MEETING OF THE LAKEWOOD BOARD OF EDUCATION HELD ON, WEDNESDAY, MARCH 18, 2009, AT 6:30 P. M., IN THE PRINCETON AVENUE AUDITORIUM, 655 PRINCETON AVENUE, LAKEWOOD, NEW JERSEY 08701

Mr. Galdo, Board President, called the meeting to order at 8:01 p.m. Cynthia Romano, Administrative Assistant to the Board read the following notice:

SUNSHINE LAW ***Sunshine Law***

Pursuant to the provisions of Chapter 231, of the Laws of 1976 (THE OPEN PUBLIC MEETINGS ACT), Mr. Finger notified the public that notice of the date, time, location and agenda of this meeting, to the extent known, was provided at least forty-eight (48) hours prior to the commencement of this meeting in the following manner:

1. By posting such notice on the public announcement board of the Lakewood Board of Education Offices, and the Lakewood Township Municipal Building.
2. By mailing such notice to the offices of the Asbury Park Press and the Tri-Town News.
3. By filing such notice with the Board Secretary.
4. By mailing such notice to all individuals who requested and paid for a copy of same.

ROLL CALL: ***Roll Call***

Board Members Present: Mr. Gonter, Mr. Grunhut, Mrs. Miccio, Mr. Ostreicher, Mr. Tift, Mr. Galdo. Mrs. Gonzalez arrived 8:05 p.m.

Board Members Absent: Mr. Neumann, Mr. Thomas

Also Attending: Eugenia E. Lawson, Acting Superintendent, William T. Andersen, Assistant Superintendent, Robert S. Finger, Business Administrator, Michael I. Inzelbuch, Esq. ***Also Attending***

Mr. Galdo

Mr. Galdo – "Before we get going, I would like to introduce our newest Board member Tracey Tift. He will finish the term of Avi Braude. Thanks a lot."

Mr. Inzelbuch

Mr. Inzelbuch – "It should be noted that Mr. Tift was one of several candidates who applied for the position to the Board and it was this Board who appointed him. He is the PTO president at Clarke

School where there are some great teachers including my uncle as well as a the Middle School as Treasurer. So Tracey we welcome you for this term and hopefully many more years to come. The record should reflect that Mrs. Gonzalez arrived at 8:06 p.m."

MINUTES ***Minutes***

Mr. Ostreicher moved, seconded by Mr. Grunhut to approve the Conference, Executive and Regular Meetings Minutes of March 4, 2009.

ROLL CALL: ***Roll Call***

YES: Mrs. Gonzalez, Mr. Grunhut, Mrs. Miccio, Mr. Galdo
NO: None
ABSTAIN: Mr. Gonter, Mr. Ostreicher, Mr. Tift
MOTION PASSED

RECOGNITION OF PUBLIC ***Public Recog.***

None this meeting.

Mr. Finger – "There are several addenda for this evening.On page 5 there is a correction on Superintendent #2 to read Mr. Andersen, Mr. Jacques, Ms. Yuli, Mrs. Cucuro and Mr. Tompkins to attend the workshop. There are several items under personnel. Under personnel non-certificated termination of employee #4054, appointment of Patrice Greenberg as homeless liaison and under miscellaneous suspension of employee #4186 with pay pending outcome of administrative investigation but not later than April 30, 2009. In addition there is an addendum to authorize the Chief School Administrator and Business Administrator to investigate whether the district can charge tuition to out of district students attending adult education program and to determine whether there are any third party vendors who can operate the program at a lower cost and report back to the Board at the next meeting. And another one, pursuant to NJSA18A-28-9, the Lakewood Board of Education hereby abolishes the following positions for reasons of economy and reduction in pupil enrollment for the 2009-2010 academic year: elementary (6), science (2), physical education and health (2), social studies (2), business education (1), ESL (1), French (1), Spanish (1), German (1), Special Education (18), Supervisor (1), Assistant Principal (1). Be it known also that the Lakewood

Mr. Finger

03/18/09

Board of Education hereby establishes the following positions for the 2009-2010 academic year: German, two periods per day. And that Mr. President is all the addenda and changes."

Mr. Inzelbuch – "We want to thank the Guidance Department for coming. We're sorry for the change in time. We know you all work hard, especially Ms. Clearwaters." ***Mr. Inzelbuch***

MOTION TO APPROVE THE REMAINDER OF THE AGENDA WITH ADDENDA AND CHANGES AS READ ***Motion To Approve Agenda***

Mr. Gonter moved, seconded by Mrs. Gonzalez to approve the remainder of the agenda.

ROLL CALL: ***Roll Call***

YES: Mr. Gonter, Mrs. Gonzalez, Mr. Grunhut, Mrs. Miccio, Mr. Ostreicher, Mr. Galdo
NO: None
ABSTAIN: None
MOTION PASSED

REPORTS AND RECOMMENDATIONS OF THE BOARD SECRETARY/BUSINESS ADMINISTRATOR ***Bus. Items***

A. Approval of 2008-2009 Line Account Transfers:

		AMOUNT TRANSFERRED	
LINE ACCOUNT	DESCRIPTION	FROM	TO
11-000-216-100-15-1012	RELATED SVCS STIPEND	($10,000.00)	
11-000-218-104-15-1042	GUIDANCE STIPENDS	($10,000.00)	
11-000-219-104-13-1041	PPS SUBSTITUTE SALARY	($5,000.00)	
11-000-219-390-13-0000	PPS OTHER PURCH PROF SVCS		$25,000.00
Special education consultant services			
11-000-291-270-00-0100	PRESCRIPTION BENEFITS	($100,000.00)	
11-000-230-590-00-0000	MISC PURCH SVCS		$10,000.00
11-000-230-331-00-0000	LEGAL SERVICES		$90,000.00
Legal services and expenses			
		($125,000.00)	$125,000.00

B. Approval of Community Schools bills list for the month of March, 2009 in the amount of $29,308.52. ***CS Bill List***

C. Approval of Payroll and Board Share of FICA/Medicare for the ***Payroll***

period ending March 13, 2009 in the amount of $2,105,182.07.

D. Approval of bills list for the month of March 2009 in the amount of $5,477,170.14. ***Bills List***

E. Approval of payment of New Jersey State Health Benefit Plan premiums for the month of March, 2009 in the amount of $735,282.52. ***NJSHBP***

F. Certification of No Overexpenditures ***Cert.***

Pursuant to N.J.A.C. 6A:22-2.11(c), I, Robert S. Finger, Board Secretary, certify that as of February 28, 2009 no budgetary line item account has obligations and payments (contracted orders) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.S.A.18A:22-8 and 18A:22-8.1, that the District financial accounts have been reconciled and are in balance.

ROBERT S. FINGER — MARCH 18, 2009
BOARD SECRETARY — DATE

03/18/09

Bus. Items Cont.

G. Board Resolution

Through the adoption of this resolution, we, the Lakewood Board of Education, pursuant to N.J.A.C. 6A:22-2.1 (c) 4, certify that as of February 28, 2009 after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the Business Administrator and other appropriate district officials, that to the best of our knowledge no major account or fund has been overexpended in violation of N.J.A.C. 6A:22-21.11(c) 4I-VI and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

H. Acceptance of the Treasurer's and Secretary Reports for February, 2009. The Treasurer of School Funds and the Board Secretary reports are in balance for the cash receipts and disbursements for the month of February, 2009. ***Sec./Treas.***

I. Certification of Funds Available for Personnel Items – The Business Administrator certifies that upon review of the proposed Personnel Items with the Position Control Roster that sufficient funds are available for these positions in the 2008-09 budget. ***BA Cert.***

J. Approval to award contracts, to the lowest bidders and in the amounts as listed, for bids opened and read on March 12, 2009, at 10:00 a.m. (Prevailing Time), for the 2008-2009 Spring Sports. (Pending Board Attorney approval.) ***Spring Sports***

Bidders were:

Metuchen Center Inc, New Brunswick NJ	$1,471.03
Sports Supply Group, Jenkintown, PA	1,034.50
M-F Athletic Co., Cranston, RI	22.00
Cannon Sports Inc., Burbank, CA	262.62
Triple Crown Sports, Old Bridge, NJ	2,246.70
Uniforms for all Sports, Inc., Old Forge, PA	3,489.50
First to Finish, Carlinville, IL	2,425.18
Total	$10,951.53

K. Acknowledge receipt of bids opened on March 17, 2009 for Tax-Exempt Financing of New Adoption of Textbooks from Apris Financial Advisors, LLC and award the bid as per the attached resolution (Attachment A), subject to Board Attorney review and approval. ***Textbook Lease***

03/18/09

Bus. Items Cont.

TD Bank	Five Year Term	3.66%
Municipal Services Group, Inc.	Five Year Term	4.70%

L. Approval of applications from the Community School of use of building permits as approved by the director of the Community School and reviewed by the Business Administrator. ***CS Permits***

M. Bids were opened and read for the 2008/2009 school year, Bid # 08-0008, High School/Middle School Spring Athletics Student Transportation, on Friday, March 6, 2009 at 10:00 a.m. (prevailing time) in the Administrative Offices, 655 Princeton Avenue, Lakewood, NJ. Effective: March 1, 2009 through June 30, 2009. (Attachment B) ***Transp. Contracts***

Awarding contracts as follows:

Negba Bus Service, Lakewood, NJ	$4,185.00
Murphy Bus Service, Lakewood, NJ	$2,935.00
Student Transportation of America, Lakewood, NJ	$9,946.52
Hartnett Transit Service, Lakewood, NJ	$1,880.00

N. Approval for renewal of Pupil Summer Transportation Contracts for the 2009/2010 school year, with an increase of 3.34% (CPI), pursuant to NJSA 18A:39-3, effective: July 1, 2009 through August 30, 2009 (30 days).

Student Transportation of America

Multi 72	Renewal # 9	$ 2,931.00
Multi 83	Renewal # 7	$11,806.20

Multi 4070	Renewal # 5	$45,606.60
	TOTAL	**$60,343.80**

Murphy Bus Service

Multi 50	Renewal # 11	$ 88,684.80
Multi 51	Renewal # 9	$ 7,338.90
Multi 52	Renewal # 1	$ 22,723.80
Multi 3150	Renewal # 7	$ 7,664.40
Multi 3159	Renewal # 6	$ 10,059.00
	TOTAL	**$136,470.90**

Crossroads Student Transportation

Multi 8001	Renewal # 1	$ 6,479.40

Farrell Transportation

Multi 3137	Renewal # 3	$ 10,788.00
Multi 39	Renewal # 7	$ 5,575.20
	TOTAL	**$ 16,363.20**

O. Approval to award a quoted contract to **Klarr Transport Service, Lakewood NJ** in the amount of $140.00 per diem for a total amount not to exceed $10,080.00 (72 days) to transport Lakewood students to/from Ella G. Clarke Annex, Lakewood for the 2008/2009 school year Effective: 3/01/09 to 6/30/09. **Route: LKC5Q**

Quotes were sought and received by:

Klarr Transport Service, Lakewood, NJ	$140.00
STA, Lakewood, NJ	No Quote
Negba Bus Service, Lakewood, NJ	No Quote

P. Acceptance of the following donation: ***Donation***

- Mr. & Mrs. Anthony Mobilio to the Thomas F. Hampton Scholarship Fund in the amount of $100.00.

Q. Board President Galdo requests approval to discard obsolete and irreparable computer equipment stored in the warehouse in the Princeton Avenue Building. ***Obsolete Computers***

R. Authorize the Chief School Administrator and Business Administrator to investigate whether the district can charge tuition to out of district students attending adult high school programs and to determine whether there are any third party vendors who can operate the program at a lower cost. ***Tuition Adult High School***

S. Abolish the following positions for the 2009-2010 academic year due to economy and reduction in enrollment: ***Abolish Positions***

elementary (6), science (2), physical education and health (2), social studies (2), business education (1), ESL (1), French (1),

Spanish (1), German (1), Special Education (18), Supervisor (1), Assistant Principal (1). Be it known also that the Lakewood Board of Education hereby establishes the following positions for the 2009-2010 academic year: German, two periods per day.

03/18/09

REPORTS AND RECOMMENDATIONS OF THE SUPERINTENDENT OF SCHOOLS ***Supt. Items***

A. **SUPERINTENDENT'S ITEMS**

1. Approval for William T. Andersen to attend Understanding by Design for NCLB Classroom on April 24, 2009 in Atlantic City, NJ for a total cost of $149.00 to be paid through Title I Funds. ***Understanding By Design***

2. Approval for William T. Andersen, Robert Jacques, Tina Yuli, Yvette Cucuro and Douglas Tompkins to attend Supervisors as Agents of Change in Transforming Secondary Schools on April 27, May 4, and May 11, 2009 for a total cost of $875.00 to be paid through Title I Funds. ***Agents of Change***

3. Approval for Eugenia E. Lawson to attend Understanding by Design for NCLB Classroom on April 23, 2009 in Atlantic City, NJ for a total cost of $149.00 to be paid through Title I Funds. ***Understanding By Design***

4. Approval of Board Resolution to submit the 2009 Special Education Extended School Year Program, inclusive of the Preschool Programs, to the County Superintendent as follows: ***ESY***
   - Special Education Extended School Year Program, inclusive of Preschool Programs, to be housed at Oak Street School and to run Monday through Friday, beginning Wednesday, July 1 through Wednesday, August 12, 2009, with the exception of July 3 in observance of July 4th holiday. Program hours are 7:45 am through 12:45 pm. (Attachment C)

5. Approval to accept Target's Take Charge of Education program donation for the high school in the amount of $355.73 ***Target***

Supt. Items Cont.

6. Due to school closing for inclement weather on March 2 and 3, 2009, approval of **revised 2008-2009 School Calendar** to reflect the school year end date and the change dates for Middle School Promotion Ceremony and Lakewood High School Graduation. (Attachment D) ***Revised Calendar***

7. Approval of Board Resolution to apply for the 21st Century Community Learning Centers Program Grant in the amount of $535,000.00 for the period of September 1, 2009 to August 21, 2010. (Attachment E) ***21st Century***

8. Approval of the following Out of District Placements to comply with the student's Individual Educational Plan (IEP) for the 2008-2009 school year. O***ut Of Dist.***

- 567W to Education Academy from March 15 through June 30, 2009. Cost: $12,080.00
- 626W to LEAP/Head Start from March 23 through June 30, 3009. Related Services only.

9. Approval of the following Home/Bedside Instruction to comply with student's physician's order or Administrative decision. Per hour cost not to exceed $40.00 unless otherwise indicated: ***Home/Bedisde***

- 616W home/bedside instruction from March 4, through March 11, 2009. As per administration.
- 617W home/bedside instruction from February 26, through March 27, 2009. As per medical.
- 618W home/bedside instruction from March 3, 2009 to be determined. As per medical.
- 619W home/bedside instruction from March 11, through June 30, 2009. As per administration.
- 620W home/bedside instruction from March 11, through June 30, 2009. As per administration
- 621W home/bedside instruction from March 11, through June 30, 2009. As per medical.
- 622W home/bedside instruction from March 11, through June 30, 2009. As per medical.
- 623W home/bedside instruction from March 11, through June 30, 2009. As per administration.

Supt. Items Cont.

- 624W home/bedside instruction from March 11, through June 30, 2009. As per administration
- 625W home/bedside instruction from March 16, through June 30, 2009. As per medical.

- 627W home/bedside instruction from March 16 through June 30, 2009; As per administration.
- NP812 home instruction for non-public student to be provided through Chapter 192 funding per physician's recommendation.

10. Approval for Laura Winters to attend Professional Development Workshop: Response to Intervention with Pat Quinn at Rutgers University on March 24, 2009 for a total cost of $150.00 to be paid through Title I Funds. ***Prof. Dev. Rutgers***

11. Approval for Alicia Wigdortz to attend Professional Development Workshop: Designing Literacy Curriculum with the "End" in Mind and Preschool Inclusion: Making It Work at Monmouth University on April 17, 2009 for a total cost of $50.00 to be paid through Title I Funds. ***Prof. Dev. Monmouth***

12. Approval of contract with Maberry Consulting to apply for the Early Reading First Grant at no cost to the district. ***Maberry***

INFORMATION:

§ Fire Drill Report for the month of February (Attachment F)

§ District Students Monthly Attendance Report (Attachment G)

B. **PERSONNEL** ***Personnel***

Reports and Recommendations of the Superintendent of Schools for the following professional staff in accordance with the requirements of Element 6, Indicator 6.5 of the monitoring process.

1. CERTIFICATED ***Certificated***

a. Resignations ***Resignations***

(1) JACCODINE, Beth
Class Advisor 2009 (ONLY)
Effective: February 1, 2009 **03/18/09**
Pers. Cont.

b. Retirements ***Retirements***

(1) ANEN, Leonard
Social Studies – LMS
Effective: July 1, 2009

(2) EMMONS, Renee
1st Grade – Oak Street School
Effective: July 1, 2009

(3) GRYSZKIEWICZ, Jo Ann

Language Arts - LMS
Effective: July 1, 2009

(4) JACQUES, Robert
ESL/Bilingual Director
Effective: August 31, 2009
or sooner

c. Terminations - N/A at this meeting

d. Leaves of Absence ***Leaves***

(1) EMMONS, Renee
Teacher – Oak Street School
Sick and Personal
Effective: March 9, 2009
Terminating: April 22, 2009
Extended Leave
Effective: April 23, 2009
Terminating: June 30, 2009

(2) FASTNACHT, Lidia (Updated)
Teacher - Spruce Street School
Sick and Personal
Effective: May 26, 2009
Terminating: October 9, 2009
Family Leave
Effective: October 13, 2009
Terminating: December 7, 2009
on or before
(Pending attendance data)

03/18/09

Pers. Cont.

(3) JACOBS, Miriam (Updated)
LDT-C PAS Preschool
Sick and Personal ***Leaves***
Effective: January 7, 2009
Terminating: January 20, 2009
Family Leave UNPAID
Effective: January 21, 2009
Terminating: April 3, 2009

(4) KLEIN, Rachel
Media Specialist Clifton Avenue School
Leave of Absence
Effective: March 16, 2009
Terminating: April 6, 2009
(Pending medical clearance)

(5) SPITZ-STEIN, Malka (Updated)
Teacher - LMS
Sick
Effective: February 9, 2009
Terminating: February 19, 2009
Family Leave
Effective: February 20, 2009
Terminating: March 23, 2009
(Pending attendance data)

(6) WIGDORTZ, Alicia
Teacher – Oak Street School
Sick
Effective: May 13, 2009
Terminating: June 23, 2009
Family Leave
Effective: September 1, 2009
Terminating: December 1, 2009
(Pending attendance data)

e. Transfers - N/A at this meeting

f. Appointments

03/18/09

Pers. Cont.

(1) ***SUBSTITUTE/SUPPLEMENTAL/
NURSE ***Appts.***
Effective: 2008-2009 School Year
Salary: $85 per day/$100 after 30 days
$40 per hour supplemental
$150 per day for nurses (as needed)

BARACH, Melissa	BA
KRAUSE, Rivkie	BS
LORINER, Miriam	BS
WOLCHKO, George	BA
ZANARDI, Christina	BS

g. Reappointments – N/A at this meeting

h. Salary Adjustments ***Sal. Adj.***

(1) WALFISH, Rebecca
Occupational Therapist
From: $60.00/per hour
To: $65.00/per hour
Effective: February 2009

i. Stipends ***Stipends***

(1) CO-CURRICULAR
Effective: February 1, 2009

SASSE, Jean Class of 2009 $1,023.50 (prorated)
SCHLEICHER, Joanne Class of 2009 $1,023.50 (prorated)
(SHARED)

j. Tuition Reimbursement – N/A at this meeting

k. Miscellaneous - N/A at this meeting

2. NON-CERTIFICATED ***Non-Cert.***

a. Resignations - N/A at this meeting

b. Retirements - N/A at this meeting

03/18/09

Pers. Cont.

c. Terminations ***Terminations***

(1) Employee #4054
Effective: March 5, 2009
(Reason – Abandonment of Position)

d. Leaves of Absence ***Leaves***

(1) ROSS, Thomas (Updated)
Paraprofessional LHS
Sick Time
Medical Leave
Effective: February 2, 2009
Terminating: April 8, 2009
(Pending medical clearance)

e. Transfers - N/A at this meeting

f. Appointments ***Appts.***

(1) GREENBERG, Patrice
Homeless Liaison
Effective: 2008 – 2009 School Year
Stipend: $5,000

(2) REYES, Jeremy
Lakewood High School
Print Shop – Part time $12/per hour

Effective: March 1, 2009
Terminating: June 30, 2009

g. Reappointments - N/A at this meeting

h. Salary Adjustments - N/A at this meeting

i. Stipends - N/A at this meeting

j. Tuition Reimbursements - N/A at this meeting

k. Miscellaneous ***Misc.***

03/18/09

Pers. Cont.

(1) Suspension of Employee #4186 w/pay pending outcome of administrative investigation but no later than April 30, 2009
Effective: March 18, 2009

* Appointment subject to approval of Criminal History background check by State Department of Education, as per NJSA 18A:6-7-1, et. seq., NJSA 18A:39-17 et. seq., or NJSA 18A:6-4.13 et seq., as applicable.

** As required by law and code, this Emergent Employee Resolution, upon motion duly made, seconded and carried, it was RESOLVED that this person be employed by the Board of Education of the Lakewood Public School District in the County of Ocean on an emergent basis.

*** This position does not include the following:

Medical Coverage	Personal Days
Dental Coverage	Professional Days
Prescriptions	Vacation Days
Optical Coverage	Sick Days
Reimbursement for Credits	

NOTE: ALL CONTRACTS ARE SUBJECT TO ATTORNEY REVIEW BOTH AS TO PROCEDURE AND SUBSTANCE

OLD BUSINESS ***Old Bus.***

None this meeting.

NEW BUSINESS ***New Bus.***

None this meeting.

Mr. Galdo – "We have to go into Executive Session so we need a motion." ***Mr. Galdo***

Mr. Inzelbuch – "Through the Chair as your Parliamentarian. The Board will not be taking any further action this evening so therefore you could let the public know that if there are ***Mr. Inzelbuch*** **03/18/09**

any public here. The Board will be going into closed session pursuant to a request. The Board has riced the Guidance counselor staff, but we will not be coming out tonight any further other than to close the meeting. So we will now have the motion to go into closed session."

MOTION TO MOVE INTO EXECUTIVE SESSION ***Ex. Session***

Mr. Ostreicher moved, seconded by Mrs. Miccio to move into executive session.

ROLL CALL: ***Roll Call***

YES:	Mr. Gonter, Mrs. Gonzalez, Mr. Grunhut, Mrs. Miccio, Mr. Ostreicher, Mr. Tift, Mr. Galdo
NO:	None
ABSTAIN:	None

MOTION PASSED

EXECUTIVE SESSION

WHEREAS, Public Law 1975, Chapter 231, known as the Open Public Meetings Act, provides that a public body may not exclude the public from any meeting to discuss any matter described therein until the public body has first adopted a Resolution; and

WHEREAS, the Board of Education, of the Township of Lakewood has determined that the following items must be discussed in closed session and that the public must be excluded from said deliberations; and
WHEREAS, the Board of Education, of the Township of Lakewood has determined that the subject matter of the closed discussion falls within those matters described in subsection 7b of the Open Public Meetings Act.

NOW, THEREFORE, BE IT RESOLVED, BY THE BOARD OF EDUCATION OF THE TOWNSHIP OF LAKEWOOD, COUNTY OF OCEAN, STATE OF NEW JERSEY, that

1. The Board of Education go into closed

session to discuss the following
subject matters: Personnel **03/18/09**

which subject matters constitute a subject matter described in sub-section 7b of the Open Public Meetings Act.

BE IT FURTHER RESOLVED, THAT, THE BOARD OF EDUCATION, OF THE TOWNSHIP OF LAKE-WOOD will disclose to the public the subject matter of said closed discussions, as soon as the matters have been resolved, and the determination can be disclosed to the public.

The Board moved into Executive Session at 8:10 p.m.

CALL BACK TO ORDER ***Call Back To Order***

Mr. Galdo called the meeting back to order at 8:51 p.m.

Board Members Present: Mr. Gonter, Mrs. Gonzalez, Mr. Grunhut, Mrs. Miccio, Mr. Ostreicher, Mr. Galdo

ADJOURNMENT ***Adj.***

Mr. Ostreicher moved, seconded by Mr. Gonter to adjourn the meeting.

ROLL CALL: ***Roll Call***

YES: Mr. Gonter, Mrs. Gonzalez, Mr. Grunhut, Mrs. Miccio, Mr. Ostreicher, Mr. Tift, Mr. Galdo
NO: None
ABSTAIN: None
MOTION PASSED

Mr. Galdo adjourned the meeting at 8:55 p.m. ***Mtg. Adj.***

Respectfully submitted,

ROBERT S. FINGER
BUSINESS ADMINISTRATOR/
BOARD SECRETARY

03/18/09

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