

**WEBSTER PUBLIC SCHOOLS**  
**SCHOOL BUILDING COMMITTEE THURSDAY, 6:00 PM DECEMBER 4, 2023**

**Present:** Dave Hurton - Chairman - *Voting Member*  
Ted Avlas – *Vice Chairman Member - Voting Member*  
Tim Bell - Town Accountant - *Voting Member*  
Sheila Blythe – *School Committee - Voting Member*  
Earl Gabor - *Selectmen Delegate - Voting Member*  
Gina Nieves - *Voting Member*  
Tony Paranto - *Voting Member*  
Victor Waskiewicz - *Voting Member*  
Al Young - *Voting Member*  
Lisa Kontoes - Business Manager  
Monique Pierangeli – Superintendent

**Absent:** Ryan Collins - Principal

**Attendees:** Mike Carroll - Colliers  
Vince Dube - Flansburgh  
Rick LaFond - Town Administrator  
Mike Reith - Colliers

**I. Call to order:**

Mr. Hurton called the meeting to order at 6:03 pm and opened by citing that the meeting was being held via zoom in accordance with Governor Healey's 3/29/23 extension allowing public bodies to continue holding meetings remotely without a quorum of the public body physically present at a meeting location

**II. Reconsideration of 11/20/23 Meeting Warrant (*Potential Vote*)**

Ms. Kontoes informed the Committee that legal counsel was sought, as discussed in the previous meeting, regarding the motion and warrant vote. The advice of legal counsel is to move forward with payments for Colliers and Flansburgh services. She stated that this agenda is for discussion only. A vote is not needed because the 11/20/23 warrant was amended in the previous meeting and executed. The previous warrant was paid with the exception of any invoices for Colliers and Flansburgh. Mr. Gabor asked for clarification about what was included in the previous warrant and Ms. Kontoes provide an update.

**III. Approval of Warrant (*Potential Vote*)**

Ms. Kontoes advised the Committee that the 12/4 warrant includes the Flansburgh and Colliers invoices that were removed from the 11/20 meeting warrant and includes additional invoices submitted by the OPM for payment. Mr. Hurton mentioned that a key responsibility for the OPM is to review all invoices that have been submitted to make sure the services provided are in the scope of the contract and within budget. He also cited that the Business Office does another level of review. Ms. Kontoes mentioned that there is a planned reconciliation between the District and the OPM, and that the MSBA ProPay process allows for another level of scrutiny.

**Motion:** Approve the warrant in the amount of \$393,093.25 as presented.

**Motion:** Ms. Blythe

**Second:** Mr. Young

**Vote:** Yes – 9 ; No – 0 ; Abstain - 0

#### **IV. Adjourn** (*Potential Vote*)

Ms. Kontoes reminded the Committee that the next meeting is on Tuesday, December 19 at 6:00 p.m. Mr. Hurton asked the Committee to let him or Ms. Kontoes know if anyone is unable to attend.

**Motion:** Motion to Adjourn at 8:07 p.m.

**Motion:** Mr Young

**Second:** Mr Paranto

**Vote:** Yes – 9 ; No – 0 ; Abstain - 0