

INDEPENDENT SCHOOL DISTRICT NO. 273

Corrective Action Plans and  
Summary Schedule of Prior Audit Findings  
Year Ended June 30, 2023

**A. FINANCIAL STATEMENT FINDINGS**

None.

**B. FEDERAL AWARD FINDINGS AND QUESTIONED COSTS**

None.

**C. MINNESOTA LEGAL COMPLIANCE FINDINGS**

**2023-001 TIMELY PAYMENT OF CLAIMS**

**Finding Summary**

Minnesota Statutes § 471.425 requires Independent School District No. 273, (the District) to pay each vendor obligation according to the terms of each contract or within 35 days after the receipt of the goods or services or the invoice for the goods or services, whichever is later. If such obligations are not paid within the appropriate time period, the District must pay interest on the unpaid obligations at the rate of 1.5 percent per month or part of a month. For 2 of 25 disbursements selected for testing, the District did not pay the obligation within the required time period, and did not pay interest on the unpaid obligation.

**Corrective Action Plan**

**Actions Planned** – These late payments were primarily due to significant turnover in key business services department positions. The District will review its procedures related to processing the payment of claims to ensure invoices are paid within statutory timelines in the future.

**Official Responsible** – Mert Woodard, Director of Finance and Operations.

**Planned Completion Date** – June 30, 2024.

**Disagreement With or Explanation of Finding** – The District agrees with this finding.

**Plan to Monitor** – Mert Woodard, Director of Finance and Operations, will assure appropriate procedures are updated and in place, and that individuals responsible for the processing and payment of claims are properly trained, to ensure the timely payment of all claims in the future.

INDEPENDENT SCHOOL DISTRICT NO. 273

Corrective Action Plans and  
Summary Schedule of Prior Audit Findings (continued)  
Year Ended June 30, 2023

**MATERIAL WEAKNESS IN INTERNAL CONTROL OVER FINANCIAL REPORTING**

**2022-001 MATERIAL AUDIT ADJUSTMENT**

Corrective action has been taken.

**SIGNIFICANT DEFICIENCY IN INTERNAL CONTROL OVER COMPLIANCE – U.S. DEPARTMENT OF  
EDUCATION, PASSED THROUGH MINNESOTA DEPARTMENT OF EDUCATION, SPECIAL EDUCATION  
CLUSTER – FEDERAL ALN 84.027 AND 84.173**

**2022-002 Internal Control Over Compliance With Federal Suspension and Debarment  
Requirements**

Corrective action has been taken.