

# AGOURA HIGH SCHOOL GUEST SPEAKER APPROVAL FORM

Date Submitted: \_\_\_\_\_

Board policy requires that the principal, or designee, approve all guest speakers prior to their arrival on campus. If you plan to invite a guest speaker, for any reason, complete this form and return it to the principal's office. **Approval must be granted prior to the date/event. Allow a minimum of 3 days for approval.**

Speaker's Name: \_\_\_\_\_

Speaker's Organization: \_\_\_\_\_

Speaker's Address: \_\_\_\_\_

Speaker's Phone Number: \_\_\_\_\_

Date of Presentation: \_\_\_\_\_

Invited by: \_\_\_\_\_ Department: \_\_\_\_\_

Subject of  
Presentation: \_\_\_\_\_

Period 1 \_\_\_\_\_ Period 3 \_\_\_\_\_ Period 5 \_\_\_\_\_

Period 2 \_\_\_\_\_ Period 4 \_\_\_\_\_ Period 6 \_\_\_\_\_

Comments:  
\_\_\_\_\_  
\_\_\_\_\_

Advisor Signature: \_\_\_\_\_

Approved \_\_\_\_\_ Not Approved \_\_\_\_\_ Principal/Designee \_\_\_\_\_

Date: \_\_\_\_\_