

# CAMBRIAN SCHOOL DISTRICT

## Board Procedure

**Procedure 9325**  
Adopted: December 10, 2002  
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### BYLAWS OF THE BOARD

#### Public Participation at Board Meetings

The Board welcomes constructive audience participation at meeting. The extent of audience participation, and time limits for speakers, is at the discretion of the Board and /or the Board President. The board President will invite audience participation at the appropriate time during meetings. Normally this will take place *after* the board has expressed their views and before they take action on an item.

#### I. To Speak to an Item Not on the Agenda

- A. There is an item on the agenda entitled "Verbal Communications". Anyone in the audience wishing to address the Board may do so at this time on items not on the published agenda.

In order to be recognized, the speaker should wait for the Board President to ask if there is anyone in the audience wishing to address the Board. At this time the speaker should stand, and wait to be recognized. Upon recognition, the speaker should give his/her name and address. Speakers will be limited to five (5) minutes unless otherwise directed by the President of the Board.

Interests and concerns are welcomed from the general public. It should be noted, however, that the Board will not hear complaints against officers or employees of the District at public meetings. Although members may discuss or comment on items and/or concerns expressed at this time, the Board will not take action. If a citizen feels that his/her item of concern has not or will not receive sufficient dialogue or attention, he/she may wish to request that an item be placed on the agenda.

- B. There is an item on the agenda entitled "Written Communications". The author of a communication to the Board may be asked if he/she wishes to comment further after the reading of the communication. In addition, board members may wish to comment on the communication.

It should be noted that a communication to the Board is not considered to be an item for open discussion and/or continued dialogue with the Board. Board members, however, may wish to place a topic raised on a future agenda for further consideration.

## II. To Speak to an Item on the Agenda

- A. There is an item on the agenda entitled "Announcements". Any announcements made *must be published on the agenda*. This item is intended for use by Board Members and the Superintendent to announce dates, meetings, etc. Although this agenda item is not intended to produce dialogue between the Board and the audience, a member of the audience may ask for clarification regarding a date, time, or other such specific information.
- B. All other items on the agenda are entitled either "Informational and Study", "Action", or "Personnel". Members of the audience may not engage in any dialogue with the Board under the section entitled "Personnel". The audience, however, may be invited to speak on items in the other two areas. When the Board President invites members of the audience to address the Board during consideration of an agenda item, the individual should stand and wait to be recognized. When recognized, the speakers should give his/her name and address. Each speaker may address the Board once on any one agenda item and the limit for speakers is five (5) minutes unless otherwise directed by the President.

## III. Conduct and Remarks Out of Order

- A. Undue interruption or other interference with the orderly conduct of Board business cannot be allowed. Defamatory or abusive remarks are always out of order. The Chair may terminate the speaker's privilege of address if after being called to order he/she persists in improper conduct or remarks.