

MANSFIELD TOWNSHIP BOARD OF EDUCATION

Minutes

September 13, 2023

7:00 p.m. - Executive Session

7:30 p.m. - Regular Meeting

No Executive Session held at 7:00 p.m.

Call to Order - Constance Quinn, President

President's Announcement: Adequate notice of this meeting in accordance with the Open Public Meeting Act has been given by posting one copy of a Notice of Meeting in the Mansfield Township Board of Education Office, by mailing copies to The Express-Times, Star-Ledger and to the Township clerk in Mansfield Township.

Welcome to the Mansfield Township BOE Meeting

Pledge of Allegiance - Mrs. Quinn conducted the Pledge of Allegiance.

Communication - None

President's Report

The President introduced John Comegno, Esq., school attorney, who provided an in depth presentation on the Superintendent search process. Ms. Lalevee asked if four to six candidates were better for which Mr. Comegno agreed focusing on the strongest candidates was smart. Mrs. Margolin asked if the plan was setting themselves up on both ends. Mr. Comegno addressed the timing as important. Mrs. Watters asked the length of time for the search. Mr. Comegno answered, "6 to 7 weeks to profile." Mrs. Watters followed up with a question about new board members in January 2024. Mr. Comegno mentioned the BOE members sworn in January 2024 will be voting on the candidates appointment and contract. Mr. Rodriguez mentioned the new BOE candidates may find it beneficial to be a part of the conversation. Mrs. Quinn asked, and stated playing devil's advocate, in your professional opinion is the timing good. Mr. Comegno mentioned that the Spring would yield more candidates and it is simply a factor to consider. Mrs. Margolin mentioned the new BOE members can attend the process. Mr. Comegno asked Dr. McCartney if he had any input for which Dr. McCartney replied, "I shouldn't."

Mrs. Quinn mentioned the need for a Community Night both virtually and in person and a Special BOE meeting. Mrs. Quinn asked BOE members to provide their availability for October 10th and October 18, 2023 to start the Superintendent search.

Interim Superintendent's Report

Dr. McCartney discussed a recipe for student success namely three ingredients in equal parts. Happy, smiling students; highly supportive parental; and dedicated staff. We are off to a successful start because of this recipe. Presentations for the October 12, 2023 BOE meeting will be State Testing Results and Violence and Vandalism Reports (School Safety month) and in November the two guidance counselors and Dr. McCartney will be conducting HIB training.

Reminder: Tuesday, September 19th is Back to School Nite for PreK-2 at 7:00 p.m. and Wednesday, September 20th, Grades 3-6 at 7:00 p.m. Mrs. Quinn thanked Dr. McCartney for his detailed report.

Business Administrator's Report - Mr. DeAngelo thanked FEMA for their support during the pandemic which resulted in \$250K+ in reimbursement for PPE, staff, and fringes. Mr. DeAngelo provided the financial budgetary updates for July and August 2023.

Township Committee Update - Mrs. Watters mentioned the information was provided to the Mayor and we are awaiting a meeting with Elizabethtown Gas.

Public Comment- None

Mrs. Quinn made a motion to close the public comment number one.

Action Items - Consent Agenda

Approval of Board Minutes and Reports

Motion by Mrs. Lalevee and second by Mr. Rodrgiuez to approve and adopt motions 1., and 2 through 3., separately as amended and described below:

1. Motion by Ms. Lalevee and second by Mr. Rodrgiuez to approve the minutes of the August 17, 2023 Regular and Executive Session Meeting.

MOTION:	Annamaria Lalevee	SECOND:	Joseph Rodrgiuez	
Name	Ayes	Nays	Abstain	Absent
Annamaria Lalevee	X			
Alison Lorentson	X			
Diane Margolin	X			
Krysti Mastrolacasa				X
Constance Quinn	X			
Joseph Rodriguez	X			
Jonathan Rood	X			

Linda Watters	X			
James J. Winand	X			

Motion by Ms. Lalevee and second by Mr. Rodriguez to approve

2. Motion to approve the HIB Report.
3. Motion to approve BOE Goals 2023-2024
 - a. Conduct Superintendent Search
 - b. Strategic Plan 2022-2027
 - Conduct Action Planning

MOTION:	Annamaria Lalevee	SECOND:	Joseph Rodriguez	
Name	Ayes	Nays	Abstain	Absent
Annamaria Lalevee	X			
Alison Lorentson	X			
Diane Margolin	X			
Krysti Mastrolacasa				X
Constance Quinn	X			
Joseph Rodriguez	X			
Jonathan Rood	X			
Linda Watters	X			
James J. Winand	X			

I. Education and Policy - Diane Margolin

Mrs. Margolin mentioned the student placement(s) and the First Reading of Policy 5512 - Harassment, Intimidation or Bully, which amends Article G to include Principal's Determination. Mrs. Lorentson asked for additional information on motions 2. and 3. Mr. DeAngelo addressed motion 2. as homeless for which Mr. Melitsky and Mr. DeAngelo had previously met with the mother, grandmother, and student(s). Dr. McCartney provided an explanation on the transportation cost being charged to the district of residence due to McKinney-Vento. Mrs. Lorentson followed up about additional state funding for which Dr. McCartney replied, "no. Dr. McCartney addressed the question for motion 3 by stating that we need to honor the out of district IEP placement for the student from their previous district, but there will be further discussion with the family concerning coming to Mansfield.

Motion by Mrs. Margolin and second by Mr. Rodriguez to approve and adopt motions 1. through 3., as amended and described below:

1. Motion to approve the out of district placement for SID#28-8219-001 attending Chapel Hill Academy for the 2023/2024 school year. Beginning September 5, 2023 Total contract price \$74,160.00 plus Extraordinary Services \$37,800.00. Transportation costs are additional.
2. Motion to approve the attendance of SID#3430054628 and SID#2727677939 at Mansfield Township Elementary School for the 2023/2024 school year. Transportation provided by the district of residency, as recommended by the Superintendent.
3. Motion to introduce and conduct a First Reading of Policy 5512 - Harassment, Intimidation or Bully, which amends Article G to include Principal's Determination.

MOTION:	Diane Margolin	SECOND:	Joseph Rodriguez	
Name	Ayes	Nays	Abstain	Absent
Annamaria Lalevee	X			
Alison Lorentson	X			
Diane Margolin	X			
Krysti Mastrolacasa				X
Constance Quinn	X			
Joseph Rodriguez	X			
Jonathan Rood	X			
Linda Watters	X			
James J. Winand	X			

II. Personnel - Linda Watters

Motion by Mrs. Watters and second by Mr. Winand to approve and adopt motions 1. through 6., as amended and described below.

1. Motion to approve the hiring of Katie Quinn, 6th Grade FMLA substitute teacher, as recommended by the Superintendent.
2. Motion to approve the hiring of Thomas Sylvester, as a Paraprofessional, for the 2023/2024 school year, as recommended by the Superintendent.
3. Motion to approve the FMLA request for SMID#38703716 from September 19, 2023 with an estimated Return Date of October 27, 2023. Unpaid leave will occur after the use of any time.

4. Motion to approve the addendum for Acrisure, LLC/Keyser (Human Resources) for the 2023/2024 School Year not to exceed \$34,800 to be paid from ESSERS, as recommended by the Superintendent.
5. Motion to approve the 2023/2024 workshop and travel expenses, as recommended by the Superintendent.
6. Motion to approve the 2023/2024 coursework, as recommended by the Superintendent.

MOTION:	Linda Watters	SECOND:	James Winand	
Name	Ayes	Nays	Abstain	Absent
Annamaria Lavee	X			
Alison Lorentson	X			
Diane Margolin	X			
Krysti Mastrolacasa				X
Constance Quinn	X			
Joseph Rodriguez	X			
Jonathan Rood	X			
Linda Watters	X			
James J. Winand	X			

III. Facilities/Finance - James Winand

Motion by Mr. Winand and second by Mrs. Quinn to approve and adopt motions 2. through 16, as amended and described below. Motion 1 Universal Preschool and Preschool Construction Grant was not addressed by the BOE.

- ~~1. Motion to approve Universal Preschool and Preschool Construction Grant.~~
2. Motion to approve the electrical change order #1 in the amount of \$3,717.26. Tufaro labor and materials \$3,379.32 and Venus Tile & Marble 10% O&H: \$337.94. Total change order # 1 - \$3,717.26.
3. Motion to approve the emergent repair of sewer line in PCR, Principal's Conference Room/Prior Business Office, in the amount of \$12,525.00 to Iron Mountain Mechanical LLC. Insurance claim #23PR00126H.
4. Motion to approve the NJSIG Membership renewal and indemnity and Trust agreement for the 2023/2024 school year. NJSIG was approved at the June 2023 BOE; however, the resolution is for membership into NJSIG.

5. Approve the Small, Rural School Achievement Grant, (SRSA) and the 2022/2023 receivable in the amount of \$48,446.00 for facilities.
6. Motion to approve the 2nd year contract with e2e Exchange, Inc., Erate vendor, for Erate and FCC reimbursements for connectivity services for the 2023/2024 school year.
7. Motion to approve the 2022/2023 and 2023/2024 Erate ECF application for reimbursement in the amount of \$63,418.50. The ECF Applications defers the costs for communication services.
8. Motion to approve the 2023/2024 Erate Category 2 budget application for 2025/2026 in the amount of \$64,119.63. The Erate application will be for communication services impacting security.
9. Motion to approve the final activity report for the Climate Awareness Education grant in the amount of \$6,660.00.
10. Motion to approve the final encumbrance and liquidation of ESSERS II and ESSERS III grants.
11. Approve the unused and antiquated obsolete inventory as of 8/31/2023 as listed.
12. Motion to approve the Monthly Payroll:

August 31, 2023 regular payroll in the amount of \$47,463.73

September 7, 2023 regular payroll in the amount of \$382,160.57
13. Motion to approve the August 18, 2023 to August 31, 2023 Bill Lists in the amount of \$386,968.21. September 1, 2023 to September 13, 2023 in the amount of \$454,132.29. Cafeteria check August 18, 2023 to August 31, 2023 in the amount of \$32,425.89 and September 1, 2023 to September 13, 2023 in the amount of \$216.95.
14. Motion to approve the necessary 2022/2023 budget transfers, reclassification, and journal entries for the 2022/2023 audit.
15. Motion to approve the July 2023 Board Secretary and Treasurer's Report in the amount of \$714,370.60.
16. Motion to approve the Monthly Certification of Funds Roll Call Motion to certify that no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(b) for the month of August 31, 2023 that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

MOTION:	James Winand	SECOND:	Constance Quinn	
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Name	Ayes	Nays	Abstain	Absent
Annamaria Lalevee	X			
Alison Lorentson	X			
Diane Margolin	X			
Krysti Mastrolacasa				X
Constance Quinn	X			
Joseph Rodriguez	X			
Jonathan Rood	X			
Linda Watters	X			
James J. Winand	X			

Public Comment- Mr. Melitsky echoed Dr. McCartney's recipe regarding the start of school. Mr. Melitsky mentioned the "vibe" in the school is different and paliable. Great start to the school year.

Dr. McCartney and Mrs. Quinn both thanked Mr. Melitisky for his great comments. Mrs. Quinn stated "Happy is Good."

Mrs. Quinn made a motion to close the public comment number two.

New Business - None

Old Business - None

Mrs. Quinn went over the future meeting dates.

Future Board Meeting Dates:

Wednesday, September 13, 2023

Thursday, October 12, 2023

Wednesday, November 15, 2023

Wednesday, December 20, 2023

Wednesday, January 3, 2024 - Reorganization

Second Executive Session

On a motion by Mrs. Watters and seconded by Mrs. Lalevee, the BOE went into executive session at 8:24 p.m. for legal. Executive Session time for 5 minutes and no actionable items.

The BOE came out of executive session at 8:38 p.m.

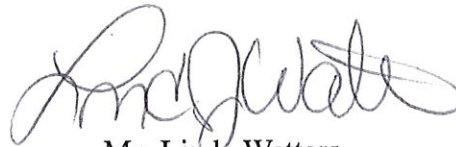
Approval to Adjourn

On a motion by Mr. Rodriguez and second by Ms. Watters adjourned at 8:38 p.m. with full board consent.

MOTION:	Joseph Rodriguez	SECOND:	Linda Watters	
Name	Ayes	Nays	Abstain	Absent
Annamaria Lalevee	X			
Alison Lorentson	X			
Diane Margolin	X			
Krysti Mastrolacasa				X
Constance Quinn	X			
Joseph Rodriguez	X			
Jonathan Rood	X			
Linda Watters	X			
James J. Winand	X			

Respectfully Submitted,

Mr. Paul DeAngelo
SBA/Board Secretary



Ms. Linda Watters
Vice-President