

Equivalent Activities Options Chart

Option	Maximum Credit per Renewal Cycle	Contact Hours Value	Required Documentation/ Verification	Criteria
College coursework	Unlimited	1 sem. hour = 30 Contact Hours 1 quarter hr = 20 Contact Hours	Official paper transcripts from an accredited college or post-secondary educational institution	<p>Must be taken through an accredited college or other approved post secondary educational institution.</p> <p>Must be taken for credit with a grade of "C" or better, a "P" in pass/fail course.</p> <p>Coursework must be in education or in a content area directly related to the individual's teaching assignment or working with students.</p>
Attend (in person, not online or virtually) a professional conference, workshop, institute, academy or inservice	Unlimited	1 clock hour = 1 contact hour = 0.1 CEU	Certificate of Attendance	<p>Certificate of Attendance for activity must include attendee's name, workshop objective, date and number of contact hours, and signature of official from sponsoring organization.</p> <p>Must include only time spent in those portions of the conference program that contribute to the participant's knowledge, competence, performance, or effectiveness in education.</p> <p>Must enhance educator's work in the profession or contribute to educator's specialization.</p> <p>This applies only to conferences or workshops attended in person, not online or virtually.</p>

Grant writing	Maximum 30 contact hours per license cycle	1 clock hour = 1 contact hour = 0.1 CEU	Activity documentation log and copy of grant application	Contact hours not dependent on awarding of grant. Documented clock hours in planning and preparation. Information about the grant you will be writing, how will it be implemented in the district's educational program. Must be signed by immediate supervisor.
Self-directed educational development (professional reading, research, educational travel, webinar, video, video conference, or other online activity not taken for college credit)	Maximum 50 contact hours per license cycle	1 clock hour = 1 contact hour = 0.1 CEU	Activity documentation log or certificate if offered	Must enhance individual's work in the profession or contribute to teacher's area of specialization.
Presenting a professional presentation	Maximum 60 contact hours per license cycle	1 clock hour = 1 contact hour = 0.1 CEU	Activity documentation log, copies of agenda, handouts, or any evaluation instrument used	Applies to first presentation for each license cycle. Provide a copy of the agenda, handouts and evaluation instrument that will be used, if there is one.
Curriculum development committee	Maximum 30 contact hours per license cycle	1 clock hour = 1 contact hour = 0.1 CEU	Activity documentation log and documented clock hours of committee work signed by supervisor or committee chairperson	Must be service on formal committee organized by local, state, national or international education agency or organization.

Professional committees	Maximum 30 contact hours per license cycle	1 clock hour = 1 contact hour = 0.1 CEU	Documented clock hours of committee work signed by supervisor or committee chairperson	Must be service on formal committee organized by local, state, national, or international education agency or organization. Must contribute to the education profession or add to the body of knowledge in the individual's specific field.
National Board of Professional Teaching Standards Certification	Maximum 180 contact hours per license cycle	Final contact hour credit to be determined by LPDC	Valid copy of certificate or activity documentation log for candidate not completing certificate	Must be in the subject area assigned. National Board Certificate must be completed (or) participation as candidate must be verified by the expiration date of the Ohio certificate/license. Log must accompany certification document.
Mentoring - RESA	Maximum 60 contact hours per license cycle	1 clock hour = 1 contact hour = 0.1 CEU	Mentoring forms from RESA coordinator,	Provide documentation form including times, dates, and signatures for activities. Must be signed by immediate supervisor.
Mentoring - Cooperating Teacher for Student Teacher or Administrative Internship	Maximum 60 contact hours per license cycle	Full year = 30 contact hours Half year = 15 contact hours	Documentation from university or college	Provide a copy of university document regarding placement with you for your student teacher or administrative intern. List university, name of person and location of assignment, indicate if this was for a full semester or less, starting and stopping dates, and number of hours spent with student teacher/intern. Must be signed by immediate supervisor or authorized university representative.

<p>Cooperating teacher for Short Term Field Placement/Observation</p> <p>89 Placement Hours and Below</p>	<p>Maximum 15 contact hours per license renewal cycle</p>	<p>5 contact hours= 80-89 hours with student</p> <p>4 contact hours= 70-79 hours with student</p> <p>3 contact hours= 50-69 hours with student</p> <p>2 contact hours= 30-49 hours with student</p> <p>1 contact hour= less than 30 hours with student</p>	<p>Certificate or letter from university or college</p>	<p>Provide a copy of university document regarding placement with you for your student teacher or administrative intern.</p> <p>List university, name of person and location of assignment, indicate if this was for a full semester or less, starting and stopping dates, and number of hours spent with student teacher/intern.</p> <p>Must be signed by immediate supervisor or authorized university representative.</p>
<p>Cooperating teacher for Extended Field Placement/Observation</p> <p>90 or more placement hours</p>	<p>Maximum 30 contact hours per renewal cycle, including short term and extended field placement contact hours</p>	<p>10 contact hours per Extended Field Placement or Observation, 90 hours and/or more</p>	<p>Certificate or letter from university or college</p>	<p>Provide a copy of university document regarding placement with you for your student teacher or administrative intern.</p> <p>List university, name of person and location of assignment, indicate if this was for a full semester or less, starting and stopping dates, and number of hours spent with student teacher/intern.</p> <p>Must be signed by immediate supervisor or authorized university representative.</p>
<p>Teaching a college course/ adult vocational or technical course</p>	<p>60 contact hours per license cycle</p>	<p>30 contact hours per semester course</p>	<p>Activity documentation log</p> <p>-AND-</p> <p>course syllabus</p>	<p>Credit awarded for the first time teaching the course each license cycle.</p>

Publication of original work	Maximum 180 contact hours per license cycle	Up to 180 contact hours for a published book. Up to 60 contact hours for an article published in a professional journal or magazine.	Copy of publication or documentation -AND- activity documentation log	Must contribute to the education profession or add to the body of knowledge in the individual's specific field. Must be a commercially published book or article.
Teaching portfolio	Maximum 10 contact hours per year of licensing cycle for a maximum of 50 contact hours per license cycle	1 clock hour = 1 contact hour = 0.1 CEU	Completed portfolio -AND- activity documentation log	Must complete the following sequence: 1. Establish professional goals as they relate to any one of the Professional development standards. 2. Develop an action plan that includes activities/strategies, timeline, and resources needed to accomplish the goals. 3. Collect and select artifacts and evidences to support fulfillment of goals. 4. Select and meet with a "critical friend" and the LPDC to reflect on progress and receive feedback. 5. Consider revisions to goals and/or action plans and make necessary changes. 6. Present conclusions of this process at time of license renewal. 7. If applicable, begin cycle again for next licensure period. Must be pre-approved by LPDC.
Peer Coaching	Maximum of 10 contact hours per license cycle	1 clock hour = 1 contact hour = 0.1 CEU	Activity documentation log signed by supervisor.	Must include a statement of authorization from a supervisor, summarization of conferences, and documentation of dates, times, and topics discussed.