SPECIAL MEETING OF THE LAKEWOOD BOARD OF EDUCATION HELD ON THURSDAY, NOVEMBER 12, 2009, AT 8:00 P.M. IN THE MEETING ROOM AT 1771 MADISON AVENUE, LAKEWOOD, NEW JERSEY 08701

Mr. Ostreicher, Board President, called the meeting to order at 8:15 p.m. Cynthia Romano, Administrative Assistant to the Board, read the following notice:

SUNSHINE LAW ***Sunshine Law***

Pursuant to the provisions of Chapter 231, of the Laws of 1976 (THE OPEN PUBLIC MEETINGS ACT), Mr. Finger notified the public that notice of the date, time, location and agenda of this meeting, to the extent known, was provided at least forty-eight (48) hours prior to the commencement of this meeting in the following manner:

1. By posting such notice on the public announcement board of the Lakewood Board of Education Offices, and the Lakewood Township Municipal Building.
2. By mailing such notice to the offices of the Asbury Park Press and the Tri-Town News.
3. By filing such notice with the Board Secretary.
4. By mailing such notice to all individuals who requested and paid for a copy of same.

ROLL CALL: ***Roll Call***

Board Members Present: Mrs. Gonzalez, Mr. Grunhut, Mrs. Miccio, Mr. Neumann, Mr. Ostreicher, Mr. Silver, Mr. Thomas. Mr. Tift arrived at 8:30 p.m.

Board Members Absent: Mr. Gonter

Also Attending: Lydia R. Silva, Superintendent William T. Andersen, Assistant Superintendent, Robert S. Finger, Business Administrator, Michael I. Inzelbuch, Esq. ***Also Attending***

Mr. Ostreicher – "We have a couple of presentations this evening. We will have the first, the Violence and Vandalism Report presented by Mr. Porter." (see attached)

Mr. Ostreicher

Board members had questions regarding the presentation regarding expulsions.

Mr. Inzelbuch – "Mr. Porter, where did you get the information from on this chart? Under the law, if there is an allegation and police involvement with drugs or anything like that, there is a form which has to be completed by state law. The question becomes where this #2 listed on the chart came from. But I assume it is your office that gathers this information?"

Mr. Inzelbuch

Mr. Porter – "My office inputs it. It comes from the different schools."

Mr. Porter

Mr. Inzelbuch – "So you would have the backup to hopefully not support the two expulsions. So where is that information?"

Mr. Inzelbuch

Mr. Porter – "I have it in my office."

Mr. Porter

Mr. Inzelbuch – "We'll have to get back to the public as to this issue, but Mr. Andersen is correct just so the public knows, no student has been expelled because the Board would have to do this and I would be there. This is an error. There cannot be legally unless someone is expelling people we don't know about which is highly unlikely. So we'll need to look at that."

Mr. Inzelbuch

Mr. Porter continued with the presentation.

Mr. Inzelbuch – "We will need to come back at a later time Mr. Porter with answers to these errors."

Mr. Ostreicher – "The next presentation will be given by Jared Corn, the district auditor who will present the 2008-09 audit." ***Mr. Ostreicher***

Mr. Corn presented the 2008-09 audit and corrective action plan to those present. ***Audit Presentation***

Mr. Inzelbuch – "Through the Chair. The bottom line is what is the district's surplus for the year that just ended?" ***Mr. Inzelbuch***

Mr. Corn – "One million plus." ***Mr. Corn***

Mr. Inzelbuch – "And what was it the year before?" ***Mr. Inzelbuch***

Mr. Corn – "$7,000." ***Mr. Corn***

Mr. Inzelbuch – "And there were three findings?" ***Mr. Inzelbuch***

Mr. Corn – "That's a good thing." ***Mr. Corn***

Mr. Inzelbuch – "So we are on the road to success." ***Mr. Inzelbuch***

Mr. Corn – "Absolutely." ***Mr. Corn***

Mr. Ostreicher – "Bob Finger gave a lot of credit to his staff and I think we should mention his first lieutenant, Lisa Miller, and she deserves a lot of credit as well." ***Mr. Ostreicher***

Mr. Inzelbuch – "Through the Chair. Ms. Romano if we could have the three slides posted tomorrow on the website. If we could also get a press release out Mr. Finger tomorrow saying our budget surplus, what it was before, what it is now, the findings." ***Mr. Inzelbuch***

PUBLIC RECOGNITION ***Public Recog.***

Mr. Inzelbuch – "We have one person, Colin Lewis. As you know, Mr. Lewis does not live in Lakewood but you can give him the right to speak. All in favor."

The Board responded "aye"

Colin Lewis – "Thank you very much. I guess the issue is that I called Mr. Finger regarding the information for the alternative school and if you could direct me to that report." ***Mr. Lewis***

Mr. Finger – "I thought you got the wrong number when you called me because I was not here in 1995."

Mr. Lewis – "At a previous meeting, you had mentioned you had some sort of plan years ago regarding the alternative school. You gave me a year and you gave me some direction and I would like you to point me to that." ***Mr. Lewis***

Mr. Inzelbuch – "That would probably me the five year plan Mr. Finger." ***Mr. Inzelbuch***

Mr. Thomas – "There is a five year plan from 2005 to 2010. It's reviewed every five years. It is the long range facilities plan which is inclusive of what the plan is for the alternative school." ***Mr. Thomas***

Mr. Inzelbuch – "And therefore you can get a copy by going to Lilly anytime you like. We charge for copies, but you can review it." ***Mr. Inzelbuch***

Mr. Lewis – "We were looking for this other thing and I asked Claudia Johnson for information on the SES providers." ***Mr. Lewis***

Mr. Inzelbuch – "Claudia Johnson is a secretary, but what information did you request." ***Mr.Inzelbuch***

"It is amazing you bring this up. This was not pre-rehearsed even though it may appear that way. We will have for next meeting up on thatscreen. If not, we will have the schedule of SES providers. The trainings did start and one of the providers did start

training staff this week. But we will have a list. Mr. Andersen and Ms. Silva are working on that. I am working on that because there are some legal issues involved, but we will have a listing of those service providers who want to provide services by next meeting. We already Board approved them and already consulted with them. Again, the administration has been directed to have that ready for next meeting which will be Mr. Andersen's responsibility with Ms. Silva overseeing that."

Mr. Lewis

Mr. Lewis – "And what I want to say is that we are trying our best to partner with you to bring tangible results to elevate our children's situation. What we saw was that we were under 50% in math and the tutoring that we want to encourage our parents for our kids to take would get the tutoring in math. So we are trying our best to encourage parents to take this to elevate the math scores so we can bring something tangible in helping you. She also was going to send me the parent liaisons for each school."

Mr. Inzelbuch

Mr. Inzelbuch – "No disrespect, but for the future. She is a very fine secretary. The operative word is secretary. Mr. Andersen who is our Assistant Superintendent, who is also responsible for SES should be your direct. But if you could anything you want regarding SES speak to him 905-3636 or via email wandersen@piners.org. Remember SES services are available for three of the four elementary schools Clarke, Clifton and Spruce and the Middle School. We are focusing on grades three through eight at least at the initial stage. There's a certain amount allotted per State regs. Approximately $1,700 per student for the period of the contract. This has been discussed with the public."

Ms. Silva

Ms. Silva – "Mr. Lewis, we're really endeavoring to try and get SES providers that are not all the same. Our different children need different things. Some

of our most disenfranchised children, we are looking into a program called Vacamas. It involves children travelling. This week we had about thirteen parents over at Clifton School. Each one of those children was recommended by their principal because of their individual needs. So we are looking to expand that. We will also be having another fair in December. We will do a lot of advertisement and so that will also help us achieve the goal that you've just indicated."

Mr. Lewis – "I just have one last question. We just came from a series of different meetings and I can't begin to express the desire that the people have and the faith based community has to work with you guys to see the next level happen. And the question that we have to ask is that this is such a unique community

Mr. Lewis

that if we left the responsibility of the Board of Education to seek the funding for the private school children, would we be as aggressive and tenacious and as responsible if it was just the responsibility of the public school children. And I'm not going to answer that. So it's very important that we have men and women like yourself to be able to partner with us because you have a passion. You have responsibility to make sure that you educate the children. So it's very important. Michael you are very important to us. What I'm sensing from the community is there has to be a time where we have to sit down and engage in some serious discussion to create the balance that we need to move forward. My last questions is regarding the stimulus money."

Mr. Inzelbuch – "Through the Chair, if I may address that. Actually as we sit and have every email we sent, we are still waiting as we speak for the State Department of Education to make decisions. We still do not have a decision from them. In fact, Ms. Silva did communicate in writing to every possible person she and I could think of in the State asking them for their decision on the preschool and as we sit here today, we do not have an answer. However, the Board is seriously considering moving ahead commencing the beginning of December. We can only wait so long and then we will be silent no longer."

Mr. Inzelbuch

Mr. Thomas

Mr. Thomas – "I just want to speak to a few of those items because I think it's important for the community to know and hear some of the processes that occur for the Board of Education. The SES issue was spoken about very passionately and very intensely prior to us coming out here. It is something that we are serious about. Although I look tired, I want you to know I am not sleeping at the wheel. That in this area undoubtedly the community's input and help is going to be extremely critical and vital to be the success that is necessary. We're going to need parents and community members to continually reinforce to their friends and family and anyone that they see that are in those schools mentioned. If they don't know what to do, they should ask to speak directly with the school principal. They will have the responsibility of linking them up with the services that are necessary. Because that was something that we did in fact speak about at length in the back room.

We will continue to talk about so we make sure that the children get these services and as many children that we can reach are reached. And then on another note, the preschool program. Several Board members are very concerned about this issue. We want to make sure we are on this issue. I know that we are all sitting here and have heard about this program and all of us feel that we should be talking about how the first week of school was. But that has not occurred. There are road blocks that are beyond our own abilities. But at the same time, we as a Board want to be abreast of this. We've got to stay on top of it and ultimately we will be held accountable. And we're asking some of the same questions. We want you to know we are processing this in the back room because it is very important and we will stay on top of it as a Board of Education."

Mr. Inzelbuch

Mr. Inzelbuch – "Are there any amendments to the agenda? Seeing none, is there a motion for the entire agenda?"

Motion To Approve Agenda

<u>MOTION TO APPROVE THE ENTIRE AGENDA</u>

Mr. Thomas moved, seconded by Mr. Silver to approve the agenda.

ROLL CALL: ***Roll Call***

YES: Mrs. Gonzalez, Mr. Grunhut, Mrs. Miccio, Mr. Neumann, Mr. Silver, Mr. Thomas, Mr. Tift, Mr. Ostreicher
NO: None
ABSTAIN: None
MOTION PASSED

REPORTS AND RECOMMENDATIONS OF THE BOARD SECRETARY/BUSINESS ADMINISTRATOR ***Bus. Items***

A. Approve and accept the Comprehensive Annual Financial Report for the year ended June 30, 2009 as presented by the district's auditor, L. Jarred Corn, CPA, of Bowman & Company. In addition, accept the recommendations contained in said report, approve the Corrective Action Plan, appended to and made a part of the minutes and submit the Corrective Action Plan and Synopsis of Audit to Dr. Bruce Greenfield, **11/12/09**

Bus. Items Cont.

Ocean County Executive County Superintendent of Schools in accordance with N.J.S.A. 18A:23-4.

Recommendations

1. Administrative Practices and Procedure
   - The school district has available for inspection the supporting documentation for the calculations of the FICA reimbursements requested from the State of New Jersey. Effective January 1, 2009, this condition was resolved as the school district is no longer utilizing a third-party payroll administrator and has brought the process "in-house" with the utilization of new payroll software. ***(2009-3)***

2. Financial Planning, Accounting and Reporting
   None

3. School Purchasing Program
   - The School District establishes procedures to ensure

compliance with the *Public School Contracts Law* specifically as it relates to the obtaining of business registration forms and informal quotations. ***(2009-2)***

4. School Food Service
None

5. Student Body Activities
None

6. Application for State School Aid
- The district work papers supporting the figures reported on the signed Application for State School Aid contain the necessary detail as mandated by the Department of Education, State of New Jersey. ***(2009-1)***

7. Pupil Transportation
None

8. Facilities and Capital Assets
None

9. Miscellaneous
None

10. Status of Prior Year's Findings/Recommendations

- Finding No. 2008-14

The School District establishes procedures to ensure compliance with the *Public School Contracts Law* and *Pay-to-Play* legislation.

Current Status:
Except for the part of the condition above regarding compliance with Pay-to-Play legislation, this condition remains for the fiscal year ended June 30, 2009. ***(Finding No. 2009-2)***

- Finding No. 2008-15

The School District complete a set of work papers that documents the compilation of data and provides an audit trail for testing the enrollments reported on the ASSA

and that they have, on file, written procedures that provides a description of the count process.

Current Status:
Although the aforementioned condition has been addressed by the school district, a condition still remains for the fiscal year ended June 30, 2009 regarding the work papers supporting the reported figures. ***(Finding No. 2009-1)***

- Finding No. 2008-16
  The School District has available for inspection the supporting documentation for the calculations of the FICA reimbursements requested from the State of New Jersey.

  Current Status:
  This condition remains for the fiscal year ended June 30, 2009. ***(Finding No. 2009-3)***

All other findings from the prior year audit for the period ending June 30, 2008 have been resolved by the school district for the fiscal year ended June 30, 2009.

Corrective Action Plan

RECOMMENDATION NUMBER	CORRECTIVE ACTION APPROVED BY THE BOARD

Administrative Practices

1	The school district has available for inspection the supporting documentation for the calculations of the FICA reimbursements requested from the State of New Jersey. Effective January 1, 2009, this condition was resolved as the school district is no longer utilizing a third-party payroll administrator and has brought the process "in-house" with the utilization of new payroll software. ***(2009-3)***	Supporting documentation for the calculation of the FICA reim-bursement reported on the DOENET will be maintained with the payroll files.

School Purchasing Program

2	The School District establishes procedures to ensure compliance with the *Public School Contracts Law* specifically as it relates to the obtaining of business registration forms and informal quotations. ***(2009-2)***	Procedures will be established to ensure compliance with the Public Schools Contract Law.

Application for State School Aid

3	The district work papers supporting the figures reported on the signed Application for State School Aid contain the necessary detail as mandated by the Department of Education, State of New Jersey. ***(2009-1)***	Workpapers will contain the necessary detail to support the counts reported on the ASSA.

Prior Year Recommendations

#14, 15, 16	Repeat recommendations from prior year have been addressed in the responses noted above.

B. Authorize the Board Attorney to prepare an addendum to the 2009-2010 Nonpublic Chapter 192 contract with Catapult Learning, LLC in accordance with the September 25, 2009 letters received from Steven Freeman, President and Miles and Stockbridge, attorneys for Catapult Learning, LLC.

Catapult 192 Addendum

REPORTS AND RECOMMENDATIONS OF THE SUPERINTENDENT OF SCHOOLS ***Supt. Items***

A. **PERSONNEL** ***Personnel***

Reports and Recommendations of the Superintendent of Schools for the following professional staff in accordance with the requirements of Element 6, Indicator 6.5 of the monitoring process.

1. CERTIFICATED ***Certificated***

k. Miscellaneous ***Misc.***

(1) Approval for Employee #4510 and Employee #4200 to return to work effective November 13, 2009 pending receipt of written reports from Institutional Abuse.

2. NON-CERTIFICATED ***Non-Certificated***

k. Miscellaneous ***Misc.***

(1) Employee #4053
Medical leave – Unpaid

OLD BUSINESS ***Old Bus.***

None this meeting.

NEW BUSINESS ***New Bus.***

None this meeting.

11/12/09

ADJOURNMENT ***Adj.***

Mr. Ostreicher – "I just want to announce that our next

meeting will be Wednesday, November 18 here at 1771."

Mr. Thomas moved, seconded by Mr. Silver to adjourn the meeting.

ROLL CALL: ***Roll Call***

YES: Mrs. Gonzalez, Mr. Grunhut, Mrs. Miccio, Mr. Neumann, Mr. Silver, Mr. Thomas, Mr. Tift, Mr. Ostreicher
NO: None
ABSTAIN: None
MOTION PASSED

Mr. Ostreicher adjourned the meeting at 8:55 p.m. ***Mtg. Adj.***

Respectfully submitted,

ROBERT S. FINGER
BUSINESS ADMINISTRATOR/
BOARD SECRETARY

11/12/09