



HOW TO LOGIN TO MY ASCENDER BUSINESS & STUDENT INFORMATION SYSTEM ACCOUNT

- Go to www.elginisd.net and click on the **Staff** tab, the scroll down and click on **Ascender Business and Student Information System**
- Enter your user name
- Enter your password
- Enter the county/district number: **011902**
- Click Login

If you are unable to login to your Ascender B/SIS account for any reason:

- Open a Help Desk ticket by sending an email to helpdesk@elginisd.net
- Ticket must Include:
 - First and Last Name
 - Campus/Department
- A Technician will reply to your email with further instructions

If you do not have an Ascender B/SIS account and need one:

- Contact your principal/immediate supervisor to request an account
 - Open a Help Desk ticket by sending an email to helpdesk@elginisd.net
 - Ticket must Include:
 - First and Last Name
 - Campus/Department
 - Level of access needed
 - A Technician will send you login information and instructions