

# Swedesboro-Woolwich School District

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15 Fredrick Boulevard  
Woolwich Township, NJ 08085

REQUEST FOR PROPOSALS

TUTORING SERVICES

1-YEAR TERM

**SUBMISSION DATE:**

*Extended to Wednesday, January 10, 2024 at 12:00 PM*

School Business Administrator / Board Secretary  
Swedesboro-Woolwich School District  
15 Fredrick Boulevard  
Woolwich Township, NJ 08085

## Scope of Work

Swedesboro-Woolwich School District is interested in organizations that provide tutoring services which include the following considerations:

- Render tutoring services at scale in alignment with the principles of high impact tutoring (see Quality of Standards, below);
- Provide a minimum of two (2) to three (3) sessions per week for each student, with recommended maximum ratio of three (3) students to one (1) tutor;
- Prioritize grades three (3) and four (4) but allow for LEAs to express additional needs;
- Demonstrate immediate capacity to serve more than (insert projected tutoring enrollment numbers) students.
- Conduct criminal background history clearance consistent with N.J.S.A.18A:6-7.1 and N.J.A.C. 6A:9B-4.2 for all tutors;
- Ensure tutors receive training and leverage high-quality instructional materials for tutoring;
- Align tutor training to research-backed best practices, the New Jersey Student Learning Standards (NJSLS) within the specific content area, and grade level(s) of support; and
- Ensure a sufficient number of tutors are immediately available and those tutors meet eligibility requirements prior to service.

## Qualifications

To be eligible, an organization must, at a minimum, provide the following:

- A. A previous project plan of a similar scale and concept that demonstrates experience in delivering tutoring programs for large numbers of students (insert projected tutoring enrollment numbers). In addition, the project plan should confirm:
  1. proof of leadership and organizational skills, as well as strong project management and scheduling skills;
  2. experience with conducting and/or leading tutoring sessions in English language arts and math; and
  3. extensive working knowledge of assessment literacy and the ability to design instructional interventions in response to student data.
- B. Provide resumes/CVs and describe qualifications and experience of key leadership staff who will be involved in this project. In addition, attest that all tutoring staff:
  1. Are appropriately qualified and have been thoroughly vetted by the organization;
  2. Have obtained criminal background history clearance consistent with N.J.S.A.18A:6-7.1 and N.J.A.C. 6A:9B-4.2;
  3. Have completed 60 semester-hour credits from a nationally accredited college or university of all tutors. Please note that vendors who employ individuals with advanced coursework in education, mathematics or English language arts will be given preference; and
  4. Hold experience tutoring in Mathematics or English language arts with the targeted grade levels, at a minimum, grades three (3) and four (4).

## Additional Requirements for Organizations

- A. Vendors may be required to attend additional trainings pertaining, but not limited to, New Jersey Student Learning Standards in English Language Arts and Mathematics.
- B. Vendors shall be available and hold the technical capacity to lead and conduct tutoring sessions either in-person or virtually, during the regular business day and possibly before and/or after typical school hours.
- C. Vendors shall ensure that supervision practices of students during tutoring sessions are aligned with state and local policies.
- D. Vendors shall attest that their tutors have valid driver's licenses, proof of reliable transportation, proof of automobile insurance and proof must be immediately available for inspection if requested by the LEA.

## Quality of Standards

Several recent studies have evaluated high-impact practices that have been leveraged to remediate unfinished learning resulting from the pandemic. In 2020, EdResearch for Recovery developed a series of evidence briefs written by leading educational experts to inform pandemic recovery strategies, which included a brief on specific, peer-reviewed research-based practices that characterize principles of high-dosage tutoring. In 2021, the National Bureau of Economic Research released a working paper and meta-analysis of almost 100 recent studies of tutoring in literacy and mathematics. Together, these study findings (among many others), suggest that high-quality tutoring programs consistently produced large improvements in learning outcomes for students, with measurable gains greater than other academic interventions. Most notably, these studies synthesize and propose several common criteria that can be used by LEAs as they evaluate vendors to consider for tutoring support for students.

Key findings include the following:

- **Staffing:** Programs led by appropriately qualified teachers or paraprofessionals with pedagogical content knowledge are generally more effective than those that used nonprofessional/volunteer or parent tutors. However, it is important to note adequate training and ongoing support are essential for all tutoring programs to be effective, irrespective of the background of the tutor.
- **Curriculum:** Programs based on high-quality instructional materials (inclusive of formative assessments) tightly aligned with the adopted curriculum reinforces and supports classroom instruction. Tutors and teachers can have more focused conversations if tutoring and classroom curricula and assessments are tightly aligned.
- **Data:** Programs that use diagnostic assessments to tailor instruction for individual students (or small groups) are most effective. Regular use of data and ongoing assessments throughout the program lead to a more precise intervention and stronger outcomes.
- **Frequency:** Programs that are delivered in high dosage (three or more sessions per week) or intensive, week-long sessions yield the best outcomes. Lower frequency/dosage and less intense interventions do not yield the same positive effects on student growth.
- **Schedule:** Programs conducted during the school day tend to result in greater learning gains than those held after school or during the summer. Targeted support received closer to the time of aligned instruction is most beneficial for students.
- **Size:** Programs are most effective when serving only a few students at a time. While a one to one ratio is optimal, tutors may be able to effectively serve up to three or four students at once. Beyond four students, instruction becomes less personalized and requires higher tutor skill to maintain efficacy.
- **Consistency:** Programs that ensure students have a consistent tutor over time allow for positive tutor-student relationships to develop and will lead to tutors being most responsive to specific needs of the student. In addition, informed matching of tutors to students can help tutors adopt specific strategies that best serve students from diverse backgrounds and students with specific learning needs.

**Evaluation Criteria (5:34-4.2)**

(a) The following, as appropriate to individual circumstances, shall be used as criteria for evaluating requests for proposals (RFPs) under the competitive contracting process described in N.J.S.A. 40A:11-4.1 et seq. and 18A:18A-4.1 et seq. These criteria are not intended to be limiting or all-inclusive, and they may be adapted or supplemented in order to meet a contracting unit's individual needs as competitive contracting may dictate. No criteria shall unfairly or illegally discriminate or exclude otherwise capable vendors.

**Swedesboro-Woolwich School District  
Criteria for Selection of Tutoring Services as Funded by the NJ High-Impact Tutoring Grant  
November 20, 2023**

**Category 1: Educational Quality**

Criteria	Excellent (5)	Good (4)	Satisfactory (3)	Needs Improvement (2)	Unsatisfactory (1)
<b>1. Curriculum and Content</b>	The company provides a comprehensive, age-appropriate	The curriculum is appropriate but may lack depth or	The curriculum is basic and may not fully align with	The curriculum is limited and not aligned with standards.	The curriculum is insufficient, outdated, or entirely unrelated

	curriculum that aligns with national standards. Content is engaging, diverse, and promotes critical thinking skills.	diversity in some areas. Content engages students to a satisfactory extent.	standards. Content is somewhat engaging but lacks variety.	Content is not engaging for students.	to standards. Content is irrelevant and unengaging.
<b>2. Learning Resources</b>	The company offers a variety of multimedia resources (videos, interactive activities, etc.) that enhance the learning experience. Resources are well-designed and support diverse learning styles.	Learning resources are sufficient but may lack variety or show limited adaptability for different learning styles.	Resources are basic and may not fully support diverse learning styles. Limited adaptability is evident.	Resources are minimal and do not effectively support diverse learning styles.	The lack of learning resources significantly hinders the learning experience.
<b>3. Assessment and Feedback</b>	The company provides regular assessments that accurately measure student progress. Feedback is timely, constructive, and encourages further learning.	Assessments are regular but may lack some depth or specificity. Feedback is generally constructive but may lack specificity.	Assessments are infrequent or do not fully align with learning objectives. Feedback is minimal or not sufficiently constructive.	Assessments are inadequate, irrelevant, or poorly aligned with learning objectives. Feedback is absent or unhelpful.	The lack of assessments and feedback hampers student progress.

**Category 2: Technological Infrastructure**

Criteria	Needs				
	Excellent (5)	Good (4)	Satisfactory (3)	Improvement (2)	Unsatisfactory (1)
<b>1. Platform Stability</b>	The virtual tutoring platform is highly stable, with minimal downtime or technical issues.	The platform is generally stable but may experience occasional minor issues.	The platform is stable but may experience frequent or significant issues.	The platform is unstable, leading to regular disruptions in tutoring sessions.	The platform is consistently unreliable, hindering the learning experience.
<b>2. User-Friendly Interface</b>	The platform has an intuitive, user-friendly interface that is easy for both students and tutors to navigate.	The interface is generally user-friendly but may have some minor usability issues.	The interface is somewhat challenging to navigate, affecting the user experience.	The interface is difficult to use, leading to frustration for both students and tutors.	The interface is so cumbersome that it impedes effective use of the platform.
<b>3. Technical Support</b>	The company offers robust technical support, with quick response times and effective issue resolution.	Technical support is generally responsive but may have some delays in issue resolution.	Technical support is somewhat responsive, with occasional delays in issue resolution.	Technical support is slow to respond, and issue resolution is often unsatisfactory.	The lack of effective technical support significantly hinders the use of the platform.

**Category 3: Communication and Collaboration**

Criteria	Excellent (5)	Good (4)	Satisfactory (3)	Needs Improvement (2)	Unsatisfactory (1)
<p><b>1. Tutor-Student Interaction</b></p>	<p>Tutors actively engage with students, fostering a positive and supportive learning environment. Communication is clear, and tutors adapt to individual student needs.</p>	<p>Tutors generally engage with students but may need improvement in fostering a positive learning environment. Communication is generally clear.</p>	<p>Tutor-student interaction is somewhat limited, and communication may lack clarity.</p>	<p>Tutor-student interaction is minimal, hindering the development of a positive learning environment.</p>	<p>The lack of effective tutor-student interaction significantly impacts the quality of learning.</p>
<p><b>2. Parental Communication</b></p>	<p>The company maintains transparent and regular communication with parents, providing updates on student progress and addressing concerns promptly.</p>	<p>Communication with parents is regular but may lack some transparency or responsiveness.</p>	<p>Communication with parents is somewhat limited, and updates may be infrequent or not detailed.</p>	<p>Communication with parents is inadequate, and updates are rare or lack substance.</p>	<p>The lack of communication with parents hinders the overall learning support system.</p>

<p><b>3. Collaboration with School Staff</b></p>	<p>The company actively collaborates with school staff, aligning tutoring efforts with classroom goals and strategies.</p>	<p>Collaboration with school staff is generally good but may need improvement in aligning tutoring efforts with classroom goals.</p>	<p>Collaboration with school staff is somewhat limited, and there may be a lack of alignment with classroom goals.</p>	<p>Collaboration with school staff is inadequate, and there is minimal alignment with classroom goals.</p>	<p>The lack of collaboration with school staff hampers the overall effectiveness of the tutoring program.</p>
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**Category 4: Cost and Value**

Criteria	Excellent (5)	Good (4)	Satisfactory (3)	Needs Improvement (2)	Unsatisfactory (1)
<p><b>1. Cost Effectiveness</b></p>	<p>The cost of the virtual tutoring services is justified by the quality of education and support provided.</p>	<p>The cost is reasonable and generally justifiable, but there may be some areas where value could be improved.</p>	<p>The cost is somewhat high relative to the value provided, and adjustments may be needed.</p>	<p>The cost is not justified by the quality of education and support provided.</p>	<p>The cost is excessively high and clearly not justified by the value offered.</p>
<p><b>2. Additional Fees and Charges</b></p>	<p>The company is transparent about any additional fees or</p>	<p>There may be some transparency issues with additional fees,</p>	<p>Additional fees are not well-communicated, and some may be</p>	<p>The presence of undisclosed fees or charges significantly impacts the</p>	<p>The presence of undisclosed and excessive fees severely hampers the</p>

	charges, and they are reasonable and clearly justified.	or they may be slightly higher than expected.	considered excessive.	overall cost-effectiveness.	value of the tutoring services.
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**Appendix A: Proposal Elements**

The Proposal may include:

**I. Background questions:**

- a. Briefly describe your organization, in no more than 2-5 sentences.
- b. Are you applying as a consortium of multiple organizations working together? If yes, the questions below should be filled out for all organizations in the consortium.
- c. List organization’s website.
- d. Describe organization type (non-profit, for-profit, etc.)
- e. How long the organization has been tutoring students?
- f. How many students has the organization tutored in a typical year?
- g. How many tutors does the organization currently employ?
- i. How will the organization recruit and train its new and existing tutoring to support the New Jersey High Impact Tutoring program?
- j. Where in New Jersey does the organization currently operate?
- k. Will the tutoring be virtual, in-person, or both? In-person tutoring is preferred, but virtual vendors may apply as well.

**II. Capability, Capacity, and Qualifications of the Vendor:**

- a. Please describe evidence of your organization’s prior successes in tutor recruitment, training, and/or instructional materials for tutoring.
- b. Explain how the organization has provided programs that meet the high-impact tutoring criteria described in Appendix A.
- c. Describe any program evaluations that demonstrate a positive impact on student achievement. Concrete, specific, and quantitative metrics are strongly preferred over qualitative descriptions. Independent research studies demonstrating effectiveness are particularly valuable.
- d. Include 1-2 supporting artifacts that demonstrate your organization’s ability to effectively provide tutoring services to LEAs. You must include evidence of success for all the services for which you are applying.
- e. List all other state or local education agencies that you have partnered with in the past five years to provide similar services in a table similar to the one below. If any of those state or local education agencies terminated their contracts with your organization early, please explain.

LEA or SEA name	Years of contract	Services offered (recruitment, training, and/or instructional materials)	Brief Description	Terminated early? Yes/No (If yes, please explain)



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- g. Provide a statement of the approximate number of students and number of schools your organization can responsibly support, and how they would be served by your proposed team. Include the locations (specific New Jersey counties) that are able to be served by your organization.
- h. If working as a consortium of organizations, provide evidence of prior collaboration or existing MOUs between consortium entities.

**III. Work Plan:**

- a. Describe your team’s proposed approach for carrying out the objectives and requirements of tutoring services outlined above as clearly, specifically, and completely as possible.

**IV. Approach/Methodology:**

- a. Describe how your organization decided upon the approach outlined above. Explain how your organization’s approach to tutoring services is aligned to research-backed national best practices.
- b. Provide a statement of how many cohorts of schools and students your organization can responsibly support, and how they would be served by your proposed team.

**V. Cost Proposal:**

- a. Develop an overall budget. Include any breakouts by number of students served, hours of service, or cohort models that may be useful for LEAs to understand (e.g. costs per student for instruction of 3 x 45-minute periods per week for 10 weeks, etc.)
- b. Identify specific fixed and variable costs:
  - i. Hourly rate per instructor;
  - ii. Materials costs;
  - iii. Tutor management and support costs;
  - iv. LEA relationship management costs;
  - v. Reporting and analytic costs; and
  - vi. Operations costs, materials costs, etc.
- c. If there are price discounts for different usage levels (i.e. due to economies of scale), please describe them.

REQUEST FOR PROPOSAL CHECKLIST

\_\_\_\_\_ Hourly Rate Schedule

\_\_\_\_\_ Affirmative Action Compliance Notice Form (Attached Form).

\_\_\_\_\_ Mandatory Affirmative Action Language Form (Attached Form).

\_\_\_\_\_ New Jersey Business Registration Certificate.

\_\_\_\_\_ Non-Collusion Affidavit (Attached Form).

\_\_\_\_\_ Statement of Ownership Disclosure (Attached Form).

\_\_\_\_\_ Chapter 271 Political Contribution Disclosure Form (Attached Form).

\_\_\_\_\_ Disclosure of Investment Activities in Iran (Attached Form).

\_\_\_\_\_ W-9 (Attached Form).

\_\_\_\_\_ Proposal Form (Attached Form).

--- Certification of Non-Involvement in Prohibited Activities in  
Russia or Belarus

Pursuant to P.L. 2022, c. 3 (Attached Form).

\_\_\_\_\_ Form). Certification of Non-Debarment for Federal Government  
Contracts (Attached

Proposals that fail to provide all information requested may be rejected at the sole  
discretion of the Board of Education.

The, undersigned, Respondent acknowledges that it has read this Request for Proposal in  
its entirety, understands it, and agrees to be bound by its terms and conditions.

COMPANY: \_\_\_\_\_ SIGNATURE: \_\_\_\_\_

PRINTNAME: \_\_\_\_\_ TITLE: \_\_\_\_\_

DATE: \_\_\_\_\_

**EEO/AFFIRMATIVE ACTION COMPLIANCE NOTICE**  
**N.J.S.A.10:5-31 and N.J.A.C.17:27**

**GOODS, PROFESSIONAL SERVICE AND GENERAL SERVICE CONTRACTS**

All successful respondents are required to submit evidence of appropriate affirmative action compliance to the Township and Division of Public Contracts Equal Employment Opportunity Compliance. During a review. Division representatives will review the Township files to determine whether the affirmative action evidence has been submitted by the vendor/contractor. Specifically, each vendor/contractor shall submit to the Township, prior to execution of the contract, one of the following documents:

**Goods and General Service Vendors**

0. Letter of Federal Approval indicating that the vendor is under an existing federally approved or sanctioned affirmative action program. A copy of the approval letter is to be provided by the vendor to the Township and the Division. This approval letter is valid for one year from the date of issuance.

**Do you have a federally-approved or sanctioned EEO/AA program?** **\_Yes \_No**

**If yes, please submit a photo static copy of such approval.**

1. A Certificate of Employee Information Report (hereafter "Certificate"), issued in accordance with N.J.A.C. 17:27-1.1 et seq. The vendor must provide a copy of the Certificate to the Township as evidence of its compliance with the regulations. The Certificate represents the review and approval of the vendor's Employee Information Report, Form AA-302 by the Division. The period of validity of the Certificate is indicated on its face. Certificates must be renewed prior to their expiration date in order to remain valid.

**Do you have a State Certificate of Employee Information Report Approval? \_Yes \_No**

**If yes, please submit a photo static copy of such approval.**

2. The successful vendor shall complete an Initial Employee Report, Form AA-302 and submit it to the Division with \$150.00 Fee and forward a copy of the Form to the Township. Upon submission and review by the Division, this report shall constitute evidence of compliance with the regulations. Prior to execution of the contract, the EEO/AA evidence must be submitted.

The successful vendor may obtain the Affirmative Action Employee Information Report (AA302) on the Division website [www.state.nj.us/treasury/contract\\_compliance](http://www.state.nj.us/treasury/contract_compliance).

The successful vendor(s) must submit the AA302 Report to the Division of Public Contracts Equal Employment Opportunity Compliance, with a copy to Public Agency.

The undersigned vendor certifies that he/she is aware of the commitment to comply with the requirements of N.J.S.A. 10:5-31 and N.J.A.C. 17:27 and agrees to furnish the required forms of evidence.

The undersigned vendor further understands that his/her bid shall be rejected as non-responsive if said contractor fails to comply with the requirements of N.J.S.A. 10:5-31 and N.J.A.C. 17:27.

COMPANY: \_\_\_\_\_ SIGNATURE: \_\_\_\_\_  
PRINT NAME: \_\_\_\_\_ TITLE: \_\_\_\_\_  
DATE: \_\_\_\_\_

## EXHIBIT A

### P.L. 1995, c. 127 (N.J.A.C. 17:27) MANDATORY AFFIRMATIVE ACTION LANGUAGE

#### **GOODS, PROFESSIONAL SERVICES AND GENERAL SERVICE CONTRACTS**

During the performance of this contract, the contractor agrees as follows:

The contractor or subcontractor, where applicable, will not discriminate against any employee or applicant for employment because of age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation and gender identity or expression, disability, nationality or sex. Except with respect to affectional or sexual orientation and gender identity or expression, the contractor will take affirmative action to ensure that such applicants are recruited and employed, and that employees are treated during employment, without regard to their age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex. Such action shall include, but not be limited to the following: employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the Public Agency Compliance Officer setting forth provisions of this nondiscrimination clause.

The contractor or subcontractor, where applicable will, in all solicitations or advertisements for employees placed by or on behalf of the contractor, state that all qualified applicants will receive consideration for employment without regard to age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex.

The contractor or subcontractor, where applicable, will send to each labor union or representative of workers with which it has a collective bargaining agreement or other contract or understanding, a notice, to be provided by the agency contracting officer advising the labor union or workers' representative of the contractor's commitments under this act and shall post copies of the notice in conspicuous places available to employees and applicants for employment.

The contractor or subcontractor, where applicable, agrees to comply with any regulations promulgated by the Treasurer pursuant to N.J.S.A. 10:5-31 et seq., as amended and supplemented from time to time and the Americans with Disabilities Act.

The contractor or subcontractor agrees to attempt in good faith to employ minority and women workers consistent with the applicable county employment goals established in accordance with N.J.A.C. 17:37-5.2, or binding determination of the applicable county employment goals determined by the Division, pursuant to N.J.A.C. 17:27-5.2.

The contractor or subcontractor agrees to inform in writing its appropriate recruitment agencies in the area, including, but not limited to, employment agencies, placement bureaus, colleges, universities, labor unions, that it does not discriminate on the basis of age, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex, and that it will discontinue the use of any recruitment agency which engages in direct or indirect discriminatory practices.

The contractor or subcontractor agrees to revise any of its testing procedures, if necessarily, to assure that all personnel testing conforms with the principles of job-related testing, as established by the statutes and court decisions of the state of New Jersey and as established by applicable Federal law and applicable Federal court decisions.

In conforming with the applicable employment goals, the contractor or subcontractor agrees to review all procedures relating to transfer, upgrading, downgrading and lay-off to ensure that all such actions are taken without regard to age, creed, color, national origin, ancestry, marital status, affectional or sexual orientation gender identity or expression, disability, nationality or sex, consistent with the statutes and court decisions of the State of New Jersey, and applicable Federal law and applicable Federal court decisions.

The contractor and its subcontractors shall submit to the public agency, after notification of award but prior to execution of a goods and services contract, one of the following three documents:

Letter of Federal Affirmative Action Plan Approval  
Certificate of Employee Information Report  
Employee Information Report Form AA-302

The contractor and its subcontractor shall furnish such reports or other documents to the Division of Contract Compliance & EEO as may be requested by the division from time to time in order to carry out the purposes of these regulations, and public agencies shall furnish such information as may be requested by the Division of Contract Compliance & EEO for conducting a compliance investigation pursuant to Subchapter 10 of the Administrative Code at N.J.A.C. 17:27.

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Signature of Respondent

SWEDESBORO-WOOLWICH SCHOOL DISTRICT

**C.271 POLITICAL CONTRIBUTION DISCLOSURE FORM**

Required Pursuant to N.J.S.A. 19:44A-20.26

**This form or its permitted facsimile must be submitted to the local unit  
no later than 10 days prior to the award of the contract.**

**Part I - Vendor Information**

Vendor Name:

Address:

City:

State:

Zip:

The undersigned being authorized to certify, hereby certifies that the submission provided herein represents compliance with the provisions of N.J.S.A. 19:44A-20.26 and as represented by the Instructions accompanying this form.

Signature

Printed Name

Title

**Part II - Contribution Disclosure**

Disclosure requirement: Pursuant to N.J.S.A. 19:44A-20.26 this disclosure must include all reportable political contributions (more than \$300 per election cycle) over the 12 months prior to submission to the committees of the overnment entities listed on the fonn rovided b the local unit.

Check here if disclosure is provided in electronic form.

Contributor Name	Recipient Name	Date	Dollar Amount

Check here if the information is continued on subsequent page(s)





**List of Agencies with Elected Officials Required for Political Contribution Disclosure**

**N.J.S.A. 19:44A-20.26**

**County Name: Gloucester**

State: Governor, and Legislative Leadership Committees Legislative  
District #: 3, 4, & 5

State Senator and two members of the General Assembly per district.

County:

Freeholders                      County Clerk                      Sheriff                      Surrogate

Municipalities (Mayor and members of governing body, regardless of title):

Clayton Borough	Deptford Township	Logan Township	Mantua Township	Swedesboro Borough
East Swedesboro-Woolwich School District	Elk Township	Monroe Township	National Park Borough	Washington Township
Franklin Township	Glassboro Borough	Paulsboro Borough	Pitman Borough	Wenonah Borough
Swedesboro-Woolwich School District		South Harrison Township		West Deptford Township
Harrison Township				Westville Borough
				Woodbury City
				Woodbury Heights Borough
				Woolwich Township

Boards of Education (Members of the Board):

Clayton Borough	Clearview Regional	Swedesboro-Woolwich School District	Pitman Borough
Delsea Regional High	Deptford Township	Harrison Township	South Harris
East Swedesboro-Woolwich School District	Elk Township	Logan Township	Monroe Township
Franklin Township	Gateway Regional	National Park Borough	Newfield Borough
		Paulsboro Borough	

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Woodbury Heights Borough

**Fire Districts (Board of Fire Commissioners):**

Deptford Township Fire District No. 1 Franklin Township Fire  
District No. 1 Franklin Township Fire District No. 2 Franklin  
Township Fire District No. 3 Franklin Township Fire District No.  
4

Franklin Township Fire District  
No. 5 Hanison Township Fire  
District No. 1 Washington  
Township Fire Distict No. 1  
Westville Borough Fire District  
No. 1

**NON-COLLUSION AFFIDAVIT**

State of \_\_\_\_\_

County of \_\_\_\_\_

ss:

I, \_\_\_\_\_ (name of affiant) residing in \_\_\_\_\_ (name of municipality)

in the County of \_\_\_\_\_ and State of \_\_\_\_\_ of full age, being duly sworn according to law on my oath depose and say that:

I am \_\_\_\_\_ (title or position) of the firm of \_\_\_\_\_ (name of firm)

\_\_\_\_\_ the bidder making this Proposal for the bid entitled \_\_\_\_\_, and that I executed the said proposal with (title of project)

full authority to do so that said bidder has not, directly or indirectly entered into any agreement, participated in any collusion, or otherwise taken any action in restraint of free, competitive bidding in connection with the above named project; and that all statements contained in said proposal and in this affidavit are true and correct, and made with full knowledge that Swedesboro-Woolwich School District Board of Education relies upon the truth of the statements contained in said Proposal and in the statements contained in this affidavit in awarding the contract for the said project.

I warrant that no requirement or commitment was made in reference to any persons, or elected official and that no undisclosed benefits of any kind were promised to anyone connected with the Project.

I further warrant that no person or selling agency has been employed or retained to solicit or secure such contract upon an agreement or understanding for a commission, percentage, brokerage, or contingent fee, except bona fide employees or bona fide established commercial or selling agencies maintained by

\_\_\_\_\_  
(Name of Contractor)

I further warrant and represent that I have never been convicted or acknowledge, nor admitted to any payment of kickbacks or unlawful gifts for which conduct deems me disqualified from bidding.

I also understand that the above disqualification does not apply to any vendor who cooperates with the prosecution and gives supporting testimony on behalf of the prosecution in the course of a judicial inquiry.

Subscribed and sworn to before me this day \_\_\_\_\_

\_\_\_\_\_  
(Print name of affiant under  
signature)

\_\_\_\_\_  
Notary public of

My Commission expires\_\_\_\_ (Seal)

**STATEMENT OF OWNERSHIP DISCLOSURE N.J.S.A. 52:25-24.2**  
**(P.L. 1977, c.33, as amended by P.L. 2016, c.43)**

**This statement shall be completed, certified to, and included with all bid and proposal submissions. Failure to submit the required information is cause for automatic rejection of the bid or proposal.**

**Name of Organization:** \_\_\_\_\_

**Organization Address:** \_\_\_\_\_

**Part I Check the box that represents the type of business organization:**

Sole Proprietorship (skip Parts II and III, execute certification in Part IV)

Non-Profit Corporation (skip Parts II and III, execute certification in Part IV)

For-Profit Corporation (any type)  Limited Liability Company (LLC)

Partnership  Limited Partnership  Limited Liability Partnership (LLP)

Other (be specific): \_\_\_\_\_

**Part II**

The list below contains the names and addresses of all stockholders in the corporation who own 10 percent or more of its stock, of any class, or of all individual partners in the partnership who own a 10 percent or greater interest therein, or of all members in the limited liability company who own a 10 percent or greater interest therein, as the case may be.  
**(COMPLETE THE LIST BELOW IN THIS SECTION)**

OR

No one stockholder in the corporation owns 10 percent or more of its stock, of any class, or no individual partner in the partnership owns a 10 percent or greater interest therein, or no member in the limited liability company owns a 10 percent or greater interest therein, as the case may be. **(SKIP TO PART IV)**

(Please attach additional sheets if more space is needed):

Name of Individual or Business Entity	Home Address (for Individuals) or Business Address

**Part III DISCLOSURE OF 10% OR GREATER OWNERSHIP IN THE STOCKHOLDERS, PARTNERS OR LLC MEMBERS LISTED IN PART II**

If a bidder has a direct or indirect parent entity which is publicly traded, and any person holds a 10 percent or greater beneficial interest in the publicly traded parent entity as of the last annual federal Security and Exchange Commission (SEC) or foreign equivalent filing, ownership disclosure can be met by providing links to the website(s) containing the last annual filing(s) with the federal Securities and Exchange Commission (or foreign equivalent) that contain the name and address of each person holding a 10% or greater beneficial interest in the publicly traded parent entity, along with the relevant page numbers of the filing(s) that contain the information on each such person. **Attach additional sheets if more space is needed.**

Website (URL) containin! the last annual SEC (or forei2n equivalent) filin!	Pa2e #'s

**Please list** the names and addresses of each stockholder, partner or member owning a 10 percent or greater interest in any corresponding corporation, partnership and/or limited liability company (LLC) listed in Part II **other than for any publicly traded parent entities referenced above.** The disclosure shall be continued until names and addresses of every noncorporate stockholder, and individual partner, and member exceeding the 10 percent ownership criteria established pursuant to N.J.S.A. 52:25-24.2 has been listed. **Attach additional sheets if more space is needed.**

Stockholder/Partner/Member and Corresponding Entity Listed in Part II	Home Address (for Individuals) or Business Address

**Part IV Certification**

I, being duly sworn upon my oath, hereby represent that the foregoing information and any attachments thereto to the best of my knowledge are true and complete. I acknowledge: that I am authorized to execute this certification on behalf of the bidder/proposer; that the Swedesboro-Woolwich School District Board of Education is relying on the information contained herein and that I am under a continuing obligation from the date of this certification through the completion of any contracts with Swedesboro-Woolwich School District Board of Education to notify the Swedesboro-Woolwich School District Board of Education in writing of any changes to the information contained herein; that I am aware that it is a criminal offense to make a false statement or misrepresentation in this certification, and if I do so, I am subject to criminal prosecution under the law and that it will constitute a material breach of my agreement(s) with the, permitting the Swedesboro-Woolwich School District Board of Education to declare any contract(s) resulting from this certification void and unenforceable.

Full Name (Print): Signature:

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STATE OF NEW JERSEY -- DIVISION OF PURCHASE AND PROPERTY DISCLOSURE OF  
INVESTMENT ACTIVITIES IN IRAN

Quote Number: Swedesboro-Woolwich School District Board of Education Bidder/Offeror: \_\_\_\_\_

**PART 1: CERTIFICATION**

**BIDDERS MUST COMPLETE PART 1 BY CHECKING EITHER BOX.**

**FAILURE TO CHECK EITHER BOX WILL RENDER THE PROPOSAL NON-RESPONSIVE.**

Pursuant to Public Law 2012, c. 25, any person or entity that submits a bid or proposal or otherwise proposes to enter into or renew a contract must complete the certification below to attest, under penalty of perjury, that neither the person or entity, nor any of its parents, subsidiaries, or affiliates, is identified on the Department of Treasury's Chapter 25 list as a person or entity engaging in investment activities in Iran. The Chapter 25 list is found on the Division's website at <http://www.state.nj.us/treasury/purchase/pdf/Chapter25List.pdf>. Bidders **must** review this list prior to completing the below certification. **Failure to complete the certification will render a bidder's proposal non-responsive.** If the Director finds a person or entity to be in violation of law, s/he shall take action as may be appropriate and provided by law, rule or contract, including but not limited to, imposing sanctions, seeking compliance, recovering damages, declaring the party in default and seeking debarment or suspension of the party.

**PLEASE CHECK EITHER BOX:**

**D** I certify, pursuant to Public Law 2012, c. 25, that neither the person/entity listed above nor any of the entity's parents, subsidiaries, or affiliates is listed on the N.J. Department of the Treasury's list of entities determined to be engaged in prohibited activities in Iran pursuant to P.L. 2012, c. 25 ("Chapter 25 List"). I further certify that I am the person listed above, or I am an officer or representative of the entity listed above and am authorized to make this certification on its behalf. I **will skip Part 2 and sign and complete the Certification below.**

**OR**

**D** I am unable to certify as above because I or the bidding entity and/or one or more of its parents, subsidiaries, or affiliates is listed on the Department's Chapter 25 list. I will provide a detailed, accurate and precise description of the activities in Part 2 below and sign and complete the Certification below. Failure to provide such will result in the proposal being rendered as non-responsive and appropriate penalties, fines and/or sanctions will be assessed as provided by law.

**Part 2**

**PLEASE PROVIDE FURTHER INFORMATION RELATED TO INVESTMENT ACTIVITIES IN IRAN**

You must provide a detailed, accurate, and precise description of the activities of the bidding person/entity, or one of its parents, subsidiaries, or affiliates, engaging in the investment activities in Iran outlined above by completing the boxes below.

PROVIDE INFORMATION RELATIVE TO THE ABOVE QUESTIONS. PLEASE PROVIDE THOROUGH ANSWERS TO EACH QUESTION. IF YOU NEED TO MAKE ADDITIONAL ENTRIES, USE ADDITIONAL PAGES

Name: \_\_\_\_\_ Relationship to Bidder/Vendor: \_\_\_\_\_

Description of Activities: \_\_\_\_\_

Duration of Engagement: \_\_\_\_\_ Anticipated Cessation Date \_\_\_\_\_

Bidder/Vendor \_\_\_\_\_

Contact Name: \_\_\_\_\_ Contact Phone Number: \_\_\_\_\_



**Certification:** I, being duly sworn upon my oath, hereby represent and state that the foregoing information and any attachments thereto to the best of my knowledge are true and complete. I attest that I am authorized to execute this certification on behalf of the below-referenced person or entity. I acknowledge that the Swedesboro-Woolwich School District Board of Education is relying on the information contained herein and thereby acknowledge that I am under a continuing obligation from the date of this certification through the completion of contracts with the Board to notify the Board in writing of any changes to the answers of information contained herein. I acknowledge that I am aware that it is a criminal offense to make a false statement or misrepresentation in this certification, and if I do so, I recognize that I am subject to criminal prosecution under the law and that it will also constitute a material breach of my agreements(s) with the Swedesboro-Woolwich School District Board of Education and that the Board at its option may declare any contract(s) resulting from this certification void and unenforceable.

Full Name (Print): \_\_\_\_\_ Title: \_\_\_\_\_

Signature: \_\_\_\_\_

Bidder/Vendor: \_\_\_\_\_

\_\_\_\_\_ Date: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

## Request for Taxpayer Identification Number and Certification

**Give Form to the  
requester. Do not  
send to the IRS.**

▶ Go to [www.irs.gov/FormW9](http://www.irs.gov/FormW9) for instructions and the latest information.

Print or type. See Specific Instructions on page 3.	1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.	
	2 Business name/disregarded entity name, if different from above	
	3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only <b>one</b> of the following seven boxes.	4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):
	<input type="checkbox"/> Individual/sole proprietor or single-member LLC <input type="checkbox"/> C Corporation <input type="checkbox"/> S Corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Trust/estate	Exempt payee code (if any) _____
	<input type="checkbox"/> Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ▶ _____ <b>Note:</b> Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is <b>not</b> disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner.	Exemption from FATCA reporting code (if any) _____
	<input type="checkbox"/> Other (see instructions) ▶ _____	(Applies to accounts maintained outside the U.S.)
	5 Address (number, street, and apt. or suite no.) See instructions.	Requester's name and address (optional)
6 City, state, and ZIP code		
7 List account number(s) here (optional)		

### Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

**Note:** If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number									

or

Employer identification number									

### Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
3. I am a U.S. citizen or other U.S. person (defined below); and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

**Certification instructions.** You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

<b>Sign Here</b>	Signature of U.S. person ▶	Date ▶
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## General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

**Future developments.** For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to [www.irs.gov/FormW9](http://www.irs.gov/FormW9).

### Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (interest earned or paid)

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

*If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, later.*

**Proposal Form**

**To Perform Professional Engineering Services**

The undersigned agrees to provide professional engineering services to the Swedesboro-Woolwich School District Board of Education in accordance with the Request for Proposal and any amendments or clarifications and accepts the terms therefore as a binding contractual obligation if the following proposal is accepted.

Name of Firm: \_\_\_\_\_

Address of Firm: \_\_\_\_\_

Telephone Number: \_\_\_\_\_

Fax Number: \_\_\_\_\_

Email Address: \_\_\_\_\_

Signature \_\_\_\_\_

Printed Name and Title \_\_\_\_\_



**CERTIFICATION OF NON-INVOLVEMENT IN PROHIBITED ACTIVITIES IN  
RUSSIA OR BELARUS PURSUANT TO P.L.2022, c.3**

**CONTRACT/ BID SOLICITATION TITLE** Swedesboro-Woolwich School District

**CONTRACT/ BID SOLICITATION No.** RFP for Professional Engineering Services

**CHECK THE APPROPRIATE BOX**

I, the undersigned, am authorized by the person or entity seeking to enter into or renew the contract identified above, to certify that the Vendor/Bidder is not engaged in prohibited activities in Russia or Belarus as such term is defined in P.L.2022, c.3.<sup>1</sup> section 1.e. except as permitted by federal law.

I understand that if this statement is willfully false. I may be subject to penalty. as set forth in P.L.2022. c.3, section 1.d.

**OR**

I, the undersigned am unable to certify above because the person or entity seeking to enter into or renew the contract identified above. or one of its parents. subsidiaries. or affiliates may have engaged in prohibited activities in Russia or Belarus. A detailed. accurate and precise description of the activities is provided below.

Failure to provide such description will result in the Quote being rendered as non-responsive, and the Department/Division will not be permitted to contract with such person or entity. and if a Quote is accepted or contract is entered into without delivery of the certification. appropriate penalties. fines and/or sanctions will be assessed as provided by law.

**Description of Prohibited Activity**

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*Attach Additional Sheets ff Necessary.*

If you certify that the bidder is engaged in activities prohibited by P.L. 2022. c. 3. the bidder shall have 90 days to cease engaging in any prohibited activities and on or before the 90<sup>th</sup> day after this certification, shall provide an updated certification. If the bidder does not provide the updated certification or at that time cannot certify on behalf of the entity that it is not engaged in prohibited activities. the State shall not award the business entity any contracts. renew any contracts. and shall be required to terminate any contract(s) the business entity holds with the State that were issued on or after the effective date of P.L. 2022. c. 3.

Signature of Authorized Representative      Date Print Name and Title of Authorized Representative

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Vendor Name

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<sup>1</sup> Engaged in prohibited activities in Russia or Belarus" means (1) companies in which the Government of Russia or Belarus has any direct equity share; (1) having any business operations commencing after the effective date of this act that involve contracts with or the provision of goods or services to the Government of Russia or Belarus; (3) being headquartered in Russia or having its principal place of business in Russia or Belarus, or (4) supporting, assisting or facilitating the Government of Russia or Belarus in their campaigns to invade the sovereign country of Ukraine, either through in kind support or for profit.

**SWEDESBORO-WOOLWICH SCHOOL DISTRICT**  
**15 FREDRICK BLVD.**  
**WOOLWICH TOWNSHIP, NJ 08085**

**CERTIFICATION OF NON-DEBARMENT**  
**FOR FEDERAL GOVERNMENT CONTRACTS**

N.J.S.A. 52:32-44.1 (P.L. 2019, c.406)

**Public Work Contracts**

Request for Proposal – Tutoring Services

This certification shall be completed, certified to, and submitted to the contracting unit **prior to contract award**, except for emergency contracts where submission is required prior to payment.

<b>PART I: VENDOR INFORMATION</b>	
Individual or Organization Name	
Address of Individual or Organization	
DUNS Code (if applicable)	
CAGE Code (if applicable)	
<b>Check the box that represents the type of business organization:</b>	

- Sole Proprietorship (skip Parts III and IV)
- Non-Profit Corporation (skip Parts III and IV)
- For-Profit Corporation (any type)
- Limited Liability Company (LLC)
- Partnership
- Limited Partnership



Limited Liability Partnership (LLP)

Other (be specific): \_\_\_\_\_

### Certification of Non-Debarment

#### **PART II – CERTIFICATION OF NON-DEBARMENT: Individual or Organization**




I hereby certify that the **individual or organization listed above in Part I** is not debarred by the federal government from contracting with a federal agency. I further acknowledge: that I am authorized to execute this certification on behalf of the above-named organization; that the **ANYTOWN BOARD OF EDUCATION** is relying on the information contained herein and that I am under a continuing obligation from the date of this certification through the date of contract award by **ANYTOWN BOARD OF EDUCATION** to notify the **ANYTOWN BOARD OF EDUCATION** in writing of any changes to the information contained herein; that I am aware that it is a criminal offense to make a false statement or misrepresentation in this certification, and if I do so, I am subject to criminal prosecution under the law and that it will constitute a material breach of my agreement(s) with the **ANYTOWN BOARD OF EDUCATION**, permitting the **ANYTOWN BOARD OF EDUCATION** to declare any contract(s) resulting from this certification void and unenforceable.

Full Name (Print):		Title:	
Signature:		Date:	

#### **PART III – CERTIFICATION OF NON-DEBARMENT: Individual or Entity Owning Greater than 50 Percent of Organization**



##### **Section A** (Check the Box that applies)

	Below is the name and address of the stockholder in the corporation who owns more than 50 percent of its voting stock, or of the partner in the partnership who owns more than 50 percent interest therein, or of the member of the limited liability company owning more than 50 percent interest therein, as the case may be.
<b>Name of Individual or Organization</b>	
<b>Home Address (for Individual) or Business Address</b>	

<b>OR</b>	
	No one stockholder in the corporation owns more than 50 percent of its voting stock, or no partner in the partnership owns more than 50 percent interest therein, or no member in the limited liability company owns more than 50 percent interest therein, as the case may be.
<b>Section B (Skip if no Business entity is listed in Section A above)</b>	
	Below is the name and address of the stockholder in the corporation who owns more than 50 percent of the voting stock of the organization's parent entity, or of the partner in the partnership who owns more than 50 percent interest in the organization's parent entity, or of the member of the limited liability company owning more than 50 percent interest in organization's parent entity, as the case may be.
<b>Stockholder/Partner/Member Owning Greater Than 50 Percent of Parent Entity</b>	
<b>Home Address (for Individual) or Business Address</b>	
<b>OR</b>	
	No one stockholder in the parent entity corporation owns more than 50 percent of its voting stock, no partner in the parent entity partnership owns more than 50 percent interest therein, or no member in the parent entity limited liability company owns more than 50 percent interest therein, as the case may be.
<b>Section C – Part III Certification</b>	
<p>I hereby certify that no individual or organization that is debarred by the federal government from contracting with a federal agency owns greater than 50 percent of the <b>Organization listed above in Part I</b> or, if applicable, owns greater than 50 percent of a parent entity of <b>Swedesboro-Woolwich School District</b>. I further acknowledge: that I am authorized to execute this certification on behalf of the above-named organization; that the <b>Swedesboro-Woolwich School District</b> is relying on the information contained herein and that I am under a continuing obligation from the date of this certification through the date of contract award <b>Swedesboro-Woolwich School District</b> to notify the <b>Swedesboro-Woolwich School District</b> in writing of any changes to the information contained herein; that I am aware that it is a criminal offense to make a false statement or misrepresentation in this certification, and if I do so, I am subject to criminal prosecution under the law and that it will constitute a material breach of my agreement(s) with the <b>Swedesboro-Woolwich School District</b>,</p>	



permitting the **Swedesboro-Woolwich School District** to declare any contract(s) resulting from this certification void and unenforceable.

Full Name (Print):		Title:	
Signature:		Date:	

<b>Part IV – CERTIFICATION OF Non-Debarment: Contractor – Controlled Entities</b>	
<b>Section A</b>	
	Below is the name and address of the corporation(s) in which the <b>Organization listed in Part I</b> owns more than 50 percent of voting stock, or of the partnership(s) in which the <b>Organization listed in Part I</b> owns more than 50 percent interest therein, or of the limited liability company or companies in which the <b>Organization listed above in Part I</b> owns more than 50 percent interest therein, as the case may be.
Name of Business Entity	Business Address
**Add additional sheets if necessary**	
OR	
	The <b>Organization listed above in Part I</b> does not own greater than 50 percent of the voting stock in any corporation and does not own greater than 50 percent interest in any partnership or any limited liability company.

**Section B** (skip if no business entities are listed in Section A of Part IV)



	Below are the names and addresses of any entities in which an entity listed in Part III A owns greater than 50 percent of the voting stock (corporation) or owns greater than 50 percent interest (partnership or limited liability company).		
<b>Name of Business Entity Controlled by Entity Listed in Section A of Part IV</b>	<b>Business Address</b>		
**Add additional Sheets if necessary**			
<b>OR</b>			
	No entity listed in Part III A owns greater than 50 percent of the voting stock in any corporation or owns greater than 50 percent interest in any partnership or limited liability company.		
<b>Section C – Part IV Certification of Non-Debarment</b>			
<p>I hereby certify that the <b>Organization listed above in Part I</b> does not own greater than 50 percent of any entity that that is debarred by the federal government from contracting with a federal agency and, if applicable, does not own greater than 50 percent of any entity that in turns owns greater than 50 percent of any entity debarred by the federal government from contracting with a federal agency. I further acknowledge: that I am authorized to execute this certification on behalf of the above-named organization; that the <b>Swedesboro-Woolwich School District</b> is relying on the information contained herein and that I am under a continuing obligation from the date of this certification through the date of contract award by <b>Swedesboro-Woolwich School District</b> to notify the <b>Swedesboro-Woolwich School District</b> in writing of any changes to the information contained herein; that I am aware that it is a criminal offense to make a false statement or misrepresentation in this certification, and if I do so, I am subject to criminal prosecution under the law and that it will constitute a material breach of my agreement(s) with the <b>Swedesboro-Woolwich School District</b>, permitting the <b>Swedesboro-Woolwich School District</b> to declare any contract(s) resulting from this certification void and unenforceable.</p>			
Full Name (Print):		Title:	
Signature:		Date:	