



# Oak Grove School District New Employee Onboarding & Support Office Hours



DON'T MISS THE  
**30 DAY WINDOW**  
TO ENROLL IN  
BENEFITS!

PLEASE JOIN US THE **2ND TUESDAY OF EVERY MONTH** FOR THE OAK GROVE NEW EMPLOYEE ONBOARDING AND SUPPORT OFFICE HOURS!

HAVE YOU BEEN **NEWLY HIRED OR CHANGED POSITIONS** WITHIN THE LAST **30 DAYS**? DO YOU HAVE QUESTIONS ABOUT PAYROLL, BENEFITS OR EMPLOYEE PERSONNEL MATTERS? CHECK OUT THE INFORMATION BELOW!

- Meet with **Payroll & Benefits**
- Get your questions answered from the **Human Resources Department**
- Ask questions about **Health and Welfare** and get one-on-one support for questions you may have
- Every **2nd Tuesday of each month** from **2:00-4:00pm** at the District Office
- **New Employee Support Office Hour**  
Dates: 1/9, 2/13, 3/12, 4/9, 5/14, 6/11

All 1:1 meetings will be held at: Oak Grove School District

6578 Santa Teresa Blvd., San Jose, CA 95119

Phone: 408-227-8300 / Website: [www.ogsd.net](http://www.ogsd.net)

