

IN AN EMERGENCY

IF YOU HEAR:

SECURE PERIMETER - Get Inside the Building. Lock Outside Doors.



Business As Usual In the School

Stay indoors (no outdoor recess, PE, etc.)

Lock all outside doors. Let NO ONE in except through Main Doors.

ALL visitors must be vetted up to disallowed from entering

Why might this be called: Law enforcement issue in community, animal in parking lot/playground, noncustodial parent seeking access to child, someone trespassing on school property

CLEAR HALLWAYS - Stay In a Room or Area. No one in the hallways.



Business As Usual Within Classroom

All students/staff go to and remain in assigned room/area

Close & lock all doors interior doors

Continue daily instruction/activity in the room/area

No hallway traffic unless given permission from office

Lights on & blinds open (unless using projector)

Why might this be called: Someone is injured/ill in the hallway; search of lockers occurring; de-escalating upset person

DANGER-- Run, Hide, or Counter!



Active Shooter Situation

Alert those around you of threat to safety

Determine best course of action to protect self--run, hide, counter

Inform authorities; Call 9-1-1; Let someone know where you are

Run--Leave area going from cover to cover and report to a rally point

Hide--Get in a lockable area, barricade door, spread out and move out of sight, find things to use as weapons/shield

Counter--Be prepared to throw things at, tackle, engage potential invader

Why might this be called: Someone intent on causing harm to others

EVACUATE - Leave the Building to a Specified Location



Leave the Building

Follow **RED route** on room map unless given other instructions

Take **ONLY** essential personal items

Report to Rally Location

Take attendance

Why might this be called: Fire, gas leak, crime scene in building, facility hazard

SHELTER - Take Cover During a Natural Disaster or Weather Event



Take Cover

STORM/TORNADO

Follow **BLUE route/star** on room map for Shelter Area

Protect head and neck

take attendance via Flip Chart

Why might this be called: Tornado, strong storm, earthquake, Hazmat incident

EARTHQUAKE

DROP to the Ground

Take **COVER** under a desk/table

HOLD ON to something sturdy

Follow **GREEN route** on room map to evacuate