

**Calvert County Public Schools**  
**Special Education Citizens' Advisory Committee**

FINAL

**Meeting Minutes: October 10th, 2023**

**Attendees:**

President, Joe Cormier  
Secretary, Ashton Nelson  
Member at Large, Christina Hall  
Director, Special Education Department, Dr. Kendy Anderson  
Samantha Mathieson, Parent  
Kara Muffley, Parent/CCPS Data Manager  
Shelley Baden, Parent  
Sarah Noland, CCPS Math Specialist  
Amanda Martin, Parent  
Shari Mackovyak, CCPS Inclusive Education Facilitator  
Mechelle Shifflett, Parent  
Michelle LeFevre, Parent  
Jamie Miller, Parent/Teacher  
Camille Khaleesi, Parent  
Antoine White, CCPS BOE Vice President  
April Finotti, Community Member

**Welcome and Introductions**

Meeting began promptly at 6:30. Mr. Cormier held introductions and explained meeting norms.

**Meeting Minute Approval**

Minutes from September 2023 were sent via email previously. No input given. Minutes approved and will be posted to webpage.

**Inclusive Education and SDI Presentation by Sarah Noland.**

CCPS Math Specialist, Sarah Noland gave a presentation on Inclusive Practices and Specially Designed Instruction. [SDI SECAC Presentation October 2023.pdf](#) [UDL and SDI Resource.pdf](#)

**Directors Report/Treasury Report**

For Treasury, we have had 3 approvals so far this year. 2 for the Wrights Law Conference and one for the FACES Conference. We still have about \$2,000 available in funding. For Directors Report, Dr. Anderson stated the BOE will receive the Audit this month. There will now be a community event for staff and parents presented by a representative of Dr. Ross Greene on 12/9/2023 at NHS. Flier and more information to come. Another book study with Dr. Anderson is in the works. Will likely be doing "Lost at School"

**Public Comment**

There were several questions brought to SECAC this month.

1. **Is there a reason why some regional programs go in community trips to generalize social skills and life skills and others do not?** Dr. Anderson commented that there are several factors that play into this. Goals for individual students, staffing concerns

play into it. Certain schools have been working on plans for any issues that are arising from this. Please reach out to your schools Special Education Supervisor for help/information.

**2. How does funding for community trips to generalize these skills work? Can one regional program get funding for these trips and others cannot?** Dr. Anderson commented again that the trips are utilized for goals and objectives identified for these students through their IEP. The trips are based on the need of the students. Some students work on social skills during in-class activities as well.

**3. What is the process if a child refuses to go to an appt for speech, OT, or Pt to receive those services?** Dr. Anderson commented that this should be a team effort. A reconvening of the IEP team may be necessary. Create a plan to best fit the student and adjust as needed so services can be delivered.

Discussion was also brought up about how to approach students who are nonverbal/minimally verbal and filling out bullying forms. Dr. Anderson explained the form should still be filled out, but also the parent should contact the supervisor that oversees the school/program for assistance afterward. Another concern arose about staffing concerns and qualifications of long term subs for special education. Dr. Anderson indicated several vacancies and the steps being taken to staff positions, but the individual family/program should reach out to her/building supervisor directly to address concerns.

#### **Calendar Items and Final Thoughts**

- Calvert Basics being held all year, next one is November 8<sup>th</sup>. Held at Calvert County School, contact 443-550-8380 for more information
- Infants and toddlers Trunk or Treat (For ITP families and siblings only please) Please register or reach out to Robin Sanders for more information
- Treats with the Trades, 10/24/23 5:30-7:30 at CTA. \$5 per family.

Future meeting dates: November 7<sup>th</sup>, January 9<sup>th</sup>, February 13<sup>th</sup>, March 12<sup>th</sup>, April 17<sup>th</sup> (SECAC Awards), May 7<sup>th</sup>, June 11<sup>th</sup> (executive board meeting). All meetings are at 6:30pm and will be held virtually.

Mr. Cormier suggested that anyone who needs assistance/resources email him at joseph.somd.leader@gmail.com

**Meeting was adjourned at 7:59.**