

INVITATION TO BID

Notice is hereby given that sealed bids for the **Elevator Maintenance Services Contract** will be received by the Allentown School District until **10:30 AM, prevailing time, on Friday, March 4, 2022**, at which time they will be publicly opened and referred to the Board of Directors for final award/approval.

The work under this contract shall include all labor, materials, and equipment necessary to perform preventative maintenance and repairs to passenger or cargo elevators and all passenger chair lifting devices within for the Allentown School District Facilities Services Department as outlined in the specifications.

Contract Documents & Specifications may be obtained at the Engineer's Office, Barry Isett and Associates, Inc. located at 85 South Route 100, Allentown, PA 18106, between the hours of 8:00 AM and 4:30 PM. Primary bidders may secure documents for a non-refundable charge of \$25.00 per set and an additional non-refundable charge of \$50.00 if sent via FedEx **beginning at 12:00 PM on Monday, January 31, 2022**. Electronic bidding documents may be obtained at no charge by contacting Barry Isett & Associates via phone at (484)-866-4810 or email at VAdams@barryisett.com. The charge for the bidding documents should be made payable to Barry Isett and Associates, Inc.

A Pre-Bid Meeting will be held at the Allentown School District Facilities building located at 1301 Sumner Avenue, City of Allentown, PA 18102 at **11:30 AM on Tuesday, February 15, 2022**. Prospective bidders are strongly encouraged to attend. Questions may be submitted in writing via email to Mr. William Leitner (wleitner@barryisett.com) at the Engineer's office no later than **4:00 PM on Thursday, February 24, 2022**.

Bids must be accompanied by a certified check, or a bid bond with a corporate surety authorized to do business in Pennsylvania, in accordance with the project specifications in the amount of 10% of the total bid amount. Performance & Payment Bonds in the amount of 100% of the contract shall be furnished by the successful bidder as detailed in the Instructions to Bidders.

All bids must be submitted in sealed envelopes, plainly marked on the outside "**Elevator Maintenance Services Contract**" and mailed or delivered to the undersigned at Allentown School District, Department of Facilities Services, 1301 Sumner Avenue, Allentown, PA 18102 before the hour and date specified above. Bidders and other interested parties may attend the bid opening.

The Allentown School District, Owner, reserves the right to accept or reject any or all Bids or portions thereof.

OWNER'S CONTACT:
Mr. Nicholas Middlecamp
Assistant Director of Facilities Services
1301 Sumner Avenue
Allentown, PA 18102
Phone: 484-765-4980
Fax: 484-765-4719

ENGINEER CONTACT:
Mr. William Leitner
Project Manager
85 South Route 100
Allentown, PA 18106
Phone: 610-398-0904
Email: wleitner@barryisett.com

By Order of the Board of Directors
School District of the City of Allentown