbooks

Required textbooks are furnished by Schaumburg Christian School. Learning to accept responsibility in regard to proper care of books and equipment is an important aspect of character development. In case of loss of textbooks or workbooks, students will be billed for the total price of replacement books. Damaged books will be assessed accordingly. Students are required to have book covers for the protection of their books. Book covers may be purchased in the bookstore.

Reference and Text Materials

Each student will provide himself with an English Standard Version (ESV) of the Bible. These may be purchased from the school. It is suggested that each student have a good dictionary, though it is not required.

Report Cards and Grades

Our reporting system is designed to give parents and students an indication of the progress (or lack of progress) which is being made. Each student's ability, attitude, and application is taken into account in grading. Students are evaluated in their academic subjects and on their conduct. Academic grades are based on the quality and accuracy of work done on homework, quizzes, tests, exams, projects, etc.

GRADING SCALE

97 - 100 A+	87 - 89 B+	77 - 79 C+	67 - 69 D+
93 - 96 A	83 - 86 B	73 - 76 C	63 - 66 D
90 - 92 A-	80 - 82 B-	70 - 72 C-	60 - 62 D-
			59 & Below F

The **citizenship/conduct grade** represents the student's conduct and the degree of cooperation and effort displayed, and is an important part of the report card.

"A" indicates that a student is doing work consistent with his ability level, completes work on time, and is no particular discipline problem in the classroom.

"B" indicates that a student is working somewhat below his ability level, has some inconsistency in completing assignments, or is developing disciplinary problems in the classroom.

- “C”** indicates that a student is doing less than is expected of him, is often inconsistent in completing assignments, or is a discipline problem in the classroom.
- “D”** indicates that a student is doing far below his ability level, does not complete assignments on time, or is a regular discipline problem in the classroom. Any student who receives a “D” will be placed on probation.
- “F”** indicates that a student is making little or no effort in the classroom, has a pattern of not completing assignments, or is consistently a discipline problem and/or a disruption in the classroom. Any student who receives a “F” will come under a review process for potential dismissal from school. Students may consult their teachers about their course progress at any time.

Honor Roll

An honor roll is compiled each nine-week grading period and is made up of the following:

“A” Honor Roll - Students who have made all “A’s” or “A-’s” with no unsatisfactory conduct grades.

“B” Honor Roll - Students who have made a “B” average with no unsatisfactory conduct grades.

Incomplete grades on a report card not made up by the time the Honor Roll list is due automatically disqualify that student from the Honor Roll for the grading period.

Homework

Homework is a necessary part of each child’s education. All students will be assigned homework by their teachers. Parents should oversee these assignments nightly.

The purposes for homework are as follows:

For Drill—most students require solid drilling to master material essential to their educational progress.

For Practice—following classroom explanation, illustration and drill on new material, homework is given so that the material will be mastered.

For Remedial Activity—as instruction progresses, various weak points in a student’s grasp of subject matter become evident. Homework is given to overcome such difficulties.

Students are expected to accept the responsibility for completing their homework as follows:

- Have the necessary materials to complete their homework.
- Ask questions as needed to clarify their assignments.
- Work as independently as possible.
- Complete their assignments with minimal help from parents.
- Complete their homework in a thorough and thoughtful manner.
- Complete their homework by the due date.

We request that parents assume the responsibility of ensuring that assignments are completed on time. However, this does not mean that parents do the work for the child. The maximum amount of learning, along with the development of personal responsibility, is attained when children are encouraged to recognize that completion of homework is primarily their own responsibility. Repeated delinquent or unfinished homework will result in disciplinary action.

Homework Policy: 1st – 2nd Grade

There will be one grace day/warning per quarter for any homework not done. After that a tally will be given for each subsequent day the homework is not completed.

Homework Policy: 3rd through 12th Grade

Students failing to complete their homework assignments will receive an academic penalty. Teachers will give two days of grace to each student in each subject during the school year. Once the two days are used, the student will receive the grade for the homework as the homework is that day. (Example: Work not turned in would receive a zero. Work partially completed would be graded as is.) Your child’s teacher will communicate with you regarding any issues your child is having in this area.

Make-Up Work

Students who are absent must check with classroom teachers immediately upon returning to school to get all missed assignments. Students are allowed one day for each school day missed to make up work. Work not made up will go on record as a “zero.” Students are expected to be in school unless ill. No test or examination will be given early so that a student may leave school before the normal dismissal time.

Progress Reports

Parents and students can view academic grades through the Parent-Student portal as soon as the grades are entered into the teacher’s grade book; therefore, printed “progress reports” will not be issued.

Credit Requirements

Schaumburg Christian High School requires the successful completion of an academic program where students accumulate 19 units of credit (4-English; 3 1/2-Social Studies; 3-Mathematics; 2-Science; 1/2-Computer Science; 1-Physical Education - in two years; 5-Electives). A passing grade in Bible class is required every semester. All students in grades seven through twelve must follow the course of study recommended to them by the administration. Listed here are the required courses of study for each high school grade level:

Ninth

Bible 9
English 9
Algebra I or Geometry
Economics (1 Semester)
Computers (1 Semester)
Physical Science
P.E. 9
Elective

Tenth

Bible 10
English 10
Geometry or Algebra II
World History
Biology
P.E.
Elective

Eleventh

Bible 11
English 11
Algebra II or Trig/Pre-Calculus
U.S. History
Elective
Elective
Elective

Twelfth

Bible 12
English 12
Government
Elective
Elective
Elective
Elective

In addition to these required classes, a wide range of electives are normally offered each year including the following: Advanced Computer, Advanced Human Anatomy/Microbiology, Band, AP Calculus, Chemistry, Choir, Family Science, Keyboarding I and II, Physics, Speech, Trigonometry, Pre-Calculus, Yearbook

Honors Courses

Schaumburg Christian School offers to students in grades 9-12 a full slate of advanced core curriculum honors courses. These advanced courses provide exciting academic opportunities beyond the already challenging college preparatory classes that are currently available.

Honors courses offer many advantages and are worth the extra effort required. Students in honors classes will be more challenged academically, will be exposed to advanced subject matter, can dramatically increase their GPA, can help strengthen their chances for admission to college, and may also be better prepared to succeed in college.

Advanced Placement

Advanced Placement courses are college level courses that offer the potential to earn college credit. The following courses are offered: AP English Language, AP English Literature, AP Calculus, AP US History, AP World History, AP Physics. Grades in AP courses are weighted.

Language Course Offerings through Rosetta Stone

Language course through Rosetta Stone are offered to all students in grades 9 – 12. Courses may be taken during one of the student's elective periods or at home. Students are given a log-on ID and a password for 24/7 access to their program. Rosetta Stone uses rich visual imagery to help students learn and think in a new language. The association of language and images is an integral part of the Dynamic Immersion® method, ensuring a direct connection between words and their meanings.

Rosetta Stone systemically builds nouns and verbs into complete sentences and dialogue. And in keeping with national and state standards, the program helps students build everyday proficiency in each of the four key language skills:

- Listening comprehension
- Speaking
- Reading
- Writing

Dual Credit

Dual credit courses are college courses that count for both high school credit and college credit. Available to 11th and 12th grade students, these courses offer the advantage of giving motivated students a head start on college as well as realizing substantial financial savings on college tuition. Grades in dual credit courses are waited.

Senior Trip

The annual senior trip is regarded as a significant educational experience. The cost for the Senior Trip is the responsibility of the senior. Many seniors help pay for their trip through wages earned in the senior snack shop program.

Course Changes

Any courses that are dropped or added must be approved by the administration and processed during the first two weeks of the school year. Unless unusual circumstances prevail, a student will retain the same courses throughout the entire year. Any course with fewer than six students registered may not be offered due to financial considerations.

Missing Credits

Seniors who lack more than one credit will not be permitted to march in commencement exercises. Arrangements must have been made to earn this credit in an approved program before the student may march. Schaumburg Christian High School cannot be responsible for the inconvenience caused by a senior's failing courses during the last days of school.

Promotion and Retention

In kindergarten through sixth grade, a student's report card will contain a notation as to whether the student has been promoted or retained. Elementary students receiving three "D's" for the second semester in academic subjects will be promoted probationally only if they complete school-approved summer studies. Students who received "D's" in three or more academic subjects are required to successfully complete Language Arts in summer school before being promoted. If one of the "D's" is in math, the student must also successfully complete math in summer school before being promoted.

Students receiving an "F" in three academic subjects, including math and either reading or English, are automatically retained.

Seventh and eighth grade students who fail either semester of math or English or who earned “D’s” both semesters are required to attend summer school. Students who fail both semesters of any two academic subjects will automatically be retained.

Record Storage

In the event that Schaumburg Christian School should cease to exist, the student files will be stored at Bethel Baptist Church.

Student Expectations

“Even a child makes himself known by his acts, by whether his conduct is pure and upright.” Proverbs 20:11 (ESV)

General Behavior

- We want our students to be responsible for their own actions in spite of the actions of others.
- We expect our students to establish and maintain a Christian testimony with teachers and students. Students are asked to follow school rules to the best of their ability while displaying respect for God, country, family, faculty, and fellow students.
- Disorderly conduct such as horseplay, disruptive talking, and bullying and/or intimidation of others is not conducive to Christian character development and lends itself to classroom disturbances with unwanted breaches in the normal learning process. Therefore, this type of behavior will not be tolerated.

Attitude

All students are to do their best to maintain a Christ-like spirit of cooperation at all times. Constructive suggestions are always welcomed, but complaining, griping, or sullenness will not be tolerated.

Making light of Bible classes, Chapel programs, or guest speakers is always unacceptable. No student will be permitted to ridicule or mock school rules or personnel. If improper attitudes persist after parents have been contacted, probation, suspension, or expulsion may result.

SCS’s Fundamental Rules

In Schaumburg Christian School, these four fundamental rules must be followed:

1. Students will ask for permission to leave their seat.
2. Students will ask for permission to speak out in class.
3. Students will address and reply to teachers with utmost respect.
4. Students will follow instructions carefully.

Language

The use of foul or vulgar language, either in jest, anger, or absent-mindedness, will be dealt with firmly, even on the first offense. Repeated use will result in immediate suspension or expulsion. Suggestive remarks or actions will be dealt with similarly.

Entertainment

Some of today’s secular entertainment promotes humanistic philosophies, rebellion to authority, alcohol use, drug use, immoral behavior, violence, and profanity. This type of behavior is directly opposed to God’s Word. With this in mind, we ask that all students refrain from participating in this type of entertainment at and away from school.

Prohibited Articles

In an attempt to provide a safe environment for students, staff, and visitors, the possession of weapons of any kind, including guns, knives, explosives, and any other objects intended to look like or be used as weapons, is strictly

prohibited at school or at activities sponsored by the school. Other prohibited articles include: tobacco products, alcoholic beverages, illegal drugs.

Magazines and books not related to class work are not permitted at school. Any literature that is brought to school must be approved for content by the student's English teacher.

Loitering

Loitering in corridors, washrooms, and parking lots is prohibited. A student is expected to be in assigned areas during the student's scheduled school day.

Gum

Because of the problems gum chewing can cause, students are not to chew gum at any time they are on the school grounds. This restriction includes lunch hour, physical education class, and before and after school.

Non-School Functions

The school is not responsible for any party or social function that is not officially approved or sponsored by the school. For all school-sponsored functions, school rules and regulations, including dress standards, apply both for students and their guests.

Couples

The following are some regulations that will be of interest to both students and parents:

1. No couples or mixed groups may be on any part of the school grounds, inside or outside of buildings, unless they are under the general supervision of a school staff member.
2. There is to be no physical contact between any male and female student before, during, or after school, or at any school or church function. Each student is to be above reproach in his behavior toward both students and guests at all times.

Student Dress and Appearance

Schaumburg Christian School strives to maintain a positive and professional learning environment, and one which reflects God's call to modesty and purity. Consequently, our appearance should encourage concentrated study and should in no way distract from the learning process. Therefore, our appearance guidelines are defined by two specific standards: modesty and professionalism.

Modesty Guidelines – This section applies to all school functions.

First and foremost, a student's appearance should reflect his/her identity as a follower of Christ. Everything we do is an expression of our relationship with God, and in His Word, God makes it clear that we are to be modest and treat our bodies with respect. Students' appearance should also reflect the Christian value of encouraging the focus on the inner self, not the outer. Therefore, we have some basic guidelines that we expect students will meet in accordance with these biblical standards. The standards of modesty should be reflected in a student's dress during school and during any school activity.

- The general guideline for the length of skirts and dresses requires that they touch the knee for 7th-12th graders and no shorter than 2" above the knee for 1st – 6th grade students.
- 7th-12th grade students are asked to not wear leggings, jeggings, or yoga pants during school or any school activity.
- Clothing should completely cover undergarments at all times (this would include while sitting or bending over). Girls should take care to ensure tops are not low cut, plunging or revealing at the neckline. Boys and girls both should take care to wear modest clothing styles that consistently cover their midsections while standing in a normal posture. Boys should ensure that their pants cover boxers and undergarments at all times.
- Shorts used during activity times or athletics should come to within three inches of the knee.

Professional Guidelines – This section applies to school day attire.

We want students to be comfortable, but we also expect that a Schaumburg Christian School student's appearance should meet basic standards. As a learning community committed to excellence, we desire to wear clothes that are appropriate and create this type of learning environment. It is important to note that these standards do not involve morality; rather they are preferences that Schaumburg Christian School seeks to uphold in our school community. This is also in place to prepare our students for their future when they may have various appearance guidelines at their places of employment or other venues. The following are the professional dress requirements during the school day:

- Shorts are not acceptable as school dress.
- All clothing should be clean and in good repair. Clothing with holes, patches, or ragged/frayed ends may not be worn. This includes clothes that are designed with frayed/ragged ends or holes.
- Boys' shirts are not to be sleeveless.
- Tank tops for either girls or boys are not acceptable.
- Hats or hoods should not be worn indoors for either girls or boys.
- Designs or slogans which do not meet the professional standards of Schaumburg Christian School are inappropriate regardless of whether they are on clothing or personal belongings. (Clothing, decoration on clothing or personal items, which promote musicians or musical events, should not be worn at school. We do not care to debate or interpret what is Christian, Quasi-Christian or anti-Christian music or musicians.)
- Hair must be a natural color. Mohawks or designs shaved into heads are not acceptable. Boys' hair must be out of the eyes and off the collar (shoulders) when hanging naturally. Boys' hair that must be manipulated to comply with the length requirements (by chemical products, rubber bands, barrettes, headbands, etc.) is not permitted. Any facial hair must be well-groomed and non-distracting.
- Any clothing or personal appearance that tends to call undue attention to the individual is not acceptable.
- Boys may not wear earrings to school or school functions. Tattoos or "body art" are not appropriate if visible. Piercings (including nose, lip, eyebrow, and anything other than earrings for girls) are not appropriate. Students who have such piercings will be required to remove their earring before they arrive at school or put in an invisible spacer while at school or school functions. The ear must maintain its natural look.
- Boys should not wear open-toed shoes to school (i.e. shower/beach shoes, flip-flops, sport sandals).

If a student or parent has a question of whether a specific garment or style is appropriate, the time to check is before wearing it. Appearance standards related to modesty always apply when students are on campus or at any school activity, unless otherwise specified.

Since students purchase their clothing and personal belongings as a part of the family unit and prepare for school at home, it is Schaumburg Christian School's desire to partner with parents to give proper guidance on clothing choices. We would much prefer appropriate clothing and appearance decisions be handled at home to ensure compliance with Schaumburg Christian School's standards.

Each student will be held responsible for his/her appearance. Instances of deviation from established students will be handled on an individual basis. Parents' support for the natural process of consequential decisions by students is greatly appreciated and helpful in the maturation process.

If a student is found to be out of dress code, he/she will be required to correct the situation by changing clothes. Students will be allowed one warning for a dress code violation. Additional instances will result in demerits.

Preschool and Kindergarten

Clothing for students in Preschool and Kindergarten should be appropriate for school and encourage independence. The clothing should be easy to manipulate by the child, simple, comfortable, appropriately sized, washable, and weather friendly. Student's hair should look natural and not be a distraction to the learning process.

Mobile Phones and Devices

Cell phones, iPods, tablets, laptops, and other electronic devices may be used in class, but only with teacher permission. Use of electronic devices during passing periods, lunch, and/or other free time should be limited. No photos, videos, or audio recordings should be taken on campus without the consent and prior approval of those being photographed or recorded. Students who utilize electronic devices inappropriately will be disciplined. Schaumburg Christian will not be responsible for lost, stolen, or damaged electronic devices.

Schaumburg Christian school will not request or require a student to provide a password or other related account information in order to gain access to a student's account or profile on a social networking website. However, the school may conduct an investigation or require a student to cooperate in an investigation if there is sufficient evidence to suggest the student's social network account violates the school's disciplinary policy; and the administration may require the student to share content in the course of such an investigation.

Eligibility

- Only eligible students who meet certain requirements qualify to serve as class officers, officers in any official school organization, participate in the sports program, fine arts performances, or any other extra-curricular functions which have eligibility requirements as the basis for participation.
- Eligibility requirements are as follows:
 - Participants may not have 25 or more demerits in any one semester.
 - Participants must have no "F's" for the marking period.
 - Participants must have received no unsatisfactory citizenship grades.
 - Family's account must be current.
- Academic eligibility is determined by progress reports and grading periods. Any students declared academically ineligible may not participate in practice, sporting events, or fine arts performances for at least three weeks.
- Students who are absent from school (except for approved class cuts) will not be allowed to attend or participate in after-school activities of any kind on the day of their absence. Students must arrive at school by 11:00 a.m. and stay for the remainder of the school day in order to be eligible to participate.

Discipline Code

"For the Lord disciplines the one he loves," Hebrews 12:6 (ESV)

At SCS we desire to look at discipline through the eyes of our Lord. Discipline is not a negative process to hurt people who "get out of line." Discipline is a loving use of consequences to teach each student that God has a better plan. The following discipline code outlines the various tools we use to teach our students that sin brings destruction, that they need to turn from their self-destructive behaviors, and that a life lived for God is the only life that matters.

Counseling Ministry

Bethel Baptist Church and Schaumburg Christian School believe that real change can only happen through the truth of God, with the love of God, and by the power of God. For this reason, all of our teachers use God's Word in their classes and discipline scenarios to help the students realize true, biblical change.

We also have numerous men and women on staff who have been trained to help our school families in the following areas:

- Academic counseling
- Behavioral counseling
- Crisis counseling
- Family counseling
- Marital counseling

The Christian life cannot be lived in a vacuum. We all need others to help encourage, exhort, rebuke, and admonish us. For more information concerning our counseling ministry please feel free to contact the school office. You may also contact any of Bethel Baptist Church's pastoral staff members; they are ready and willing to help you find real answers to your questions.

Preschool through Third Grade

Expecting perfect behavior from children at all times is an unrealistic expectation. But in order to help children learn to take responsibility for their own actions and reactions, there are various methods of discipline that can be used to reinforce good behavior: a stern look, warning or reminder, change of seating, or contacting the parents. We also use:

Walking

For minor rule infractions, students may be asked to walk for part of their recess time.

Tallies

If other means of discipline have not been effective, a Tally may be given. Tally offenses include:

- **Attitude** – Bad attitude, uncooperative, talking back, etc.
- **Discourtesy** – Disrespectful, inconsiderate, rude, etc.
- **Horseplay** – Running in the halls, roughhousing, wrestling, hitting, pushing, putting hands/feet on others, etc.
- **Direct Disobedience** – Premeditated, immediate, or defiant disobedience.
- **Talking** – Talking without permission at any time.
- **Work Not In** – Not finishing homework, not bringing back test folder
- **Lying, Cheating, Stealing, etc.**

Office Referrals

Students who consistently receive Tallies but who do not exhibit a desire to change their behavior are candidates for an office referral. During a referral the student will meet with a member of the administrative staff to receive counseling. A copy of this session is put in the student's file, and multiple referrals will lead to a Suspension.

Probations

See page 24.

Suspensions/Expulsions

See page 24 and 25.

Fourth Grade and Fifth Grade

Walking

For minor rule infractions, students may be asked to walk for part of their recess time.

Conduct Reports

As with younger students, teachers utilize a vast array of modeling and consequences to deal with sinful behavior. However, if other means of discipline have not been effective, a Conduct Report may be given. Much like a tally, Conduct Report offenses in general are for failure to follow instructions and improper attitude or behavior. When a Conduct Report is sent home, a parent/guardian must review and sign the report.

Office Referrals

Students who consistently receive Conduct Reports, but who do not exhibit a desire to change their behavior are candidates for an office referral. During a referral the student will meet with a member of the administrative staff to receive counseling. A copy of this session is put in the student's file, and multiple referrals will lead to a Suspension.

Probations

See page 24.

Suspensions/Expulsions

See page 24 and 25.

Middle School and High School**Written Warnings**

Teachers utilize verbal warnings along with many other techniques to train students how to glorify God in their actions.

- Written Warnings are given when a student has ignored the teacher's other attempts to help the student make wise choices.
- Warnings are not given for numbers 9-22 below.

Demerits

Students receive demerits according to the categories listed below. They may be written by any faculty, staff, or administration of Schaumburg Christian School, but it is the principals who make the final decision regarding demerits. Students must sign or initial each demerit slip. This is not necessarily an admission of guilt, but merely an acknowledgment that they received the demerits. Our demerit system is progressive in that the more offenses there are the more demerits will be incurred.

Students who receive no more than 5 demerits in a semester will have no record of this on their permanent file. Students who receive more than 5 demerits in a semester will have these recorded but will start the next semester with no demerits.

Demerit Penalties: Our 6th – 12th grade demerit system addresses, but is not limited to, the following:

	Offense	1st	2nd	3rd	4th	5th	6th	7th+
1	Tardy to School/Class	1	1	1	2	2	2	3
2	Disorderly Conduct	1	1	1	3	3	3	5
3	Failure to Follow Instructions	1	1	1	3	3	3	5
4	Candy/Food/Gum	1	1	1	3	3	3	5
5	Hall Violation	1	1	1	3	3	3	5
6	Dress Code	1	1	3	5	5	5	5
7	Technology Violation	1	1	3	5	5	5	5
8	Direct Disobedience	5	5	5	10	10	10	10
9	Unexcused Absence	5	5	5	10	10	10	10
10	Disrespect	5	5	10	10	10	10	
11	Prohibited Item	5	5	10	10	10	10	
12	Horseplay	5	5	10	10	10	10	
13	Vulgarity/Profane Language	5	10	15	20			
14	Dating Infraction or Physical Contact	5	10	15	20			
15	Defacing Property	5	10	15	20			
16	Skipping Class	25	25					
17	Cheating/Lying	25	25					
18	Pornography*/Lewd Material*	50						
19	Stealing*	50						
20	Tobacco ¹ */Alcohol*/Drugs*/ Substance Abuse*	50						
21	Sexual Misconduct*	50						

*At/away from school

¹Including electronic cigarettes with or without nicotine.

NOTE: SCS reserves the right to require drug tests randomly or based upon reasonable suspicion.

Demerit Updates

In order to guarantee that you stay aware of your child's demerits, we will send a Demerit Update via e-mail each time your child receives a demerit. This update will include a breakdown of all demerits as well as any written warnings received up until that point. Total demerits are also indicated on report cards at each marking period.

Remuneration

Students who cause damage to school property will be asked to pay to replace/fix the property.

Ineligibility

Any student accumulating twenty-five (25) demerits or more in one semester will be placed on a Disciplinary Probation. This means the student cannot participate in any extra-curricular activities including athletics, fine arts performances, etc. or hold any student body office.

Office Referrals

Minimum penalties for middle school and high school students who are sent to the office for disciplinary reasons in the same school year are as follows:

- 1st Referral – 5 demerits
- 2nd Referral – 10 demerits
- 3rd Referral – One-day suspension
- 4th Referral – Three-day suspension
- 5th Referral – Expulsion

Probations

See below.

Suspensions/Expulsions

See below.

Probation

Students may be placed on probation as a new student, and for academic, social, disciplinary or spiritual reasons. Parents will be notified of this action by the school administration. Often, students on probation will be required to meet on a regular basis with the school Counselor. Failure to consistently improve in the area of concern will result in dismissal from school. Types and definitions of probation are listed below:

New Student

All new students are placed on this probation for at least 9 weeks. Students who receive a “F” in an academic class or who receive 25 or more demerits in those 9 weeks may be dismissed from school.

Academic

A student is placed on academic probation when he receives an “F” in any academic class when progress reports and report cards are issued. Students on Academic Probation are ineligible to participate in extra-curricular activities.

Disciplinary

A student is placed on disciplinary probation when he receives 25 demerits or more. If a student fails to respond to this action, suspension or expulsion may follow. Students on Disciplinary Probation are ineligible to participate in extra-curricular activities.

Social

A student is placed on social probation when he exhibits an inability to comply with the overall social values of SCS and/or his interaction contributes to negative behavior in others. This disciplinary action may limit a student’s social contact with one or more other students. Examples of such behavior include but are not limited to students who engage in physical contact and individuals who bully. Repeated social offenses may result in dismissal from school.

Spiritual

A student is placed on spiritual probation when he demonstrates little/no spiritual growth or a general apathy toward spiritual concerns. Students on Spiritual Probation are ineligible to participate in extra-curricular activities.

Suspensions and Expulsions

Attendance at Schaumburg Christian School is a privilege, not a right. It is never our desire to suspend or expel a student from school. But, unfortunately, situations arise that leave us no alternative.

No student will be retained in Schaumburg Christian School who becomes involved with alcoholic beverages, illegal drugs, tobacco use, lewd or immoral behavior, or pornographic or lewd material. This applies to the students’ conduct at and away from school.

A student will be dismissed from school at any time his lifestyle is found to be out of harmony with the overall spirit, goals, policies, and direction of Schaumburg Christian School, or if he has displayed a consistent disregard for the rules and regulations of the school. Decisions in these matters are the responsibility of the administration.

Students who have been expelled or asked by the administration to withdraw from Schaumburg Christian School may not attend school or any school function until the completion of two full semesters following the expulsion or withdrawal. During this period, he/she is restricted from attending any SCS function (including athletic practices or games, fine arts rehearsals or performances, all programs, graduations, etc.) These restrictions apply to activities both on and off campus. Of course, the child is always welcome to attend the services and activities of Bethel Baptist Church.

Any student who has been suspended or expelled from another school will not be considered for enrollment until the student has completed the entire period of suspension or expulsion imposed by the other school.

Suspension

Suspensions may be used as part of any disciplinary situation and carry the added consequence of lowering the student's nine-week grade by three points in every subject for each day of suspension. Suspensions are most commonly used when:

- Students receive three or more Office Referrals.
- Students get into physical fights.

Expulsion

Expulsions may be used as part of any disciplinary situation, but most commonly occur when:

- Students receive 50 or more demerits.
- Students break their probation.

A Closing Word

God has ordained two institutions to educate a child: the home and the church. The education given by our school is based upon the foundation laid by parents at home. The word of God is clear that education begins in the home (Gen. 18:19; Deut. 6:7; Prov. 22:6; Eph. 6:4; II Tim. 1:5; 3:15). It is our desire to work in cooperation with parents who understand their God-given responsibility to teach their children in the fear and admonition of the Lord. The families of our students are always welcome to attend the services of Bethel Baptist Church which sponsors Schaumburg Christian School. Our administration invites parents to contact us at any time to discuss the education or spiritual needs of your children.