

**Mansfield Township Board of Education**

**September 13, 2023**

**7:00 p.m. - Executive Session**

**7:30 p.m. - Regular Meeting**

**Call to Order - Constance Quinn, President**

**Roll Call – Paul DeAngelo, Business Administrator/Board Secretary**

**Mansfield Township Board of Education:**

Annamaria Lalevee	Krysti Mastrolacasa	Jonathan Rood
Alison Lorentson	Constance Quinn	Linda Watters
Diane Margolin	Joseph Rodriguez	James J. Winand

**Executive Session - 7:00 p.m. (If Necessary)**

WHEREAS, the Open Public Meetings Act, N.J.S.A. 10:4-11, permits the board of education to meet in closed session to discuss certain matters.

BE IT THEREFORE RESOLVED, that the Mansfield Township Board of Education adjourns to closed session to discuss:

1. *Matters rendered confidential by Federal Law, State Law, or Court Rule*
2. *Pending Litigation*
3. *Personnel Matters*
4. *Matter of Attorney/Client Privilege*
5. *Confidential Student Matters*

BE IT FURTHER RESOLVED, that the Mansfield Township Board of Education reserves the right to discuss such other matters rendered confidential by law should the need arise; and BE IT

FURTHER RESOLVED, the minutes of this closed session be made public when the need for confidentiality no longer exists. Action may be taken.

Approval to go into Executive Session

MOTION:		SECOND:		
Name	Ayes	Nays	Abstain	Absent
Annamaria Lalevee				

Alison Lorentson				
Diane Margolin				
Krysti Mastrolacasa				
Constance Quinn				
Joseph Rodriguez				
Jonathan Rood				
Linda Watters				
James J. Winand				

Reconvene: \_\_\_\_\_

**President’s Announcement**

**Statement of Advance Notice**

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice and to attend the meeting of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the Act, The Mansfield Township Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted in the Mansfield Township Municipal Building and sent to the following newspapers: *The Express Times and Star Ledger*.

**Pledge of Allegiance - President, Constance Quinn**

**President’s Report - Constance Quinn**

- **Superintendent Search/Comegno Education Institute/John Comegno, Esq.**

**Interim Superintendent’s Report - Dr. Gary McCartney**

**Business Administrator’s Report - Paul DeAngelo**

**Communications and Petitions (If required)** – The Superintendent and members of the Board may acknowledge any communications and/or petitions received.

**Public Comment**

Public comments are invited on matters pertaining only to the agenda action items at this time. All participants shall be given three (3) minutes to speak and shall state their name, place of residence, and group affiliation, if appropriate. The Board uses the public comment period as an opportunity to listen to citizen concerns, but please be aware that not all issues brought to a board meeting will be resolved this evening; rather, the Board will, in appropriate cases, delegate the authority to investigate the matter to the Superintendent or his designee.

Please let the record reflect that the BOE does not endorse your comments nor will the BOE be held liable for comments you make about a staff member, or other person, which the staff member, or other person, may consider defamatory and/or libelous, as that individual retains all rights to pursue any legal remedies against you. The Board will hear all public comments and then close the public comment session and respond if appropriate.

**Consent Agenda - Recommended Action(s)**  
**Approval of Minutes and Reports - Annamaria Lalavee**

1. Motion to approve the open and closed session minutes of the August 17, 2023 regular meeting.
2. Motion to approve the HIB Report.
3. Motion to approve BOE Goals 2023-2024
  - a. Conduct Superintendent Search
  - b. Strategic Plan 2022-2027
    - Conduct Action Planning

MOTION:		SECOND:		
Name	Ayes	Nays	Abstain	Absent
Annamaria Laveve				
Alison Lorentson				
Diane Margolin				
Krysti Mastrolacasa				
Constance Quinn				
Joseph Rodriguez				
Jonathan Rood				
Linda Watters				
James J. Winand				

**Approval Agenda**  
**Chair - Diane Margolin**  
**Education/Policy Committee - Recommended Action(s)**

1. Motion to approve the out of district placement for SID#28-8219-001 attending Chapel Hill Academy for the 2023/2024 school year. Beginning September 5, 2023 Total

contract price \$74,160.00 plus Extraordinary Services \$37,800.00. Transportation costs are additional.

2. Motion to approve the attendance of SID#3430054628 and SID#2727677939 at Mansfield Township Elementary School for the 2023/2024 school year. Transportation provided by the district of residency, as recommended by the Superintendent.
3. Motion to introduce and conduct a First Reading of Policy 5512 - Harassment, Intimidation or Bully, which amends Article G to include Principal's Determination.

MOTION:		SECOND:		
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Diane Margolin				
Krysti Mastrolacasa				
Constance Quinn				
Joseph Rodriguez				
Jonathan Rood				
Linda Watters				
James J. Winand				

**Approval Agenda**

**Chair: Krysti Mastrolacasa**

**Personnel Committee - Recommended Action(s)**

1. Motion to approve the hiring of Katie Quinn, 6th Grade FMLA substitute teacher, as recommended by the Superintendent.
2. Motion to approve the hiring of Thomas Sylvester, as a Paraprofessional, for the 2023/2024 school year, as recommended by the Superintendent.
3. Motion to approve the FMLA request for SMID#38703716 from September 19, 2023 with an estimated Return Date of October 27, 2023. Unpaid leave will occur after the use of any time.
4. Motion to approve the addendum for Acrisure, LLC/Keyser (Human Resources) for the 2023/2024 School Year not to exceed \$34,800 to be paid from ESSERS, as recommended by the Superintendent.

5. Motion to approve the 2023/2024 workshop and travel expenses, as recommended by the Superintendent.
6. Motion to approve the 2023/2024 coursework, as recommended by the Superintendent.

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Joseph Rodriguez				
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Linda Watters				
James J. Winand				

**Township Liaison Agenda**

**Township Chair: Linda Watters and Jonathan Rood**

**Township Committee - Recommended Action(s):**

1. Update - Natural Gas Project

**Approval Agenda**

**Chair: James Winand**

**Facilities/Finance Committee - Recommended Action(s)**

1. Motion to approve Universal Preschool and Preschool Construction Grant.
2. Motion to approve the electrical change order #1 in the amount of \$3,717.26. Tufaro labor and materials \$3,379.32 and Venus Tile & Marble 10% O&H: \$337.94. Total change order # 1 - \$3,717.26.
3. Motion to approve the emergent repair of sewer line in PCR, Principal’s Conference Room/Prior Business Office, in the amount of \$12,525.00 to Iron Mountain Mechanical LLC. Insurance claim #23PR00126H.
4. Motion to approve the NJSIG Membership renewal and indemnity and Trust agreement for the 2023/2024 school year. NJSIG was approved at the June 2023 BOE; however, the resolution is for membership into NJSIG.

5. Approve the Small, Rural School Achievement Grant, (SRSA) and the 2022/2023 receivable in the amount of \$48,446.00 for facilities.
6. Motion to approve the 2nd year contract with e2e Exchange, Inc., Erate vendor, for Erate and FCC reimbursements for connectivity services for the 2023/2024 school year.
7. Motion to approve the 2022/2023 and 2023/2024 Erate ECF application for reimbursement in the amount of \$63,418.50. The ECF Applications defers the costs for communication services.
8. Motion to approve the 2023/2024 Erate Category 2 budget application for 2025/2026 in the amount of \$64,119.63. The Erate application will be for communication services impacting security.
9. Motion to approve the final activity report for the Climate Awareness Education grant in the amount of \$6,660.00.
10. Motion to approve the final encumbrance and liquidation of ESSERS II and ESSERS III grants.
11. Approve the unused and antiquated obsolete inventory as of 8/31/2023 as listed.
12. Motion to approve the Monthly Payroll:
 

August 31, 2023 regular payroll in the amount of \$47,463.73  
September 7, 2023 regular payroll in the amount of \$382,160.57
13. Motion to approve the August 18, 2023 to August 31, 2023 Bill Lists in the amount of \$386,968.21. September 1, 2023 to September 13, 2023 in the amount of \$454,132.29. Cafeteria check August 18, 2023 to August 31, 2023 in the amount of \$32,425.89 and September 1, 2023 to September 13, 2023 in the amount of \$216.95.
14. Motion to approve the necessary 2022/2023 budget transfers, reclassification, and journal entries for the 2022/2023 audit.
15. Motion to approve the July 2023 Board Secretary and Treasurer’s Report in the amount of \$714,370.60.
16. Motion to approve the Monthly Certification of Funds Roll Call Motion to certify that no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(b) for the month of August 31, 2023 that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

MOTION:		SECOND:		
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**Public Comment**

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**New Business** - Members of the Board may introduce any new item or topic of discussion for the Board to consider.

**Old Business** - Members of the Board may comment on any item or topic that was previously discussed by the Board.

**Future Board Meeting Dates:**

- Thursday, October 12, 2023
- Wednesday, November 15, 2023
- Wednesday, December 20, 2023
- Wednesday, January 3, 2024 - Reorganization

**Second Executive Session (If Necessary)**

MOTION:		SECOND:		
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Name	Ayes	Nays	Abstain	Absent
Annamaria Lalevee				
Alison Lorentson				
Diane Margolin				
Krysti Mastrolacasa				
Constance Quinn				
Joseph Rodriguez				
Jonathan Rood				
Linda Watters				
James J. Winand				

Reconvene: \_\_\_\_\_

**Joseph Rodriguez**

**Recommended Action** - Motion to adjourn the meeting.

Adjournment \_\_\_\_\_ p.m.

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