

MANSFIELD TOWNSHIP BOARD OF EDUCATION

Minutes

July 26, 2023

7:00 p.m. - Executive Session

7:30 p.m. - Regular Meeting

- A. Call to Order - Constance Quinn, President
- B. Roll Call - Paul DeAngelo, Business Administrator/Board Secretary
- C. First Executive Session - On a motion by Mrs. Watters and seconded by Mrs. Quinn went into executive session at 7:00 p.m. for legal attorney client privilege.

WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-11, permits the board of education to meet in closed session to discuss certain matters.

BE IT THEREFORE RESOLVED, that the Mansfield Township Board of Education adjourns to closed session to discuss:

- 1) Matters rendered confidential by Federal Law, State Law, or Court Rule
- 2) Pending Litigation
- 3) Personnel Matters
- 4) Matters of Attorney/Client Privilege
- 5) Confidential Student Matters

BE IT FURTHER RESOLVED, that the Mansfield Township Board of Education reserves the right to discuss such other matters rendered confidential by law should the need arise; and BE IT FURTHER RESOLVED, the minutes of this closed session be made public when the need for confidentiality no longer exists. Action may be taken.

- D. Reconvene: 7:35 p.m.

Board reconvenes into Public Session at 7:35 p.m.

President's Announcement: Adequate notice of this meeting in accordance with the Open Public Meeting Act has been given by posting one copy of a Notice of Meeting in the Mansfield Township Board of Education Office, by mailing copies to The Express-Times, Star-Ledger and to the Township clerk in Mansfield Township.

Welcome to the Mansfield Township BOE Meeting

Pledge of Allegiance - Ms. Quinn conducted the Pledge of Allegiance.

E. Communication - None

F. President's Report

The President addressed two items namely the flag stickers and the guidelines for what is discussed in the classroom. The BOE discussed the importance of taking the time consulting with the previous counsel and with the introduction of our new attorney, John Comegno, II, the legal advice is status quo for now. The state advisory opinion regarding protected class and lawsuit was discussed. There are currently four lawsuits directly related to the advisory opinion and position on the stickers. The BOE's stance is to keep the stickers up and watch to see what happens at the state level. Our eyes are open and this matter is a "hot topic" on both sides and we understand the importance. We want to do what is good for our students and staff. The other item is how the flags are addressed when brought up in the classroom. The BOE addressed with administration the need for guidelines for issues addressed in the classroom and the staff member's role within the school. There is a need for guidelines. The next "hot topic" came with the resignation of Dr. Giordano. The CSA position is the most important job to hire and we do not take it lightly. The BOE is looking at many options and looking at all possibilities regarding Dr. Giordano replacement. Dr. Giordano will be here through October; however, the community notice mentions the goal to have in place for the start of the school year. The BOE goal is to start the school year with a fresh face for the students and staff. This is not a quick process and we are taking the necessary time because of the importance.

G. Superintendent's Report

Dr. Giordano updated the BOE on the last day for the summer enrichment programs ESY and Summer Academy programs which ended Thursday, July 20, 2023. Bathroom project started today. There should be minimal disruption for staff and should be available by August 23. Dr. Giordano mentioned the need to discuss the public and staff community results at the August 17, 2023 BOE meeting.

H. Business Administrator's Report - Mr. DeAngelo provided an update on the 2022/2023 audit, negotiations, projected cost of healthcare, namely Chapter 44, Type II budget calendar, the 2023/2024 budget and S2 funding shortfall (\$188K), NJASBO Centennial/100 Year Celebration to Commitment Conference from June 5 to June 9, HWASBO cluster recognition for Hunterdon and Warren Business Administrator's, Jeanne Flynn and Theresa O'Brien, 90+ new Business administrators, COVID-19 planning, and thank you to Dr. Giordano.

I. Township Committee Update - Linda Watters scheduling a meeting regarding the Natural Gas Project.

J. Public Comment- Desiree Mora Dillion mentioned lawsuits about districts that took down the flags. What about the schools that did not take them down. Why was this done

and why not remove any sticker with full cleaning. Wait for an opinion and then decide what to do. Afraid to get sued over a hot line and Ms. Dillion mentioned that parents asked to put these up. Are we sending out permission slips to parents for the future? Focus on the basics, Math and Reading. Ms. Dillion said it is not right what you are doing. Ms. Dillion asked about the calendar of BOE meeting dates. Disservice for BOE members. There are people who want to come but cannot come. Ms. Mora Dillion hopes this is not being done on Township Meeting dates.

Mrs. Quinn made a motion to close the public session.

Mr. Comegno, II, Esq. discussed the issue that is important to staff and students. Draw specific attention to the specific statement and the BOE mindful of the school district staff and families. There could be statutory and stunning joint statements, it is consistent with NJ language from the New Jersey Department of Law and Safety and the New Jersey Department of Education. Mr. Comegno II, Esq. read the statement from the publication.

Mrs. Quinn addressed the process for the hiring of Dr. Giordano. Survey the community. I do not have all the answers but please email me because we want public feedback. We will get the messaging out there via blackboard, messenger, etc.

Mrs. Quinn discussed the BOE meeting date changes which were necessary for the attorney to research and ample time. We are hoping to keep with the existing BOE calendar.

K. Action Items - Consent Agenda

I. Approval of Board Minutes

Motion by Ms. Lorentson and second by Mr. Rodriguez to approve the minutes of the June 15, 2023 Regular and Executive Session Meeting.

MOTION:	Alison Lorentson	SECOND:	Joseph Rodriguez	
Name	Ayes	Nays	Abstain	Absent
Annamaria Laveve				X
Alison Lorentson	X			
Diane Margolin	X			
Krysti Mastrolacasa				X
Constance Quinn	X			
Joseph Rodriguez	X			
Jonathan Rood	X			
Linda Watters	X			
James J. Winand				X

II. Education and Policy - Diane Margolin

Motion by Mrs. Margolin and second by Mr. Rodriguez to approve and adopt motions II 1. through 5., as amended and described below:

MOTION:	Diane Margolin	SECOND:	Joseph Rodriguez	
Name	Ayes	Nays	Abstain	Absent
Annamaria Lalevee				X
Alison Lorentson	X			
Diane Margolin	X			
Krysti Mastrolacasa				X
Constance Quinn	X			
Joseph Rodriguez	X			
Jonathan Rood	X			
Linda Watters	X			
James J. Winand				X

1. Motion to approve the 2nd Reading of Policy Updates 230 from Strauss Esmay as listed:

- 0144 - Board Member Orientation and Training - Bylaw
- 2520 - Instructional Supplies - Policy & Regulation (M)
- 3217 - Use of Corporal Punishment - Policy
- 4217 - Use of Corporal Punishment - (NEW)
- 5305 - Health Services Personnel – Policy (M)
- 5308 - Student Health Records - Policy & Regulation (M)
- 5310 - Health Services - Policy & Regulation (M)
- 6112 - Reimbursement of Federal and Other Grant Expenditures - Policy (M)
- 6115.01 - Federal Awards/Funds Internal Controls – Allowability of Costs – Regulation (M) (NEW)
- 6115.04 - Federal Funds – Duplication of Benefits - Policy (M) (NEW)
- 6311 - Contracts for Goods or Services Funded by Federal Grants - Policy (M)
- 7440 - School District Security - Policy (M)
- 9100 - Public Relations - Policy (ABOLISHED)
- 9140 - Citizens Advisory Committees – Policy
- 9140 - Citizens Advisory Committees - Regulation (ABOLISHED)

2. Motion to approve the curriculum items for teachers and students to be paid by the General Fund

Wonders (K-5) (books): not to exceed \$5,500.00
 Foundations (PreK-2): not to exceed \$6,500.00
 6th grade (SS, no LA, Science): not to exceed \$3,500.00
 Nat Geo Consumables: \$3,000.00
 Misc.(Pre-K to 6): Not to exceed \$6,600.00

3. Motion to approve the initial custodial, student, staff supply orders in the amount of \$16,000.00 not to exceed \$32,000.00. To be paid by the General Fund.
4. Motion to approve the annual art supply order in the amount of \$3,200.00. To be paid by the General Fund.
5. Motion to ratify the submission of the 2023/2024 Road Forward Plan for the ESSER 2023/2024 grants, as recommended by the Superintendent. Grant guidelines require submission every six months.

III. Personnel - Linda Watters

MOTION:	Diane Margolin	SECOND:	Joseph Rodriguez	
Name	Ayes	Nays	Abstain	Absent
Annamaria Laveve				X
Alison Lorentson	X			
Diane Margolin	X			
Krysti Mastrolacasa				X
Constance Quinn	X			
Joseph Rodriguez	X			
Jonathan Rood	X			
Linda Watters	X			
James J. Winand				X

Motion by Mrs. Watters and second by Joseph Rodriguez to approve and adopt motions III 1. through 9, as amended and described below:

1. Motion to approve the resignation of Dr. Anthony Giordano
 Be it resolved, the Board hereby accepts Dr. Anthony Giordano's resignation, effective as soon as an interim or acting superintendent is engaged, and no later than October 28, 2023.

2. Motion to approve Megan Sliker, CST Confidential Secretary, not to exceed (12) days at daily sub rate of \$105.00, as recommended by the Superintendent. Ms. Watters asked for Mrs. Collins last day? Dr. Giordano addressed the question and mentioned Ms. Collins' last day is August 31, 2023.
3. Motion to approve Megan Sliker, CST Confidential Secretary, Salary \$44,000.00 and benefits, effective September 1, 2023, as recommended by the Superintendent.
4. Motion to approve the medical leave for SMID#94292653 from 8/23/2023 to 9/1/2023 Unpaid Medical Leave, Sick Days, 9/5/2023 to 9/25/2023, as recommended by the Superintendent.
5. Motion to approve the contractual movement for Kayte Snyder in the amount of \$2,000.00, as recommended by the Superintendent. Course work completed June 2023.
6. Motion to approve the sublist for 2023/2024 School Year, as recommended by the Superintendent.
7. Motion to approve the 2023/2024 annual NJASBO fees for Paul DeAngelo in the amount of \$1,226.66, as recommended by the Superintendent.
8. Motion to approve the 2023/2024 annual HWASBO fees for Paul DeAngelo in the amount of \$195.00, as recommended by the Superintendent.
9. Motion to approve the professional development days for Paul DeAngelo relating to HWASBO and NJASBO, as recommended by the Superintendent.

IV. Facilities/Finance - Joe Rodriguez

Motion by Mr. Rodriguez and second by Constance Quinn to approve and adopt motions III 1. through 14, as amended and described below:

MOTION:	Joseph Rodriguez	SECOND:	Constance Quinn	
Name	Ayes	Nays	Abstain	Absent
Annamaria Lavee				X
Alison Lorentson	X			
Diane Margolin	X			
Krysti Mastrolacasa				X

Constance Quinn	X			
Joseph Rodriguez	X			
Jonathan Rood	X			
Linda Watters	X			
James J. Winand				X

1. Motion to approve the AME, Inc. Service contract for maintenance in the amount of \$8,602.00 for all Education Services Commission of New Jersey Contract Building management Systems. Additional Service Work will be billed out at an hourly rate of \$140 Technician and \$140 Programmer. To be paid from the Maintenance Reserve Account. Same cost as 2022/2023.
2. Motion to approve the Airhandlers Mechanical Services, Inc. boiler contract for maintenance in the amount of \$2,860.00. Service Work will be billed out at an hourly rate of \$110. To be paid from the Maintenance Reserve Account. Same cost as 2022/2023.
3. Motion to approve the following ACMR contractors for the Toilet room project. Total amount \$12,350.00 payable from Capital Reserve:

RK Occupational & Environmental Analysis, Inc. \$3,450.00
BAKO \$8,900.00

4. Motion to ratify the annual quote from PaySchools for the invoice module for Student Activities, Before and Aftercare, and Food Service in the amount of \$2,091.00 and prorated.
5. Motion to approve the Monthly Payroll:

June 28, 2023 regular payroll in the amount of \$412,086.18
July 14, 2023 regular payroll in the amount of \$133,454.45
6. Motion to approve the June 15, 2023 to June 30, 2023 Bill Lists in the amount of \$607,889.73. July 1, 2023 to July 26, 2023 in the amount of \$870,470.70. Cafeteria check June 15, 2023 to June 30, 2023 in the amount of \$170,179.62 and July 1, 2023 to July 26, 2023 in the amount of \$438.85.
7. Motion to approve the June 2023 Budget Transfer Report:

Fund 10 - \$ 403,704.55
Fund 20 - \$ 353,704.55
Fund 60 - \$ 50,000.00

8. Motion to approve the reclassifications for the month of May 31, 2023 in the amount of \$7,534.01.
9. Motion to approve the reclassifications for the month of June 30, 2023 in the amount of \$403,704.55
10. Motion to approve the workshop and travel expenses for 2023/2024.
11. Ratify the Snyder Bus Company Summer Bus Run in the amount of \$10,168.80.
Previously BOE approved at the June 15, 2023 BOE as TBD, To Be Determined. ESY Transportation cost for 2022/2023 was \$12,255.00.
12. Motion to approve the WCCSS Bus Run for out of district placement, SID#2162915354, for ESY in the amount of \$7,858.40. July 3, 2023 through August 31, 2023.
13. Motion to approve the May 2023 Treasurer's Report and Board Secretary's Report in the amount of \$1,166,840.59.
14. Monthly Certification of Funds Roll Call Motion to certify that no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(b) for the month of June 30, 2023 that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

L. Public Comment- None

Constance Quinn made a motion to close the public session number two.

M. New Business- John Melitsky, Principal, mentioned the Kindergarten BBQ date.

N. Old Business - Alison Lorentson asked about an update on the staff and parents recommendation for the school calendar. Dr. Giordano said we did not do a survey this year for the school calendar. Alison Lorentson mentioned she was told the calendars would align. Diane Margolin mentioned she was on the committee and impossible to draw a hardline. Constance Quinn also pointed out the dates that do align.

Paul DeAngelo, Business Administrator, provided a brief update on facilities and construction namely, the staff toilet/facility lounge, the gym resurfacing and the additional backstops work and bleacher rollers, new traffic pattern in the am for the gym, the music room new rugs, the technology room is the next room to look at for the future, plus the three rod grants, ie: HVAC, 4th Grade Roof, and Generator. Generator is for full capacity to the public in the event of an emergency. Lastly, Paul DeAngelo thanked Joseph Rodriguez and the Facilities/Finance Committee for the discussion on the "Trees for Schools Grants" and five trees that need to be removed due to insurance issues. We submitted 80 + trees to reline the fence along Route 57 and the playgrounds. This is something to be celebrated upon approval of the grant. More to follow.

Future Board Meeting Dates:

Thursday, August 17, 2023

Wednesday, September 13, 2023

Thursday, October 12, 2023

Wednesday, November 15, 2023

Wednesday, December 20, 2023

Wednesday, January 3, 2024 - Reorganization

O. Second Executive Session

Motion by Mrs. Watters and seconded by Mrs. Quinn to go into Executive Session at 8:42 p.m. with full board consent to discuss personnel and legal matters. About an hour and half and no action will not be taken.

MOTION:	Linda Watters	SECOND:	Constance Quinn	
Name	Ayes	Nays	Abstain	Absent
Annamaria Lalevee				X
Alison Lorentson	X			
Diane Margolin	X			
Krysti Mastrolacasa				X
Constance Quinn	X			
Joseph Rodriguez	X			
Jonathan Rood	X			
Linda Watters	X			
James J. Winand				X

P. Reconvene 10:20 p.m.

Approval to Adjourn

Motion by Mr. Rodriguez and second by Mrs. Quinn to adjourn at 10:30 p.m. with full board consent.

MOTION:	Joseph Rodriguez	SECOND:	Constance Quinn	
Name	Ayes	Nays	Abstain	Absent
Annamaria Lalevee				X
Alison Lorentson	X			
Diane Margolin	X			

Krysti Mastrolacasa				X
Constance Quinn	X			
Joseph Rodriguez	X			
Jonathan Rood	X			
Linda Watters	X			
James J. Winand				X

Respectfully Submitted,

Mr. Paul DeAngelo
SBA/Board Secretary


Ms. Linda Watters
Vice-President